

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD SEPTEMBER 2, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at
www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT:

Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager

**D) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON SEPTEMBER 2, 2026:**

It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held
on September 2, 2026.

Seconded by Ms. Knapp

VOTE:	Fouss – Yes	Knapp – Yes	Ringle – Yes
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NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A AND B

**A) RES.26-249 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
AUGUST 19, 2026**
Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the “Board”) met in regular session on August 19, 2026.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the
electronic record of proceedings of the Regular Trustee Meeting held on August 19, 2026.

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B) RES.26-250 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:

Vendor	Description	Account	Amount
Byers Automotive	2027 F550 Cab & Chassis	Roads	\$57,441.00

RES.26-251 SCHEDULE HEARING DATE FOR ZON-26-03, HIDDEN RAVINES CROSSING AMENDMENT

Motion by Mrs. Fouss to set hearing date for ZON-26-03, Hidden Ravines Crossing Amendment, on September 16, 2026, at 4:00 p.m. at Township Hall.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

CON.26-09.02.01 THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR LIQUOR LICENSE - TEN STAR ENTERPRISES INC., SCRAMBLERS

RES.26-252 ADJUST COMPENSATION TO FULL-TIME POSITION OF ASSISTANT FISCAL OFFICER

Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED that Todd Thobe was appointed to the non-exempt, full-time, non-bargaining unit employment position of Assistant Fiscal Officer, effective December 17, 2020.

BE IT FURTHER RESOLVED that the compensation for this position shall be changed to the rate of \$40.00 per hour, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package for all full-time non-union personnel.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-253 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.25-305

Mrs. Fouss moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2026, as made at the Trustee Meeting on November 19, 2025, in Res.25-305, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

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General Fund

That the appropriations for the below account codes be revised in the General Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
1000-760-730-3101	Improvement of Sites (Building-362)	\$0	\$985,000
	Total:	\$0	\$985,000

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-254 AMENDING RES.24-.330, PASSED BY THE BOARD OF TRUSTEES ON NOVEMBER 11, 2024, AS AMENDED BY RES.25-067, PASSED BY THE BOARD OF TRUSTEES ON FEBRUARY 19, 2025, TO ADD PARCELS TO THE TIF

Mrs. Fouss moved the adoption of the following resolution:

PREAMBLE

WHEREAS, pursuant to ORC 5709.73(B), The Board of Trustees on November 11, 2024, passed Resolution RES.24.330 (the “*Original TIF Resolution*”) thereby declaring improvements to parcels of certain real property located in the Township (as described and depicted in the TIF Resolution and referred to therein as the “*Parcels*”) to be a public purpose, exempting those improvements from real property taxation for a period of time, specifying public infrastructure improvements to be made to benefit those parcels, providing for the making of service payments in lieu of taxes by the owner(s) thereof, and establishing a township public improvement tax increment equivalent fund into which those service payments were to be deposited; and

WHEREAS, the Board of Trustees on February 19, 2025, passed Resolution RES.25-067 (the “*First Amendment TIF Resolution*” and together with the Original TIF Resolution, the “*TIF Resolution*”) amending the Original TIF Resolution to add additional parcels to the TIF; and

WHEREAS, the Board of Trustees desires to amend the TIF Resolution to add additional parcels to the TIF; and

WHEREAS, the Board of Trustees has entered into a Revenue Sharing Agreement with the Olentangy Local School District whereby the School District approved tax increment financing exemptions and waived notices due under Section 5709.73 and 5709.83 of the Ohio Revised Code;

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED:

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- A. Additional Parcels. The Parcels set forth in Exhibit A of the TIF Resolution are hereby supplemented to include the parcels identified on **Exhibit A** hereto as "Proposed Parcels for TIF". Those parcels shall be considered "Parcels" for all purposes of the TIF Resolution, as amended hereby.
- B. Force and Effect. Except as provided herein, all other provisions of the TIF Resolution remain in full force and effect.
- C. Further Authorizations. The Board of Trustees hereby authorizes and directs the Township Administrator or other appropriate officers of the Township to deliver a copy of this Resolution to the Ohio Department of Development. The Board of Trustees further authorizes that any Township Trustee or the Fiscal Officer is authorized to execute such other agreements and instruments and to take all actions necessary to implement this Resolution.
- D. Preamble Provisions. The terms set forth in the preambles shall be construed as integral parts of this Resolution.
- E. Open Meeting. It is found and determined that all formal actions of the Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.
- F. Effective Date. This Resolution shall take effect upon adoption by the Board of Trustees or after the earliest period allowed by law.

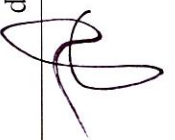
Seconded by Ms. Knapp
VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes



Erica Fouss
Chair



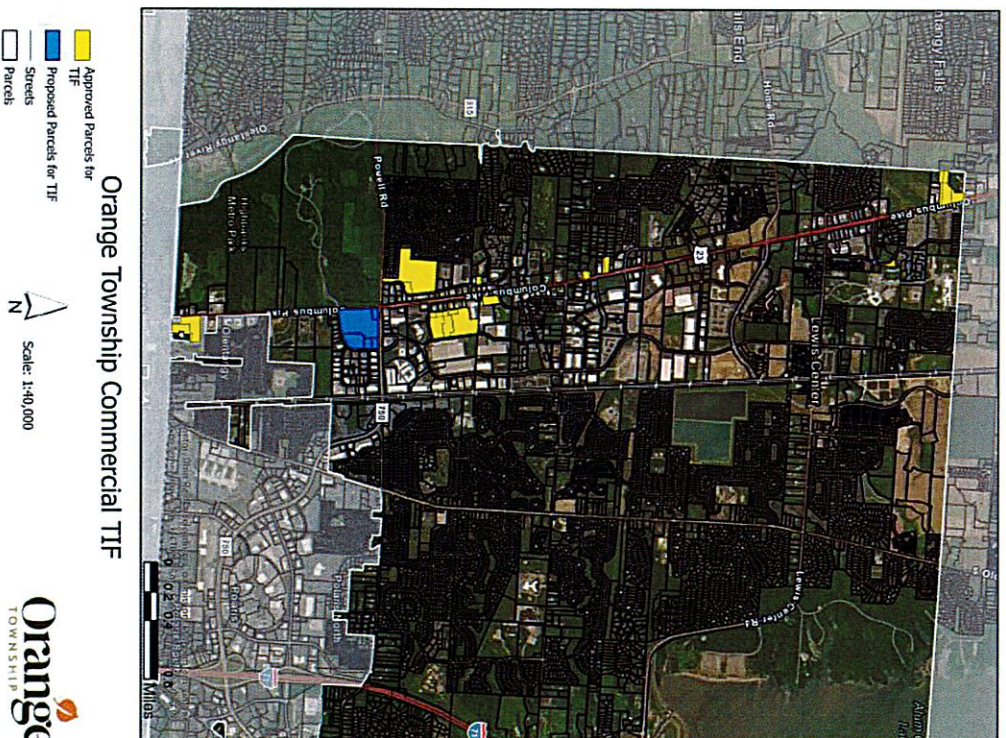
Lisa Knapp
Vice Chair

Michael Ringle
Trustee

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**EXHIBIT A
ADDITIONAL PARCELS**

The following maps specifically identify and depict the Parcels (shaded in yellow and blue) and constitute part of this Exhibit A.



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The Proposed Parcels for TIF include parcel numbers: 31834202004000, 31834202004001, 31834202001000, 31831305001000, 31832410001000.

The Approved Parcels for TIF include parcel numbers:

1. 31832402003006
2. 31822002001000
3. 31832412009000
4. 31832412011000
5. 31822002006000
6. 31822002004000
7. 31823401004000
8. 31832102016000
9. 31832102016010
10. 31832402003007
11. 31832412007000
12. 31832412010000
13. 31822002003000
14. 31822002005000
15. 31823403006000
16. 31832101010004
17. 31832412013000
18. 31832412012000
19. 31832412008000
20. 31822001058019
21. 31823401003000
22. 31834301008000

The above parcel numbers are included for reference only and do not define the parcels for purposes of this resolution.

RES.26-255 UPDATE A RESOLUTION TO WAIVE THE PROVISIONS OF THE NOISE CONTROL RESOLUTION (RES.13-309) FOR CERTAIN EVENTS IN 2026

Motion by Mrs. Fouss

WHEREAS, various organizers (the “Organizers”) will be holding events within Orange Township, Delaware County, Ohio on the following dates (collectively, the “Events”):

Standardized Brewery/Evans Farm Stage: 5920 Evans Farm Drive, Lewis Center OH 43035

- September 12, 2026 from 1:00pm-7:30pm
- September 20, 2026 from 4:00pm-9:00pm
- October 3, 2026 from 6:00pm-8:00pm
- October 10, 2026 from 5:00pm-9:00pm

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Residential Home: 2708 Big Sur Drive, Lewis Center OH 43035

- September 20, 2026 – Jazz Night from 3:00-7:00pm

WHEREAS, the Events may include live music, amplified sound, and/or other related activities (the “Activities”);

WHEREAS, the Board of Township Trustees of Orange Township, Delaware County, Ohio (the “Township”) adopted Resolution No. 13-309, a Noise Resolution, pursuant to Ohio Revised Code Section 505.172 (the “Noise Resolution”);

WHEREAS, the Organizers have requested a waiver of the Noise Resolution;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The provisions of the Noise Resolution are hereby waived as they relate to the Activities to be held at the Events listed above, with the condition that all Activities shall end no later than the time outlined in this resolution.

Section 2. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Section 3. This Resolution shall be in full force and effect at the earliest time allowed by applicable law.

Seconded by Mr. Ringle

VOTE:	Fouss – Yes	Knapp – Yes	Ringle – Yes
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RES.26-256 ENTER INTO EXECUTIVE SESSION

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) Motion to Adjourn Into Executive Session Pursuant to Ohio Revised Code Section 121.22(G)(8) for the Purpose of Considering Confidential Information Related to the Marketing Plans, Specific Business Strategy, Production Techniques, Trade Secrets, or Personal Financial Statements of an Applicant for Economic Development Assistance, that is Directly Related to a Request for Economic Development Assistance that is to be Provided or Administered Under RC 715, 5709.73-5709.75, and/or RC 715.

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The Executive Session is Necessary to Protect the Interests of the Applicant or the Possible Investment or Expenditure of Public Funds to be Made in Connection with the Proposed Economic Development Project.

Those Invited to Attend: Elected Officials and Michele Boni.

- b) To Consider the Purchase of Property for Public Purposes

Those Invited to Attend: Elected Officials, Michele Boni, and Silas Bowers

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-257 RETURN TO REGULAR SESSION

Mrs. Fouss made a motion to return to regular session.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-258 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.



Erica Fouss
Chair



Lisa Knapp
Vice Chair

Michael Ringle
Trustee

Attest:



Donna Batten
Fiscal Officer