

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.

A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT:

Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Mike Kremnitzer, Senior Human Resources Manager
Silas Bowers, Director of Operations
Robin Duffee, Development and Zoning Director
Sydney Herbert, Communications and Special Events Manager
Eric Gayetsky, Senior Zoning Officer

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON MAY 20, 2026:

It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held on May 20, 2026.

Seconded by Ms. Knapp

VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEM A

A) RES.26-140 APPROVING THE ELECTRONIC RECORD OF THE

PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON

MAY 6, 2026

Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in regular session on May 6, 2026.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of the proceedings of the Regular Trustee Meeting held on May 6, 2026.

B) RES.26-141 APPROVING PURCHASE ORDERS, THEN AND NOW

PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:

Vendor	Description	Account	Amount
ESO Solutions, Inc.	Scheduling, Fire Inspection,	Fire	\$13,832.26
	EMS Software Annual Payment		

RES.26-142 AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE SALE OF TWO TRUCKS TO THE BOARD OF COUNTY

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

COMMISSIONERS OF MORGAN COUNTY, OHIO PURSUANT TO R.C. § 505.101

Mrs. Fous moved for the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board owns and possesses equipment (hereinafter “Trucks”) more fully described as follows:

- 2010 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: 1HTMNAAL8AH246028 – Purchase Price: \$33,000.00
- 2013 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: AHTWDAARXDH365594 – Purchase Price: \$37,000.00

WHEREAS, it is the opinion of the Board that the Trucks are not needed for public use, are obsolete, or are unfit for the use for which they were acquired; and,

WHEREAS, R.C. § 505.101 authorizes a board of township trustees, by resolution, to enter into a contract, without advertising or bidding, for the purchase or sale of motor vehicles, materials, equipment, or supplies from or to any department, agency, or political subdivision of the state; and,

WHEREAS, the Board of County Commissioners of Morgan County, Ohio (“Morgan Commissioners”), a political subdivision of the State of Ohio, wants to contract with the Board for the purchase of the Trucks; and,

WHEREAS, the Board desires to enter into a contract pursuant to R.C. § 505.101 to sell the Trucks to the Morgan Commissioners.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

1. The Board finds that the Trucks are not needed for public use, are obsolete, or are unfit for the use for which they were acquired.
2. Pursuant to R.C. § 505.101, the Board hereby approves entering into the attached Purchase Agreement (“Contract”) to sell the Trucks to the Morgan Commissioners, a political subdivision of the State of Ohio. See Exhibit A.
3. The agreed upon purchase price for the Trucks is Seventy Thousand Dollars and No Cents (\$70,000.00), allocated as follows:

A. 2010 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – \$33,000.00

B. 2013 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – \$37,000.00

4. In accordance with the requirements of R.C. § 505.101:

A. The Board is the seller of the Trucks. There is no need to establish, and the Board does not establish a maximum amount to be paid as the purchase price for the Trucks.

B. A description of the Trucks and that which is included with the sale of the Trucks is set forth herein above.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

- C. The Board is the seller of the Trucks. There is no need to appropriate sufficient funds to pay the purchase price for the Trucks.
5. Township Administrator, Michele Boni, is hereby given full authority to sign the attached Contract for the sale of the Trucks and all related necessary and required documents on behalf of the entire Board and may approve amendments to the same not inconsistent with this resolution. Her signature on the Contract and such documents shall be binding upon the Board as if they had been signed by at least a majority of the Board's entire membership.
6. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Seconded by Mr. Ringle				
VOTE:	Fouss -	Yes	Knapp -	Yes
			Ringle -	Yes

EXHIBIT A

EXHIBIT A

PURCHASE AGREEMENT

This Purchase Agreement ("Agreement") is entered into this 20th day of May, 2026 by and between the Orange Township Board of Township Trustees, Delaware County, Ohio (hereinafter, "Orange Board") whose address is 1680 E. Orange Rd., Lewis Center, Ohio 43035 and the Board of County Commissioners, Morgan County, Ohio (hereinafter, "Morgan Commissioners") whose address is The Riecher Building, 155 E. Main Street, 2nd Floor, Room 216, McConnelsville, Ohio 43756 (hereinafter individually "Party," collectively, "Parties").

PRELIMINARY STATEMENTS

WHEREAS, the Orange Board owns and possesses the following motor vehicles (hereinafter "Trucks"), which it desires to sell to the Morgan Commissioners:

- **2010 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: 1HTMNAAL8AH246028**
- **2013 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: AHTWDAARXDH363594**

; and,

WHEREAS, the Morgan Commissioners are willing to purchase the Trucks from the Orange Board; and,

WHEREAS, the Parties have agreed upon a purchase price for the Trucks; and,

WHEREAS, R.C. § 505.101 authorizes the Township, by resolution, to enter a contract for such sale without advertising or bidding, and R.C. § 307.41 authorizes the Morgan Commissioners to purchase vehicles when deemed necessary by resolution; and,

WHEREAS, the Parties have respectively approved resolutions meeting the requirements of R.C. § 505.101 and R.C. § 307.41 as follows:

- Orange Board Resolution No: _____
- Morgan Commissioners Resolution No: _____.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

STATEMENT OF THE AGREEMENT

NOW, THEREFORE, the Parties mutually agree as follows:

1. PURPOSE OF AGREEMENT:

The purpose of this Agreement is to state the covenants and conditions under which the Orange Board will sell the Trucks to the Morgan Commissioners and the Morgan Commissioners will purchase the Trucks from the Orange Board.

2. DESCRIPTION OF EQUIPMENT:

The Trucks consist of the following:

- **2010 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: 1HTMNAAL8AH246028**
- **2013 INTERNATIONAL DUMP SPEC 7400 Front Plow Truck with spreader – VIN: AHTWDAARXDH363594**

3. TERMS OF THE SALE/PURCHASE:

Pursuant to R.C. § 505.101 and R.C. § 307.41, the Orange Board agrees to sell the Trucks to the Morgan Commissioners and the Morgan Commissioners agree to buy the Trucks from the Orange Board.

Upon payment to the Orange Board of the full Purchase Price by the Morgan Commissioners as set forth herein, the Orange Board agrees to transfer to the Morgan Commissioners the Trucks and all rights, titles, and interest in and to the Trucks. In addition to physically transferring the Trucks, the Orange Board shall take all necessary actions and/or steps to transfer legal titles to the Trucks to the Morgan Commissioners.

The Morgan Commissioners understand and agree to accept the Trucks in as-is condition. However, at the time the Trucks are delivered to the Morgan Commissioners, the Trucks shall:

- Be in the same condition or better condition as the Trucks were at the time the Morgan Commissioners agreed to purchase them.
- Be free and clear of all liens and encumbrances.

The Orange Board understands and agrees that the Morgan Commissioners may refuse to accept the Trucks or may return the Trucks and shall be entitled to a full refund of the purchase price if the above conditions are not met.

The Morgan Commissioners shall take delivery of the Trucks at the Orange Township Hall located at 1680 E. Orange Rd., Lewis Center, Ohio 43035.

Upon delivery of the Trucks to the Morgan Commissioners any insurance coverage that the Orange Board maintains on the Trucks shall cease and from that time forward the Morgan Commissioners shall be fully responsible for the Trucks and for properly insuring the Trucks.

Additionally, upon delivery of the Trucks to the Morgan Commissioners the Orange Board will remove from the Trucks any license plates registered to the Orange Board. From that time forward the Morgan Commissioners shall be responsible for registering the Trucks, including providing temporary license tags and/or license plates.

4. PURCHASE PRICE:

In exchange for the Trucks and all rights, title, and interest in and to the Trucks, the Orange Board agrees to accept and the Morgan Commissioners agree to pay to the Orange Board

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

Seventy Thousand Dollars and No Cents (\$70,000.00). Such amount shall be the purchase price ("Purchase Price") for the Trucks.

5. WARRANTY:

The Morgan Commissioners agree to accept the Trucks without warranty of any kind from the Orange Board.

If the manufacturer of the Trucks and its attached equipment provided a warranty and that warranty, by the warranty's terms, has not expired and is transferable to subsequent owners, the Orange Board shall take all actions and or steps necessary to transfer any such manufacturer warranty to the Morgan Commissioners.

6. FINDINGS FOR RECOVERY:

The Parties certify that they have no outstanding findings for recovery pending or issued against them by the State of Ohio.

7. NOTICES:

All notices which may be required by this Agreement or by operation of any rule of law shall be hand delivered, sent via certified United States Mail, return receipt requested, sent via a nationally recognized and reputable overnight courier, return receipt requested, or via facsimile, confirmation required, to the following individuals at the following addresses or facsimile numbers and shall be effective on the date sent:

Morgan Commissioners:

Morgan County Commissioners
The Riecher Building
155 E. Main Street
2nd Floor, Room 216
McConnelsville, Ohio 43756

Fax: (740) 962-2014

Orange Board:

Orange Township Board of Township Trustees
c/o Michele Boni, Orange Township Administrator
1680 E. Orange Rd.
Lewis Center, Ohio 43035

Fax: (740) 548-7537

8. GOVERNING LAW:

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Ohio. Any and all legal disputes arising from this Agreement shall be filed in and heard before the courts of Delaware County, Ohio.

9. SEVERABILITY:

If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such holding shall not affect the validity or enforceability of the remainder of the Agreement. All provisions of this Agreement shall be deemed severable.

10. ENTIRE AGREEMENT:

This Agreement, along with all of its attachments, shall constitute the entire understanding and agreement between the Parties, shall supersede all prior understandings and agreements

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

relating to the subject matter hereof, and may only be amended in writing with the mutual consent and agreement of the Parties.

11. SIGNATURES:

Any person executing this Agreement in a representative capacity hereby warrants that he/she has authority to sign this Agreement or has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

12. COUNTERPARTS:

This Agreement may be signed in multiple counterparts, which together shall constitute the complete Agreement.

13. EFFECT OF SIGNATURE

The signatures of the Parties below indicate that the signers and the entities that they represent agree to be bound by all the terms and conditions of this Agreement.

SIGNATURES ON FOLLOWING PAGE

**Orange Township Administrator
On Behalf of Orange Township
Board of Township Trustees,
Delaware County, Ohio**


Michele Boni
Orange Township Administrator

Date 6-3-26

NO FISCAL OFFICER'S CERTIFICATION REQUIRED (ORANGE) (RC 5705.41(D)):

No actual Orange Township, Delaware County, Ohio funds are to be paid in connection with this Agreement. No Fiscal Officer's Certification is required.

**Morgan County Commissioners
Morgan County, Ohio**

Cecil Mayle
Commissioner

Date

Steve Best
Commissioner

Heidi Maxwell
Commissioner

AUDITOR'S CERTIFICATION (MORGAN) (RC 5705.41(D)):

The Morgan County Auditor hereby certifies that the funds required to meet the obligation set forth in this Agreement have been lawfully appropriated for such purpose and are in the County treasury or in the process of collection, free from any other encumbrances. The Morgan County Auditor also certifies that it has confirmed with the State of Ohio Auditor that Orange Township,

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

Delaware County, Ohio has no outstanding findings for recovery issued against it by the State of Ohio.

Randy Williams
Morgan County Auditor

**CON.26-05.20.1 THE BOARD GAVE CONSENSUS TO PURCHASE AND RESELL
WHIT'S ICE CREAM AT NORTH ORANGE AQUATIC CENTER AT A PURCHASE
PRICE OF \$2.00 PER CUP AND A SALE PRICE OF \$3.00 PER CUP**

**RES.26-143 UPDATING THE EMPLOYMENT POSITION DESCRIPTIONS OF THE
LIEUTENANT OF FIRE PREVENTION AND FIRE INSPECTOR**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, the Board has been presented a proposal to update the position descriptions listed in Exhibit A, all to be effective this 20th day of May 2026;

NOW THEREFORE BE IT RESOLVED that the aforementioned position descriptions are presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that the employees serving in these positions on the effective date of this resolution shall continue in such positions under its new redefined positions and without any break in service but doing so under the above stated position descriptions.

Exhibit A

- Lieutenant of Fire Prevention
- Fire Inspector

Seconded by Ms. Knapp				
VOTE:	Fouss -	Yes	Knapp -	Yes
			Ringle -	Yes

EXHIBIT A

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY



ORANGE TOWNSHIP
 AN EQUAL OPPORTUNITY EMPLOYER

Job Title	Lieutenant of Fire Prevention	Prepared By	Chief Nathan McNeil
Department	Fire Department	Prepared Date	8 May 2026
Reports To	Fire Chief	Approved By	Board of Trustees
FLSA Status	Hourly, Non-Exempt	Approved Date	
Supervises	Fire Inspectors	Work Schedule	40 Hours

Job Summary

Under the limited direction of the Fire Chief, the Lieutenant of Fire Prevention leads and manages Fire Prevention Programs for the Orange Township Fire Department; coordinates plan reviews for new and existing buildings; develops and conducts fire prevention education program; acts as a liaison to township/county departments, developers and the public on fire and life safety issues; develops drafts of local codes and ordinances and drafts revisions to local codes and ordinances for the Township's consideration; performs on-site inspections to ensure compliance with codes and ordinances; establishes and manages a comprehensive fee for services program; organizes and manages the Fire Prevention Inspection program; supervises fire inspectors assigned to the Fire Prevention Division; and performs other duties as required and special projects as assigned.

Essential Functions

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive. To perform this job successfully, an individual must be able to demonstrate competence and satisfactory performance of these duties. Other duties may be required and assigned.

1. Serve under the supervision of the Fire Chief or designee, Township Administrator, and the Board of Township Trustees.
2. Plans, organizes, and directs the daily operation of the Fire Prevention Division for the Orange Township Fire Department.
3. Establishes and manages the Township's Fire Prevention Inspection program
4. Prepares Division budgets; assists with budget implementation; participates in the forecasting of additional funds needed for staffing, equipment, materials, and supplies; and administers the approved budget.
5. Develops fire and life safety education programs for presentation to a variety of business and community interest groups.
6. Attends meetings with the county, cities, consultants, developers, landowners, and contractors to represent the City's and District's interests in planning, fire protection and fire prevention issues and activities.
7. Reviews and understands related fire and life safety codes. Related duties include: makes recommendations to the Fire Chief for code adoptions or repeals; interprets the meaning and intent of code sections; clarifies code requirements and inspection procedures for the development community; and acts as the liaison with other agencies on ordinances that may require support of the township.
8. Be on call and coordinate on call inspectors for fire investigations.
9. Inspect new and existing structures, construction, alteration, and demolition sites for compliance with applicable codes; resolve compliance problems with owners within scope of knowledge and authority.
10. Determine the occupancy classification and intended use of structures to ensure accurate code application and compliance with all applicable fire and building codes.
11. Calculate the allowable occupant load for occupancies or designated areas in accordance with applicable codes, standards, and life safety requirements.
12. Respond to complaints regarding fire code violations and fire hazards. Being on call for fire investigations.

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY



ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

13. Conduct residential home inspections for the purpose of Foster and Adoption Care as well as Type A and B Child Care Homes in accordance with ODJFS, Residential Group Homes not classified by the OBC, and voluntary home inspections.
14. Make necessary contact and correspondence through written and oral communication with developers, property owners, architects, engineers, and contractors to convey requirements; when directed, follow through with field inspections and tests.
15. Provide pre-construction consultation and guidance with engineers, architects, contractors, City departments, and the public to discuss initial plans as they relate to code requirements and any necessary changes or adjustments.
16. Conduct site reviews and inspections in order to view conditions, verify submitted drawings and evaluate any problems that might be mitigated prior to permit approval or construction.
17. Work directly with Zoning, Engineering, County, Health District, State Fire Marshal's Office, and other governmental agencies in order to achieve interoperability in all codes, standards, and ordinances for the goal of providing life safety.
18. Participate in the inspection, evaluation and testing of hydrants, sprinkling systems, and elements of a fire prevention or protection system.
19. Maintain a comprehensive, current knowledge of applicable codes, regulations, and standards; review new codes and changes to existing codes; maintain an awareness of new methods, materials, trends and advances in the profession.
20. Assist in the investigation of the activation and response of fire protection systems as they relate to fire incidents.
21. Investigating and evaluating the fire scene so as to determine the area or point of origin, source of ignition, material(s) ignited; securing the fire ground; conducting surveys, interpreting burn patterns and examining fire debris; collecting and packaging evidence for analysis; documenting the scene through diagrams, photographs and field notes and compiling a final report; working with insurance companies, their cause and origin staff and local law enforcement and doing so without divulging required statements or evidence.
22. Testifying in court cases as to collection of evidence and chain of custody.
23. Responding to: emergency calls in commercial structures; fire alarms; smoke in building calls; working fires; and as requested or directed by the Fire Chief or designee.
24. Respond to complaints regarding fire code violations and fire hazards; when required, inspect new and existing structures, construction, alteration and demolition sites for compliance with applicable codes; resolve compliance problems with owners within scope of knowledge and authority.
25. Issue warnings and citations for fire code violations; conduct re-inspections and enforcement procedures in accordance with the Orange Township Codified Ordinances, Ohio Fire Code, and other applicable standards and requirements.
26. Maintain a variety of data and records regarding fire inspection or prevention activities; prepare reports regarding fire inspection or prevention as required.
27. Provide public education in fire prevention, including giving talks, demonstrations, and presentations before community groups, schools, and other organizations and institutions.
28. Participating in public relation activities (parade, fire prevention week, open house, etc.).
29. Attend professional seminars and trainings in accordance with Ohio Department of Public Safety and Ohio Board of Building Standard requirements as they relate to required certifications.

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<http://orangetwp.org>

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**



ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

30. Maintain regular, reliable, and punctual attendance; work extended hours as required to accommodate needs of the department or organization, including attendance at or facilitation of evening or weekend meetings or events. 31. Interact regularly with co-workers, employees, and the general public, and may be required to communicate directly with members of the public. Responsible for fostering and maintaining positive working relationships with supervisors, co-workers, subcontractors, and other personnel. 32. Responsible for overseeing and ensuring inspectors foster and maintain positive working relationships with supervisors, co-workers, subcontractors, and other personnel, while promoting professional communication, collaboration, and accountability throughout all prevention activities. 33. Performing other duties or responsibilities as assigned by Fire Chief or designee.	
Education, Experience and Qualification Requirements	
1. Must possess: a. High School Diploma or equivalent certificate. b. Valid State of Ohio Fire Fighter II certificate. c. Valid State of Ohio EMT-Basic certificate. d. Valid State of Ohio Fire Safety Inspector certificate. e. Plans Review 101 for Fire Officials. f. Sprinkler Design, Hydraulic Calculations and Basic Sprinkler System certificates. g. Fire Investigator Certificate in compliance with NFPA 1033. h. Basic Fire Photography certificate. i. Juvenile Fire Setter Level 1 certificate. j. Recent Fireworks Inspection continuing education certificate. k. Valid State of Ohio Driver's license and acceptable driving record, with constant maintenance of eligibility to operate a motor vehicle under the acceptability standards of the vehicle liability insurance carrier of Orange Township. 2. Must have at least five (5) recent years of experience as a fire inspector or prior service as a Lieutenant or Prevention, Fire Marshal, or equivalent. 3. Must retain all certifications required of the position and the State of Ohio and ensure that all certifications are current and all necessary continuing education requirements are met. 4. Must satisfactorily complete a background investigation, drug screening, physical examination and any additional assessments. Portions of this requirement may be waived if the individual is being promoted or laterally transferred within the department. 5. Must serve a 6-month probationary period.	
Knowledge, Skills, Abilities (KSAs)	
1. Shall have advanced knowledge of egress requirements, portable fire extinguishers, sprinkler systems, standpipes, fire alarm systems and devices and required systems and their relation to submitted plans. 2. Shall be able to demonstrate knowledge concerning building and fire prevention codes and regulations, uses, handling hazards and the definitions of flammable and combustible liquids, solids, gases, explosives and fireworks, together with a knowledge of sources of detailed and technical information concerning the same. 3. Shall be able to demonstrate a basic knowledge of the hazardous materials section(s) of the fire code or applicable standard.	

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY

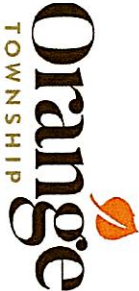


ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

4. Shall be able to demonstrate a basic knowledge of the fire hazard and fire safeguard codes and technical information about commercial cooking equipment.
5. Shall have basic knowledge of electrical principles, hazards, codes, uses, equipment and of information relating to electricity, electrical systems, appliances, equipment and sources of information relating to same.
6. Shall have advanced knowledge of the fire prevention plans review code requirements, regulations, operational features, and the fire hazards presented by various commercial occupancies and the residential code. This includes means of egress, interior finish, building construction, grease ducts, fire doors and windows, vents, roof covering, storage rooms, special construction features and building construction classifications.
7. Shall have a working knowledge concerning building equipment and heating, ventilation and air conditioning equipment from a fire safety standpoint and a working knowledge of other jurisdictional authorities which may have requirements or conduct inspections.
8. Shall be knowledgeable about decorations, decorative materials and furnishings in various occupancies.
9. Shall be able to demonstrate advanced knowledge of report preparation, filing and statistical systems and be able to review and process plans and specifications, if needed.
10. Shall have advanced knowledge of plans review to include fire code requirements for roads, water supplies, complete water-based systems, fire alarm and detection and clean agent systems as may be shown on submitted plans.
11. Shall have advanced knowledge of the techniques of fire cause determination, fire investigation and arson investigation, per NFPA 921.
12. Shall be knowledgeable of the manner of properly conducting public education programs, as required by State of Ohio standards.
13. Shall have advanced knowledge of photographing fire and disaster scenes as related to NFPA 921.
14. Shall be able to demonstrate an advanced knowledge of requirements relative to fire drills in occupancies in Orange Township
15. Shall have advanced knowledge of general fire safety code and regulations including but not limited to trash and debris, smoking, open burning, maintaining fire department access, housekeeping procedures, reporting of fire incidents and combustible decorations relating to both commercial and residential occupancies.
16. Shall be able to demonstrate knowledge of acceptable code enforcement procedures, legal procedures and license and permit procedures.
17. Shall have advanced knowledge of fire prevention codes, rules and regulations.
18. Shall have advanced knowledge of plans and plans review process.
19. Shall have advanced knowledge of principles and practices of fire safety and of inspection techniques.
20. Shall have advanced knowledge of building construction.
21. Shall have advanced knowledge of fire protection systems and devices.
22. Shall have working knowledge of electrical and plumbing codes where applicable to fire prevention.
23. Shall have ability to conduct harmonious discussions with property owners and the general public and to persuade them to take desired courses of action.
24. Shall have ability to enforce laws, resolutions and regulations with firmness, tact and impartiality.
25. Shall have ability to express oneself clearly and concisely, orally and in writing.

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<http://orangetwp.org>

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY



ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

26. Shall have ability to issue citations and appear before the OBBS hearing board.		
27. Shall have ability to understand and carry out complex oral and written instructions.		
Responsibility		
Guidance is provided by departmental policies and Standard Operating Guidelines which outline various processes and procedures. Supervisor provides technical instructions regarding new legislation, policy changes and statutes. Supervisor randomly reviews work, both in process and upon completion to ensure accuracy, thoroughness and high quality of service. Work is reviewed by immediate supervisor. Work consists of very intense, physically demanding and, at times, hazardous tasks requiring the application of numerous laws, rules, regulations and procedures. Work is frequently performed under conditions where personal injury or injury to others can occur. Individual must be capable of reacting with speed and composure under these conditions and must exercise some initiative and independent judgment in determining proper action to take. Under general supervision, individual is required to participate in training and/or station drills in order to maintain and increase skills necessary to perform assigned duties. It must be understood, errors in work are not readily detectable and could result in serious injury and possible death.		
Physical, Mental and Environmental Requirements		
1. Physical Requirements: As determined by the Job Analysis as performed by WorkHealth and are on file with the Township. 2. Environmental Conditions: Work is performed in a standard office environment and occasionally outdoors for long periods of time with potential exposure to wet, humid, hot and inclement weather conditions; and, work near moving mechanical parts, under hazardous, life-threatening conditions, such as, heights, confined spaces, at temperature extremes, around crowds, with loud noises, with limited visibility, in the presence of hazardous materials, in the presence of victims of death and/or dismemberment		
ACKNOWLEDGMENT OF RECEIPT OF JOB DESCRIPTION This job description is intended to convey information essential to understand the scope of the job and the general nature and level of work performed. However, this is not a complete list of qualities, skills, efforts, duties, responsibilities or environmental conditions associated with this position. This job description can be changed at any time by the Board of Township Trustees of Orange Township, with or without notice. This job description is not an employment contract, express or implied. All employees, unless under a Collective Bargaining Agreement or similar contract approved by the Board of Trustees, is an at-will employee and either the employee or Orange Township can terminate the employment relationship at any time (for any reason or no reason). No representative of Orange Township has the authority to enter into an agreement with an employee that is contrary to the foregoing. I acknowledge that I have received and reviewed this job description and have been provided the opportunity to discuss the scope of this position and requirements.		
Employee:	Date:	

1680 E. Orange Road, Lewis Center, OH 43035-9502
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BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY



ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

Job Title	Fire Inspector	Prepared By	Nathan McNeil, Fire Chief
Department	Fire Department	Prepared Date	8 May 2026
Reports To	Lieutenant of Fire Prevention	Approved By	Board of Trustees
FLSA Status	Hourly, Non-Exempt	Approved Date	
Supervises	None	Work Schedule	40-Hour

Job Summary
Under supervision from the Lieutenant of Fire Prevention, the Fire Inspector performs fire inspection and fire prevention activities; enforces fire codes, laws and regulations related to fire protection, prevention and safety; inspects new and existing buildings and a variety of structures, sprinkler systems and alarm systems; conducts plan and specification reviews to ensure compliance with fire codes; develops and administers the Department's public fire safety education programs and public relations programs; investigates routine complaints of fire/life safety hazards; establishes and maintains a variety of records and files on program activities; conducts research and writes a variety of reports; and performs related duties as required.

Essential Functions

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive. To perform this job successfully, an individual must be able to demonstrate competence and satisfactory performance of these duties. Other duties may be required and assigned.

1. Serve under the direction of the Lieutenant of Fire Prevention, Assistant Fire Chief, Fire Chief, Township Administrator, and the Board of Township Trustees.
2. Inspect new and existing structures, construction, alteration, and demolition sites for compliance with applicable codes; resolve compliance problems with owners within scope of knowledge and authority.
3. Determine the occupancy classification and intended use of structures to ensure accurate code application and compliance with all applicable fire and building codes.
4. Calculate the allowable occupant load for occupancies or designated areas in accordance with applicable codes, standards, and life safety requirements.
5. Respond to complaints regarding fire code violations and fire hazards. Being on call for fire investigations.
6. Conduct residential home inspections for the purpose of Foster and Adoption Care as well as Type A and B Child Care Homes in accordance with ODJFS, Residential Group Homes not classified by the OBC, and voluntary home inspections.
7. Make necessary contact and correspondence through written and oral communication with developers, property owners, architects, engineers, and contractors to convey requirements; when directed, follow through with field inspections and tests.
8. Provide pre-construction consultation and guidance with engineers, architects, contractors, City departments, and the public to discuss initial plans as they relate to code requirements and any necessary changes or adjustments.
9. Conduct site reviews and inspections in order to view conditions, verify submitted drawings and evaluate any problems that might be mitigated prior to permit approval or construction.
10. Work directly with Zoning, Engineering, County, Health District, State Fire Marshal's Office, and other governmental agencies in order to achieve interoperability in all codes, standards, and ordinances for the goal of providing life safety.
11. Participate in the inspection, evaluation and testing of hydrants, sprinkling systems, and elements of a fire prevention or protection system.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**



**ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER**

12. Maintain a comprehensive, current knowledge of applicable codes, regulations, and standards; review new codes and changes to existing codes; maintain an awareness of new methods, materials, trends and advances in the profession. 13. Assist in the investigation of the activation and response of fire protection systems as they relate to fire incidents. 14. Being on call for fire investigations as required by the Lieutenant of Fire Prevention or the Fire Chief. 15. Investigating and evaluating the fire scene so as to determine the area or point of origin, source of ignition, material(s) ignited; securing the fire ground, conducting surveys, interpreting burn patterns and examining fire debris; collecting and packaging evidence for analysis; documenting the scene through diagrams, photographs and field notes and compiling a final report; working with insurance companies, their cause and origin staff and local law enforcement and doing so without divulging required state-ments or evidence. 16. Testifying in court cases as to collection of evidence and chain of custody. 17. Responding to: emergency calls in commercial structures; fire alarms; smoke in building calls; working fires; and as requested or directed by the Fire Chief or designee. 18. Respond to complaints regarding fire code violations and fire hazards; when required, inspect new and existing structures, construction, alteration and demolition sites for compliance with applicable codes; re-solve compliance problems with owners within scope of knowledge and authority. 19. Issue warnings and citations for fire code violations; conduct re-inspections and enforcement procedures in accordance with the Orange Township Codified Ordinances, Ohio Fire Code, and other applicable stand-ards and requirements. 20. Maintain a variety of data and records regarding fire inspection or prevention activities; prepare reports regarding fire inspection or prevention as required. 21. Provide public education in fire prevention, fire, and safety, including giving talks, demonstrations, and presentations before community groups, schools, and other organizations and institutions. 22. Participating in public relation activities (parade, fire prevention week, open house, etc.). 23. Attend professional seminars and trainings in accordance with Ohio Department of Public Safety and Ohio Board of Building Standard requirements as they relate to required certifications. 24. Maintain regular, reliable, and punctual attendance; work extended hours as required to accommodate needs of the department or organization, including attendance at or facilitation of evening or weekend meetings or events. 25. Interact regularly with co-workers, employees, and the general public, and may be required to communi-cate directly with members of the public. Responsible for fostering and maintaining positive working rela-tionships with supervisors, co-workers, subcontractors, and other personnel. 26. Other duties and responsibilities as assigned by Lieutenant of Fire Prevention, Assistant Chief, or Fire Chief.	Experience, Education, and Licensing 1. Must possess: a. High School Diploma or equivalent certificate. b. Valid State of Ohio Fire Fighter II certificate. c. Valid State of Ohio EMT-Basic certificate. d. Valid State of Ohio Fire Safety Inspector certificate. e. Fire Investigator Certificate in compliance with NFPA 1033. 1680 E. Orange Road, Lewis Center, OH 43035-9502 http://orangetwp.org
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BOARD OF TRUSTEES JOURNAL OF ACTIONS FROM REGULAR MEETING HELD MAY 20, 2026 ORANGE TOWNSHIP - DELAWARE COUNTY



ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER

f.	Valid State of Ohio Driver's License and acceptable driving record, with constant maintenance of eligibility to operate a motor vehicle under the acceptability standards of the vehicle liability insurance carrier of Orange Township.
2.	Must have at least five (5) recent years of experience as a firefighter or fire safety inspector.
3.	Must retain all certifications required of the position and the State of Ohio and ensure that all certifications are current and all necessary continuing education requirements are met.
4.	Must satisfactorily complete a background investigation, drug screening, physical examination and any additional assessments. Portions of this requirement may be waived if the individual is being promoted or laterally transferred within the department.
5.	Must serve a 12-month probationary period in accordance with the Collective Bargaining Agreement.

Knowledge, Skills, and Abilities	
1.	Shall be able to demonstrate a knowledge concerning building and fire prevention codes and regulations, uses, handling hazards and definitions of flammable and combustible liquids, storage tanks, solids, gases, explosives and fireworks, together with a knowledge of sources of detailed and technical information concerning the same.
2.	Shall be able to demonstrate a basic knowledge of corrosives, reactive materials, toxic materials, radioactive substances, oxidizing materials, plastics, fibers, combustible metals and dusts.
3.	Shall have a basic knowledge of portable fire extinguishers, fixed fire extinguishing systems, sprinkler systems, standpipe and hose systems, heat, smoke and flame detection systems and fire alarm systems and devices.
4.	Shall be able to demonstrate a basic knowledge of the fire hazards, fire safety safeguards and the codes and technical information about heating and cooking equipment.
5.	Shall have a basic knowledge of electrical principles, hazards, codes, uses, equipment and information relating to electricity, electrical systems, appliances and equipment, together with a knowledge of sources of information relating to same.
6.	Shall have a basic knowledge of the fire prevention code requirements, regulations, basic operational features and the fire hazards presented by various occupancies, particularly public assembly, residential, business, mercantile, office, storage, industrial, manufacturing and utility occupancies. This includes means of egress, interior finish, building construction, test methods of material, chimneys, flues, fire doors and windows, vents, roof covering, storage rooms, special construction features and building construction classifications.
7.	Shall have a basic knowledge concerning building equipment, heating, ventilation and air conditioning equipment from a fire safety standpoint and a basic knowledge of other jurisdictional authorities which may have requirements or conduct inspections involving life safety or fire protection.
8.	Shall be knowledgeable about decorations, decorative materials and furnishings in various occupancies.
9.	Shall be able to demonstrate a basic knowledge of report preparation, filing and statistical systems and be able to review and process plans and specifications.
10.	Shall have a basic knowledge of the techniques of fire cause determination, fire investigation and arson investigation.
11.	Shall be capable of properly conducting public education programs concerning fire related subjects as directed by superiors.
12.	Shall be capable of checking blueprints of new construction for compliance with fire and building safety codes.
13.	Shall be capable of photographing fire and disaster scenes.

1680 E. Orange Road, Lewis Center, OH 43035-9502
<http://orangetwp.org>

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**



**ORANGE TOWNSHIP
AN EQUAL OPPORTUNITY EMPLOYER**

14. Shall be able to demonstrate knowledge of requirements relative to fire drills in occupancies. 15. Shall have a working knowledge of general fire safety code requirements and regulations, including but not limited to trash and debris, smoking, open burning, maintaining fire department access, housekeeping procedures, reporting of fire incidents and limiting combustible decorations and furnishings. 16. Shall have a basic knowledge of emergency evacuation plans. 17. Shall be able to demonstrate knowledge of acceptable code enforcement procedures, legal procedures, license and permit procedures.		
Responsibility		
1. Guidance is provided by department policies and Standard Operating Guidelines which outline various processes and procedures. Supervisor provides technical instructions regarding new legislation, policy changes and statutes. Supervisor randomly reviews work, both in process and upon completion to ensure accuracy, thoroughness and high quality of service. Work is reviewed by immediate supervisor. Work consists of very intense, physically demanding and, at times, hazardous tasks requiring the application of numerous laws, rules, regulations and procedures. Work is frequently performed under conditions where personal injury or injury to others can occur. Individual must be capable of reacting with speed and composure under these conditions and must exercise some initiative and independent judgment in determining proper action to take. Under general supervision, individual is required to participate in training and/or station drills in order to maintain and increase skills necessary to perform assigned duties. It must be understood, errors in work are not readily detectable and could result in serious injury and possible death.		
Physical, Mental and Environmental Requirements		
1. Physical Requirements: As determined by the Job Analysis as performed by WorkHealth and are on file with the Township. 2. Environmental Conditions: Work is performed in a standard office environment and occasionally outdoors for long periods of time with potential exposure to wet, humid, hot and inclement weather conditions; and, work near moving mechanical parts, under hazardous, life-threatening conditions, such as, heights, confined spaces, at temperature extremes, around crowds, with loud noises, with limited visibility, in the presence of hazardous materials, in the presence of victims of death and/or dismemberment.		
ACKNOWLEDGMENT OF RECEIPT OF JOB DESCRIPTION		
This job description is intended to convey information essential to understand the scope of the job and the general nature and level of work performed. However, this is not a complete list of qualities, skills, efforts, duties, responsibilities or environmental conditions associated with this position. This job description can be changed at any time by the Board of Township Trustees of Orange Township, with or without notice. This job description is not an employment contract, express or implied. All employees, unless under a Collective Bargaining Agreement or similar contract approved by the Board of Trustees, is an at-will employee and either the employee or Orange Township can terminate the employment relationship at any time (for any reason or no reason). No representative of Orange Township has the authority to enter into an agreement with an employee that is contrary to the foregoing. I acknowledge that I have received and reviewed this job description and have been provided the opportunity to discuss the scope of this position and requirements.		
Employee:	Date:	

1680 E. Orange Road, Lewis Center, OH 43035-9502
<http://orangetwp.org>

**RES.26-144 REVIEW OF THE APRIL 2026 BANK RECONCILIATION AND
FINANCIAL REPORTS**
Motion by Mrs. Fouss

AS OF 4.30.26				
	<u>Fund Balance</u>	<u>YTD Revenue**</u>	<u>YTD</u> <u>Expenses**</u>	<u>Current Reserve for</u> <u>Encumbrance</u>
General	\$15,223,183	\$3,088,307	\$2,323,505	\$3,764,518
Roads	\$2,611,945	\$1,014,944	\$29,531	\$2,251,827
Fire	\$11,319,334	\$6,838,328	\$4,747,871	\$3,871,488
Parks	\$3,403,036	\$826,879	\$381,607	\$1,754,667
Other				
funds	<u>\$15,634,585</u>	<u>\$13,415,474</u>	<u>\$1,047,714</u>	<u>\$1,731,062</u>
TOTAL	\$48,192,084	\$25,183,932	\$8,530,228	\$13,373,562

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

** does not include transfers and advances

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of April 30, 2026.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

**RES.26-145 APPOINTMENT OF JULIA BURT TO PART-TIME POSITION OF
EVENTS AND COMMUNICATIONS ASSISTANT AND ESTABLISHMENT OF
COMPENSATION**

Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED that Julia Burt is appointed to the non-exempt, part-time, non-bargaining unit employment position of Events and Communications Assistant, effective June 2, 2026.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$21.00 per hour, with paychecks to be issued based on a 14-day pay period. This resolution shall not be interpreted as to create an employment contract.

BE IT FURTHER RESOLVED that appointment to this position is contingent upon the appointee satisfactorily completing and passing all pre-employment testing.

Seconded by Ms. Knapp
VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

**RES.26-146 A RESOLUTION APPROVING THE ORANGE TOWNSHIP CONTINUITY
OF OPERATIONS PLAN (“COOP”)**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, the Orange Township Board of Trustees recognizes the need to maintain essential Township operations during emergencies, disasters, utility disruptions, cyber incidents, facility interruptions, or other events impacting Township services; and

WHEREAS, the Township has prepared a Continuity of Operations Plan (“COOP”) to provide a framework for maintaining essential services, protecting life and property, preserving records, coordinating communications, and restoring disrupted operations as quickly as possible; and

WHEREAS, the COOP identifies essential functions, continuity personnel, orders of succession, delegation of authority, alternate work locations, communication procedures, department-specific checklists, and reconstitution procedures; and

WHEREAS, the Board finds that adoption of the COOP is in the best interest of Orange Township and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The Orange Township Continuity of Operations Plan, dated May 20, 2026, is hereby approved and adopted.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

Section 2. The Township Administrator, or successor as identified in the COOP, is authorized to activate, scale, and deactivate the COOP and implement continuity procedures as necessary, consistent with the COOP, applicable law, and Township fiscal controls.

Section 3. This Resolution shall take effect immediately upon adoption.

Adopted this 20th day of May 2026.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

RES.26-147 ENTER INTO EXECUTIVE SESSION

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) Consider the Compensation of a Public Employee or Official

Invited to Attend: Elected Officials, Michele Boni, and Mike Kremmitzer.

Seconded by Ms. Knapp
VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

RES.26-148 RETURN TO REGULAR SESSION

Mrs. Fouss made a motion to return to regular session.

Seconded by Ms. Knapp
VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

**RES.26-149 APPROVING A CONTRACT FOR INSURANCE POLICIES THAT
PROVIDE HEALTH INSURANCE FOR TOWNSHIP OFFICERS AND EMPLOYEES**

Erica Fouss moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, pursuant to R.C. § 505.60, et seq., a board of township trustees may procure and pay all or any part of the cost of insurance policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance for township officers and employees; and

WHEREAS, such insurance policies must provide uniform coverage for township officers and full-time township employees and their immediate dependents; and

WHEREAS, such policies must be issued by an insurance company duly authorized to do business in this state; and

WHEREAS, the Board desires to provide such insurance to its officers and employees through a contract with Cigna, an insurance company duly authorized to do business in this state; and

WHEREAS, Cigna has offered to provide such insurance policies under a contract at a rate that is acceptable to the Board; and

WHEREAS, the Board now desires to approve said contract.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves entering a contract with Cigna to provide insurance policies that include the types of benefits permitted by R.C. § 505.60(A) for township officers and employees as set forth in the agreement attached hereto as Exhibit A and incorporated herein by reference.
- B. Michele Boni, Township Administrator (“Administrator”), is hereby appointed and given full authority to negotiate any additional terms and conditions of such contract not inconsistent with those already in the proposed agreement and hereby approved by the Board, and to sign the contract and any other necessary and required documents related to the contract on behalf of the Board. The Administrator’s signature on the contract and any other necessary and required documents shall be binding upon the Board as if signed by a majority of the Board’s membership.
- C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- D. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

BOARD OF TRUSTEES OF
ORANGETOWNSHIP,
DELAWARE COUNTY, OHIO



Erica Fouss
Chair



Lisa Knapp
Vice Chair



Michael Ringle
Trustee

Attest:



Donna Batten
Orange Township Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-149 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: May 20, 2026

Donna Batten
Donna Batten
Orange Township Fiscal Officer

EXHIBIT A

HDHP Option 3: Cigna with Skin in the Game

5

Item/Category	Current Date Plan Design		Difference Child Plan Design	
	Client	Class	Client	Class
	Plan Option	DRP HSA	DRP HSA	DRP HSA
In Network				
Primary Care	Dnd		Dnd	
Specialist Care	Dnd		Dnd	
Emergency Room	Dnd		Dnd	
Urgent Care	Dnd		Dnd	
Lab Work	Dnd		Dnd	
X-ray	Dnd		Dnd	
Major Diagnostic Imaging				
Investigational	Dnd		Dnd	
Diagnostic Surgery	Dnd		Dnd	
Immunizations	\$6,000		\$3,000/6,000	
Immunizations for Child/Adult	0%		0%	
Maternal GP	\$6,000		\$0	
Out of Network			\$3,000/6,000	
CON Deductible	\$16,000		\$16,000	
CON Copayment	30%		30%	
CON Coinsure	\$16,000		\$6,500	
PRESCRIPTION				
Pharmacy Deductible				
Pharmacy Copay				
Pharmacy Co-insure				
DATA INFO	Integrated Medical Dnd		Integrated Medical Dnd	
ENROLLMENT				
Enrollment Year	4			
Enrollment Start	\$683.13		\$1,023.59	
Enrollment Stop	\$2,051.01		\$2,766.35	
Enrollment (Child/Inf)	\$1,515.12		\$1,960.02	
Family	4		4	
ANNUAL COBS	\$270.64		\$270.06	
RENEWAL	225%		18%	

Current HSA Contributions: \$1,400 / \$2,800

**Total OOP member exposure (after The Difference Card and Employer HSA Contributions):
\$2,000 / \$4,000**



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PPO Option 3: Cigna with Skin in the Game

9

[illegible]

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- ER copy goes up to \$400 (currently \$300)
- Copies to additional lines of coverage

Total member exposure:
\$3,900/\$7,800

What goes towards the Deductible?

- All lines stated "Dead & Conf"
- "New" Copies
 - Diagnostic Imaging
 - Inpatient
 - Outpatient

What goes towards the OOP max?

- Traditional Copays
- Coinsurance

**RES.26-150 APPROVING THE RENEWAL OF DELTA DENTAL FOR TOWNSHIP
OFFICERS AND EMPLOYEES**

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on May 20, 2026, with the following members present:

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee

Mrs. Fouss moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, pursuant to R.C. § 505.60, et seq., a board of township trustees may procure and pay all or any part of the cost of insurance policies that provide dental insurance benefits for township officers and employees; and,

WHEREAS, such insurance policies must provide uniform coverage for township officers and full-time township employees and their immediate dependents; and,

WHEREAS, such policies must be issued by an insurance company duly authorized to do business in the State of Ohio; and,

WHEREAS, the Board currently provides dental insurance coverage to its officers and employees through Delta Dental and desires to continue providing such coverage; and,

WHEREAS, the current dental insurance contract is set to expire, and the Board desires to renew coverage with Delta Dental under the terms presented to the Board; and,

WHEREAS, the Board wishes to authorize the Township Administrator to execute all documents necessary to effectuate the renewal of such coverage.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves the renewal of dental insurance coverage with Delta Dental for eligible township officers and employees pursuant to R.C. § 505.60(A).
- B. Michele Boni, Township Administrator (“Administrator”), is hereby authorized to finalize negotiations and execute the renewal agreement and any other necessary or related documents associated with such dental insurance coverage on behalf of the Board. The Administrator’s signature on any approved documents shall be binding upon the Board as if signed by at least a majority of the Board’s entire membership.
- C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- D. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp
VOTE: Fouss - Yes Knapp - Yes Ringle – Yes

Voted on and signed this 20th day of May 2026, in Orange Township, Delaware County, Ohio.

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD MAY 20, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY

BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO


Erica Fouss, Chair


Lisa Knapp, Vice Chair


Michael Ringle, Trustee

Attest:

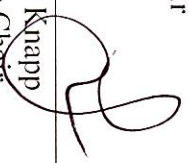
Donna Batten
Orange Township Fiscal Officer

RES.26-151 MEETING ADJOURNMENT
Motion by Mrs. Fouss to adjourn.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the
Orange Township Administrator.


Erica Fouss
Chair


Lisa Knapp
Vice Chair


Michael Ringle
Trustee

Attest: 
Donna Batten
Fiscal Officer