BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD NOVEMBER 4, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY

The electronic recordings of this meeting serve as the official meeting minutes. A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT: Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT: Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Robin Duffee, Development and Zoning Director
Sydney Herbert, Communications and Special Events Manager

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON NOVEMBER 4, 2026:
It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held on November 4, 2026.

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEM A AND B

A) **RES.26-310 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON OCTOBER 21, 2026**
Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in regular session on Wednesday, October 21, 2026.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings of the Regular Trustee Meeting held on Wednesday, October 21, 2026.

B) **RES.26-311 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:**

Vendor	Description	Account	Amount
J & A Construction Inc.	Roadway Repairs	Roads	$70,000.00
Path Master Inc.	Damaged Light Pole	Roads	$13,015.00

RES.26-312 REVIEW OF THE SEPTEMBER 2026 BANK RECONCILIATION AND FINANCIAL REPORTS
Motion by Mrs. Fouss

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AS OF 9.30.26

	Fund Balance	YTD Revenue**	YTD Expenses**	Current Reserve for Encumbrance
General	$12,908,479	$4,079,744	$4,494,362	$1,892,697
Roads	$2,556,321	$1,186,006	$256,217	$2,143,906
Fire	$5,198,473	$6,936,627	$10,167,031	$2,098,461
Parks	$2,520,462	$1,297,266	$1,734,568	$1,111,639
Other funds	$16,015,012	$14,066,116	$3,253,213	$10,969,043
TOTAL	$39,198,748	$27,565,759	$19,905,391	$18,215,747

** does not include transfers and advances

Copies of reports provided to each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of September 30, 2026

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-313 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.25-305

Mrs. Fouss moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2026, as made at the Trustee Meeting on November 19, 2025, in Res.25-305, are revised as follows:

The purposes for which expenditures are to be made during said fiscal year are as follows:, via:

Fire Levy Fund

That the appropriations for the account codes listed below in the Fire Levy Fund:

Account code	Description	Previous	Revised
2191-220-314-0000	Tax Collection Fees	165,000	$241,000
	Total:	$165,000	$241,000

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-314 RESOLUTION ESTABLISHING THE 2027 ORANGE TOWNSHIP COMMUNITY EVENT DATES

Motion by Mrs. Fouss

WHEREAS, Orange Township is committed to fostering community engagement, celebrating local tradition, and supporting recreational and cultural opportunities for residents; and

WHEREAS, the Township annually hosts a series of signature events that promote civic pride, community wellness, and family-friendly entertainment; and

WHEREAS, it is in the best interest of the Township and its residents to publicly establish the dates of the 2027 community events to allow for planning, participation, and promotion;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that the following dates are hereby designated as the official 2027 Orange Township community events calendar:

Business Appreciation Breakfast – Tuesday, February 9, 2027

Youth Fishing Derby – Saturday, April 24, 2027
Independence Day Parade – Saturday, July 3, 2027
Founders Festival – Sunday, September 26, 2027
Fire Department Open House – Sunday, October 3, 2027
Heroes Not Forgotten Race – Saturday, October 9, 2027
Trick or Treat – Sunday, October 31, 2027
Fright Fight – October 16, 2027 - October 31, 2027
Holiday Event – Sunday, December 5, 2027
Wreaths Across America – Saturday, December 18, 2027
Light Fight – Friday, December 17, 2027 – Friday, December 31, 2027

BE IT FURTHER RESOLVED that Township staff are authorized and directed to take all necessary actions to coordinate, promote, and execute the events listed herein, and to continue partnerships with community organizations, residents, and sponsors that support their success.

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-315 A RESOLUTION AMENDING THE MASTER FEE SCHEDULE TO ESTABLISH A $25.00 VENDOR FEE FOR THE ANNUAL HOLIDAY EVENT
Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Orange Township periodically reviews and amends its Master Fee Schedule to establish fees associated with Township programs and events; and

WHEREAS, the Township desires to establish a vendor participation fee for its annual Holiday Event; and

WHEREAS, the Board of Township Trustees finds it necessary and appropriate to establish a vendor fee of $25.00 for participation in the Holiday Event;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that the Master Fee Schedule is hereby amended to include a vendor participation fee of $25.00 for the annual Holiday Event.

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-316 ENTER INTO EXECUTIVE SESSION
Motion by Mrs. Fouss that the Board enter into Executive Session to

a) Consider the purchase of property for public purposes.

b) To conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

Invited to Attend: Elected Officials, Michele Boni, Silas Bowers, and Nathan McNeil

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-317 RETURN TO REGULAR SESSION
Mrs. Fouss made a motion to return to regular session.

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

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RES.26-318 IN THE MATTER OF APPROVING SETTLEMENT OF THE FOLLOWING COURT ACTION TO APPROPRIATE PROPERTY: ORANGE TOWNSHIP BOARD OF TRUSTEES, DELAWARE COUNTY, OHIO V. ARAM KOVACH, TRUSTEE OR HIS SUCCESSOR(S) AS TRUSTEE OF THE BEDROSIAN FAMILY PRESERVATION TRUST DATED DECEMBER 27, 2023, ET AL., DELAWARE COUNTY CASE NO: 26 CV H 02 0267

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on November 4, 2026, with the following members present:

Erica Fouss, Chair

Lisa Knapp, Vice Chair

Michael Ringle, Trustee

Mrs. Fouss moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board filed the above captioned action ("Action") to acquire by appropriation one (1) perpetual standard highway easement (Parcel 22-SH), which is more fully described in attached **"Exhibit A,"** by this reference incorporated herein, to enter upon, across, under and/or over portions of the property located at 3867 Waverly Place Drive, Lewis Center, Ohio 43035, Delaware County, Ohio permanent parcel number 318-413-01-003-000 ("Property"); and,

WHEREAS, such appropriations are necessary to construct a highway project known as Bale-Kenyon Road Improvements, Phase 3 (DEL-TR107-0.05) by roadway construction, reconstruction, installation, replacement, repair, maintenance and improvement of Bale-Kenyon Road (DEL-TR107) in Orange Township, Delaware County, Ohio ("Project"); and,

WHEREAS, the Parties to the above captioned Action have agreed to settle the Action and the Board now desires to approve that settlement and appropriate and approve additional funds for that settlement.

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RESOLUTION

NOW, THEREFORE, BE IT RESOLVED:

1. The Parties have agreed to settle the above captioned Action for a total of $162,500.00. The Board hereby approves the settlement and the foregoing total amount of the settlement.

2. Consistent with Board's original appraisal of Parcel 22-SH, the Board previously deposited $66,646.00 with the Delaware County Common Pleas Court ("Court"). The Board hereby appropriates and approves an additional $95,854.00 to be deposited with the Court, that when added to the original deposit, will equal a total of $162,500.00 and full payment for the appropriation of Parcel 22-SH and the full amount of the settlement of the above captioned Action. The additional funds are appropriated from the General Fund. The Fiscal Officer is directed to draft a check payable to the "Delaware County Clerk of Courts" for the above additional amount and to provide the check to the Prosecutor to deposit with the Court.

3. In addition, while the Board is funding the Project and Delaware County, Ohio is constructing the Project, the Board agrees to use its best efforts to complete construction of the Project at, adjacent to, or near the Property, barring unforeseen circumstances, by December 31, 2027.

4. The Board finds and determines that all formal actions of this Board concerning and related to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, R.C. §121.22, except as otherwise permitted thereby.

5. This Resolution shall take effect and be in force immediately upon passage.

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO

Erica Fouss, Chair

Lisa Knapp, Vice Chair

Michael Rinle, Trustee

Attest:
Donna Batten, Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-318 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true

and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22, except as otherwise permitted thereby.

Date: November 4, 2026

_____
Donna Batten, Fiscal Officer

EXHIBIT A

EXHIBIT A Page 1 of 3

LPA RX 871 SH Rev. 06/09

Ver. Date 02/10/2020 PID 1612

PARCEL 22-SH
DEL-T.R. 107-0.05
PERPETUAL EASEMENT FOR HIGHWAY PURPOSES
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
"BOARD OF TOWNSHIP TRUSTEES OF ORANGE TOWNSHIP, OHIO",
DELAWARE COUNTY, OHIO

An exclusive perpetual easement for public highway and road purposes, including, but not limited to any utility construction, relocation and/or utility maintenance work deemed appropriate by the "Board Of Township Trustees Of Orange Township, **Ohio", Delaware** County, Ohio, its successors and assigns forever.

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the Township of Orange, County of Delaware, and State of Ohio, being part of Farm Lot 7, Section 4, Township 3 North, Range 18 West, of the United States Military Lands, and being part Lot 1375 of Waverly Place, Section 1, as recorded in Plat Book 23, Page 145, and as conveyed to Bela J. Kovach, Trustee of the Bela J. Kovach Revocable Trust U/A 10/11/06 and Almast Bedrosian, Trustee of the Almast Bedrosian Revocable Trust U/A 10/11/06, in Official Record Volume 747, Page 1593, all references being to the Delaware County Recorder's Office, Delaware County, Ohio, and being bounded and more particularly described as follows:

Being a parcel of land lying on the west side of the centerline of existing right-of-way of Township Road 107 (also known as Bale-Kenyon Road), as shown and delineated upon the right-of-way plans designated DEL-T.R. 107-0.05 prepared for the County of Delaware by Carpenter Marty Transportation Inc., as recorded in Plat Book _____, Page _____ and made a part hereof by reference, and being more particularly described as follows:

EXHIBIT A

LPA RX 871 SH

Rev. 06/09

Beginning, for reference, at a 5/8" iron pin set in a monument box at the intersection of the proposed centerline of right-of-way of said Township Road 107 and the existing centerline of Waverly Place (westbound), said pin being Station 29+47.34 in the centerline of said Township Road 107;

Thence along said centerline with a curve to the right having a radius of 716.20 feet, a central angle of 7° 31' 58", an arc length of 94.16 feet, a chord bearing North 15° 16' 48" West, and a chord distance of 94.09 feet to Station 30+41.50 in said centerline;

Thence South 78° 29' 11" West a distance of 25.85 feet to the existing westerly right-of-way line of said Township Road 107, said point being 25.85 feet left of Station 30+41.50 in said centerline, said point also being the **TRUE PLACE OF BEGINNING** for the parcel herein conveyed;

Thence along said westerly line, also being the Grantor's southerly line, with **a curve to the right** having **a radius of 50.00 feet, a central angle of 68° 13' 38", an arc length of 59.54 feet, a chord bearing South 31° 13' 18" West,** and **a chord distance of 56.08 feet** to an iron pin set in the proposed westerly right-of-way line of said Township Road 107, said pin being 65.00 feet left of Station 30+03.71 in said centerline;

Thence across said Lot 1375 along said westerly line the following two courses:

1) With **a curve to the right** having **a radius of 781.20 feet, a central angle of 5° 02' 16", an arc length of 68.69 feet, a chord bearing North 12° 01' 03" West,** and **a chord distance of 68.67 feet** to an iron pin set 65.00 feet left of Station 30+66.69 in said centerline;

2) **North 9° 29' 54" West** a distance of **163.96 feet** to an iron pin set in the Grantor's northerly line, said pin being 80.00 feet left of Station 32+20.64 in said centerline;

RES.26-318

EXHIBIT A

LPA RX 871 SH

Rev. 06/09

Thence along said northerly line, also being the northerly line of said Farm Lot 7, **South 86° 23' 12" East** a distance of **61.60 feet** to the Grantor's northeasterly corner, said point being 18.66 feet left of Station 32+14.91 in said centerline;

Thence along the Grantor's easterly line, also being the existing westerly right-of-way line of said Township Road 107, **South 2° 53' 31" East** a distance of **177.25 feet** to the **TRUE PLACE OF BEGINNING**, containing 0.238 acres, of which the present road occupies 0.000 acres.

The above described tract is located in Auditor's Parcel Number 318-413-01-003-000.

Grantor claims title by Official Record Volume 747, Page 1593, Delaware County Recorder's Office.

This description is based on a survey performed for the Delaware County Engineer's Office in April of 2018 by Carpenter Marty Transportation Inc. This description was prepared and reviewed on February 10, 2020 by Kevin P. Carpenter, Registered Surveyor Number 8124.

The bearings found herein are based on Ohio State Plane Grid, North Zone, with a project adjustment scale factor of 1.00002874.

Monuments referred to as iron pins set are ¾" x 30" topped by 2" diameter aluminum caps stamped "DEL R/W, P.S. 8124". Right-of-way monuments called for as set herein will be set upon the completion of the acquisition process.

STATE OF OHIO
KEVIN P. CARPENTER 8124
REGISTERED PROFESSIONAL SURVEYOR
02/10/2020

RES.26-319 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Erica Fouss

Erica Fouss, Chair

Lisa Knapp, Vice Chair

_____
Michael Ringle, Trustee

Attest: Donna Batten
Donna Batten, Fiscal Officer