

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 19, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT:

Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager
Eric Gayetsky, Senior Zoning Officer

**D) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON AUGUST 19, 2026:**

It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held on August 19, 2026.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINES ITEM A AND B

**A) RES.26-220 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING AND
ZONING HEARING ZON-26-01, HELD ON JULY 15, 2026, AND ZONING
HEARINGS ZON-26-01 AND ZON-26-02 HELD ON AUGUST 12, 2026**
Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the “Board”) met in regular session on July 15, 2026, and August
12, 2026.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the
electronic record of proceedings of the Regular Trustee Meeting and Zoning Hearing ZON-
26-01, held on July 15, 2026, and Zoning Hearings ZON-26-01 and ZON-26-02, held on
August 12, 2026.

**B) RES.26-221 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
South Shore Lake Erie Assets & Operations LLC	FLIR Thermal Camera for Boat for Maneuvering During Night Operations and Locating Victims	Fire	\$20,206.99

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ServiceMaster	Then & Now - Cleaning Public Works Building	Roads	\$22,776.54
Robertson Construction Services	Fire Department 362 Owner Contingency	Fire	\$420,000.00
Iconic X	F350 Utility Bed	Roads	\$18,970.00

**RES.26-222 DECLARATION OF NUISANCE AND ABATEMENT OF NUISANCE
PURSUANT TO O.R.C. § 505.87:**

Mrs. Fousso moved for the adoption of the following Resolution:

PROPERTY OWNER:

**ABMG Properties, LLC
7134 Gooding Blvd.
Delaware, Ohio 43015**

PROPERTY ADDRESS:

**7134 Gooding Blvd.
Delaware, OH 43015**

Tax District
School District
Neighborhood

**27 Orange Twp Olentangy
2104 Olentangy LSD
2700199 HWY 23 COMMERCIAL SOUTH
OF HOME ROAD**

PIN: 318-230-02-005-002

PREAMBLE

WHEREAS, the Board of Orange Township Trustees of Delaware County, Ohio (“Board”) is familiar with the real property at Gooding Boulevard located in Orange Township, Delaware County, Ohio (“Property”); and,

WHEREAS, the known individuals with an ownership interest (including holders of liens of record) in the Property, along with their last and best addresses are as follows:

**ABMG Properties, LLC
7134 Gooding Blvd.
Delaware, Ohio 43015**

WHEREAS, the Property is not maintained by the property owners and contains overgrown and neglected vegetation that is dangerous, unhealthy, and unsightly; and,

WHEREAS, the Board believes that the property owner’s lack of maintenance of that vegetation constitutes a nuisance; and,

WHEREAS, the Board hereby seeks to abate, control and/or remove such vegetation from the Property and recover their costs in so doing, all in accordance with O.R.C. § 505.87.

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RESOLUTION

THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- A. The Board determines and declares that the property owner's maintenance of vegetation on the Property constitutes a nuisance.
- B. The Board shall abate, control, or remove such vegetation from the Property and recover the Board's costs in so doing, all in accordance with O.R.C. § 505.87. Any expenses incurred in abating, controlling, or removing such vegetation, garbage, refuse, or other debris, when approved by the Board, shall be paid out of the Township general fund from moneys not otherwise appropriated.
- C. At least seven (7) days before providing for such abatement, control, or removal of vegetation, notification shall be provided to all individuals with an ownership interest in the Property, including holders of liens of record. Such individuals/entities are identified above. The Board shall send the notice to the owner of the land by certified mail and by certified mail to lienholders of record; alternatively, if the owner is a resident of the township or is a nonresident whose address is known, the board may give notice to the owner by causing any of its agents or employees to post the notice on the principal structure on the land and to photograph that posted notice with a camera capable of recording the date of the photograph on it. If the owner's address is unknown and cannot reasonably be obtained, it is sufficient to publish the notice once in a newspaper of general circulation in the township.
- D. The contents of the notice shall:
- (1) Order the owner to abate, control, or remove all vegetation, the owner's maintenance of which has been determined by the Board to constitute a nuisance;
 - (2) State that if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven (7) days, the Board shall provide for the abatement, control, or removal, and may employ the necessary labor, materials, and equipment to perform the task. Any expenses incurred by the Board in performing that task shall, pursuant to authority provided under O.R.C. § 505.87, be entered upon the tax duplicate and become a lien upon the land from the date of entry.
- E. The Board shall collect the total cost of abating, controlling, or removing vegetation from the Property. Pursuant to O.R.C. § 505.87, the Board shall make a written report to the county auditor of the Board's action. The Board shall include in the report a proper description of the premises and a statement of all expenses incurred in providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris from the Property, including the board's charges for its services, the costs incurred in providing notice, any fees or interest paid to borrow moneys, and the amount paid for labor, materials, and equipment. The expenses incurred, when allowed, shall be entered upon the tax duplicate, are a lien upon the land from the date of the entry, shall be collected as other taxes, and shall be returned to the Township and placed in the Township general fund.
- F. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- G. This Resolution shall be in full force and effect immediately upon adoption.

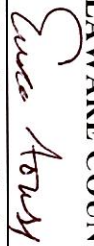
Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

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ORANGE TOWNSHIP - DELAWARE COUNTY


Erica Fouss, Chair


Lisa Knapp, Vice Chair


Michael Ringle, Trustee

RES.26-223 DECLARATION OF NUISANCE AND ABATEMENT OF NUISANCE
PURSUANT TO O.R.C. § 505.87:

Mrs. Fouss moved for the adoption of the following Resolution:

PROPERTY OWNER:

Mr. Richard Hackman
7808 Orange Station Loop
Lewis Center, Ohio 43035

PROPERTY ADDRESS:

7808 Orange Station Loop
Lewis Center, OH 43035

Tax District		27 Orange Twp Olentangy
School District		2104 Olentangy LSD
Neighborhood		27131 Orange 27131

PIN: 318-312-08-009-000

PREAMBLE

WHEREAS, the Board of Orange Township Trustees of Delaware County, Ohio (“Board”) is familiar with the real property at Orange Station Loop located in Orange Township, Delaware County, Ohio (“Property”); and,

WHEREAS, the known individuals with an ownership interest (including holders of liens of record) in the Property, along with their last and best addresses are as follows:

Mr. Richard Hackman
7808 Orange Station Loop
Lewis Center, Ohio 43035

WHEREAS, the Property is not maintained by the property owners and contains overgrown and neglected vegetation that is dangerous, unhealthy, and unsightly; and,

WHEREAS, the Board believes that the property owner’s lack of maintenance of that vegetation constitutes a nuisance; and,

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WHEREAS, the Board hereby seeks to abate, control and/or remove such vegetation from the Property and recover their costs in so doing, all in accordance with O.R.C. § 505.87.

RESOLUTION

THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- A. The Board determines and declares that the property owner's maintenance of vegetation on the Property constitutes a nuisance.
- B. The Board shall abate, control, or remove such vegetation from the Property and recover the Board's costs in so doing, all in accordance with O.R.C. § 505.87. Any expenses incurred in abating, controlling, or removing such vegetation, garbage, refuse, or other debris, when approved by the Board, shall be paid out of the Township general fund from moneys not otherwise appropriated.
- C. At least seven (7) days before providing for such abatement, control, or removal of vegetation, notification shall be provided to all individuals with an ownership interest in the Property, including holders of liens of record. Such individuals/entities are identified above. The Board shall send the notice to the owner of the land by certified mail and by certified mail to lienholders of record; alternatively, if the owner is a resident of the township or is a nonresident whose address is known, the board may give notice to the owner by causing any of its agents or employees to post the notice on the principal structure on the land and to photograph that posted notice with a camera capable of recording the date of the photograph on it. If the owner's address is unknown and cannot reasonably be obtained, it is sufficient to publish the notice once in a newspaper of general circulation in the township.
- D. The contents of the notice shall:
- (3) Order the owner to abate, control, or remove all vegetation, the owner's maintenance of which has been determined by the Board to constitute a nuisance;
- (4) State that if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven (7) days, the Board shall provide for the abatement, control, or removal, and may employ the necessary labor, materials, and equipment to perform the task. Any expenses incurred by the Board in performing that task shall, pursuant to authority provided under O.R.C. § 505.87, be entered upon the tax duplicate and become a lien upon the land from the date of entry.
- E. The Board shall collect the total cost of abating, controlling, or removing vegetation from the Property. Pursuant to O.R.C. § 505.87, the Board shall make a written report to the county auditor of the Board's action. The Board shall include in the report a proper description of the premises and a statement of all expenses incurred in providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris from the Property, including the board's charges for its services, the costs incurred in providing notice, any fees or interest paid to borrow moneys, and the amount paid for labor, materials, and equipment. The expenses incurred, when allowed, shall be entered upon the tax duplicate, are a lien upon the land from the date of the entry, shall be collected as other taxes, and shall be returned to the Township and placed in the Township general fund.
- F. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- G. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

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Erica Fouss, Chair


Lisa Knapp, Vice Chair


Michael Ringle, Trustee

RES.26-224 DECLARATION OF NUISANCE AND ABATEMENT OF NUISANCE
PURSUANT TO O.R.C. § 505.87:

Mrs. Fouss moved for the adoption of the following Resolution:

PROPERTY OWNER:

Porshi Development, LLC
Property Owner / Lienholder
5135 Silver Woods Ln,
Dublin, Ohio 43016

PROPERTY ADDRESS:

7338 S. Old State Rd.
Lewis Center, OH 43035

Tax District	27 Orange Twp Olentangy
School District	2104 Olentangy LSD
Neighborhood	27012 Orange 012

PIN: 318-240-01-030-000

PREAMBLE

WHEREAS, the Board of Orange Township Trustees of Delaware County, Ohio (“Board”) is familiar with the real property at S. Old State Rd. located in Orange Township, Delaware County, Ohio (“Property”); and,

WHEREAS, the known individuals with an ownership interest (including holders of liens of record) in the Property, along with their last and best addresses are as follows:

Porshi Development, LLC
Property Owner / Lienholder
5135 Silver Woods Ln
Dublin, Ohio 43016

WHEREAS, the Property is not maintained by the property owners and contains overgrown and neglected vegetation that is dangerous, unhealthy, and unsightly; and,

WHEREAS, the Board believes that the property owner’s lack of maintenance of that vegetation constitutes a nuisance; and,

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WHEREAS, the Board hereby seeks to abate, control and/or remove such vegetation from the Property and recover their costs in so doing, all in accordance with O.R.C. § 505.87.

RESOLUTION

THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- A. The Board determines and declares that the property owner's maintenance of vegetation on the Property constitutes a nuisance.
- B. The Board shall abate, control, or remove such vegetation from the Property and recover the Board's costs in so doing, all in accordance with O.R.C. § 505.87. Any expenses incurred in abating, controlling, or removing such vegetation, garbage, refuse, or other debris, when approved by the Board, shall be paid out of the Township general fund from moneys not otherwise appropriated.
- C. At least seven (7) days before providing for such abatement, control, or removal of vegetation, notification shall be provided to all individuals with an ownership interest in the Property, including holders of liens of record. Such individuals/entities are identified above. The Board shall send the notice to the owner of the land by certified mail and by certified mail to lienholders of record; alternatively, if the owner is a resident of the township or is a nonresident whose address is known, the board may give notice to the owner by causing any of its agents or employees to post the notice on the principal structure on the land and to photograph that posted notice with a camera capable of recording the date of the photograph on it. If the owner's address is unknown and cannot reasonably be obtained, it is sufficient to publish the notice once in a newspaper of general circulation in the township.
- D. The contents of the notice shall:
 - (5) Order the owner to abate, control, or remove all vegetation, the owner's maintenance of which has been determined by the Board to constitute a nuisance;
 - (6) State that if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven (7) days, the Board shall provide for the abatement, control, or removal, and may employ the necessary labor, materials, and equipment to perform the task. Any expenses incurred by the Board in performing that task shall, pursuant to authority provided under O.R.C. § 505.87, be entered upon the tax duplicate and become a lien upon the land from the date of entry.
- E. The Board shall collect the total cost of abating, controlling, or removing vegetation from the Property. Pursuant to O.R.C. § 505.87, the Board shall make a written report to the county auditor of the Board's action. The Board shall include in the report a proper description of the premises and a statement of all expenses incurred in providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris from the Property, including the board's charges for its services, the costs incurred in providing notice, any fees or interest paid to borrow moneys, and the amount paid for labor, materials, and equipment. The expenses incurred, when allowed, shall be entered upon the tax duplicate, are a lien upon the land from the date of the entry, shall be collected as other taxes, and shall be returned to the Township and placed in the Township general fund.
- F. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- G. This Resolution shall be in full force and effect immediately upon adoption.

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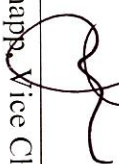
Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes


Erica Fouss, Chair


Lisa Knapp, Vice Chair

RES.26-225 RESOLUTION TO INITIATE AN AMENDMENT TO THE ZONING RESOLUTION AND CERTIFY THE CHANGE AS A ZONING AMENDMENT TO THE ZONING COMMISSION FOR PUBLIC HEARING

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, Orange Township has enacted a Zoning Resolution in accordance with the purposes of and in compliance with the provisions contained within Chapter 519 of the Ohio Revised Code; and

WHEREAS, from time to time, it becomes necessary to make revisions to the text of Township’s Zoning Resolution in order to further the purposes stated in Section 519.02; and

WHEREAS, a draft text indicating proposed amendments to the text and map of the Zoning Resolution has been drafted; and

WHEREAS, Sections 519.021(C) and 519.12 of the Ohio Revised Code provide the Board of Trustees the power to initiate amendments to the Township’s Zoning Resolution and Official Zoning Map via resolution; and

WHEREAS, the Board of Trustees believes it would be in the best interests of the Township and its inhabitants to adopt the changes to the Zoning Resolution.

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that:

1. The Board declares its intention to certify this change as an amendment to the Zoning Resolution, and refer it to the Zoning Commission for public hearing in accordance with Sections 519.021(C) and 519.12 of the Ohio Revised Code.
2. The document labeled “Orange Township Zoning Amendment #ZON-26-05” and dated August 19, 2026, and all Attachments thereto, shall be certified to the Zoning Commission for review as an amendment to the Zoning Resolution.
3. The Zoning Director is directed to transmit a copy of this resolution, the document and attachments noted in item 2, and other relevant documents to the Delaware County Regional Planning Commission and to the Zoning Commission for review and recommendation in accordance with Section 519.12 of the Ohio Revised Code.
4. This zoning amendment shall be known as case #ZON-26-05.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

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**RES.26-226 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH DUNROBIN ASSOCIATES, LLC FOR
EASEMENT ACQUISITION AND AUTHORIZING THE ISSUANCE OF A PURCHASE
ORDER IN THE AMOUNT OF \$14,040.00**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Dunrobin Associates, LLC has proposed an agreement for \$14,040.00 (the “Agreement”);

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with Dunrobin Associates, LLC regarding an easement acquisition and the issuance of purchase order totaling \$14,040.00 to Dunrobin Associates, LLC.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-226 is taken and copied from the record of

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proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-227 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO MULTIPLE AGREEMENTS WITH CHOICE ONE ENGINEERING
REGARDING ENGINEERING DESIGNS FOR THE GLEN OAK MULTI-USE TRAIL
AND THE COLTSBRIDGE MULTI-USE TRAIL AND AUTHORIZING THE
ISSUANCE OF PURCHASE ORDERS TOTALING \$96,500.00**

Mrs. Fous moved for the adoption of the following Resolution:

WHEREAS, Choice One Engineering has proposed an agreement for \$96,500.00 (the “Agreement”);

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the “Representative”) to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County) that the Director of Operations is hereby authorized to enter into

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and execute an agreement with Choice One Engineering regarding engineering designs for the Glen Oak Multi-Use Trail and the Coltsbridge Multi-Use Trail, and the issuance of purchase orders totaling \$96,500.00 to Choice One Engineering.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-227 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-228 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH DECKER CONSTRUCTION CO.
REGARDING EMERGENCY REPAIR ON ENTERPRISE DRIVE AND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF
\$79,500.00**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Decker Construction Co has proposed an agreement for \$79,500.00 (the “Agreement”);

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the “Representative”) to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable,

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provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with Decker Construction Co. regarding emergency road repair on Enterprise Drive and to issue a purchase order totaling \$79,500.00 to Decker Construction Co.

Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-228 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-229 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH THE DELAWARE SOIL AND WATER
CONSERVATION DISTRICT FOR SERVICES AS NEEDED FOR PARKS AND ROADS**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, The Delaware Soil and Water Conservation District has proposed an agreement (the “Agreement”);

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution

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and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the “Representative”) to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with The Delaware Soil and Water Conservation District.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

**RES.26-230 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ACCEPT THE BID FROM SUCCESS TECHNOLOGIES, INC. DBA
STRONGHOLD CONSTRUCTION, AND ENTER INTO A CONTRACT FOR THE
SUMMERSWEET BOARDWALK SHARED USE PATH PROJECT, AND
AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS TOTALING \$222,900.00**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Orange Township solicited competitive bids for the Summersweet Boardwalk Shared Use Path Project; and

WHEREAS, Stronghold Construction submitted a bid in the amount of **\$202,900.00** for the Summersweet Boardwalk Shared Use Path Project; and

WHEREAS, the Board of Trustees desires to accept the bid of Stronghold Construction and enter into a contract for the completion of the project; and

WHEREAS, a purchase order in the amount of **\$202,900.00** is necessary for the Summersweet Boardwalk Shared Use Path Project; and

WHEREAS, an additional purchase order in the amount of **\$20,000.00** is requested as contingency for the Summersweet Boardwalk Shared Use Path Project;

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on

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behalf of the Board and the Township, the Director of Operations (the "Representative") to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to accept bid and enter into and execute an agreement with Stronghold Construction regarding Summersweet Boardwalk Shared Use Path Project and to issue a purchase order totaling \$222,900.00 to Stronghold Construction.

Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-230 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-231 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH APP ARCHITECTURE REGARDING
NEEDED RENOVATIONS TO OLD STATION 362 FOR OPERATIONS TEAM AND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF
\$23,070.00**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, App Architecture has proposed an agreement for \$23,070.00 (the "Agreement");

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WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the "Representative") to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with App Architecture regarding needed renovations to Old Station 362 for Operations team and to issue a purchase order totaling \$23,070.00 to App Architecture.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-231 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer

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Orange Township, Delaware County, Ohio

**RES.26-232 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH DELAWARE COUNTY ENGINEER
REGARDING W. ORANGE CULVERT AND AUTHORIZING THE ISSUANCE OF A
PURCHASE ORDER TOTALING \$21,314.36**

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Delaware County Engineer has proposed an agreement for \$21,314.36 (the "Agreement");

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the "Representative") to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with Delaware County Engineer regarding West Orange Rd. Culvert and to issue a purchase order totaling \$21,314.36 to Delaware County Engineer.

Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

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I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-232 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-233 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ENTER INTO AN AGREEMENT WITH AMERICAN LEAK DETECTION
REGARDING REPAIRS TO NORTH ORANGE AQUATIC CENTER AND
AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF
\$23,900.00**

Mrs. Fousc moved for the adoption of the following Resolution:

WHEREAS, American Leak Detection has proposed an agreement for \$23,900.00 (the “Agreement”);

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Director of Operations (the “Representative”) to execute the Agreement in substantially the form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not inconsistent with this Resolution or adverse to the Township, and such approval shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized, on behalf of the Township, to take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, (Delaware County) that the Director of Operations is hereby authorized to enter into

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and execute an agreement with American Leak Detection regarding repairs to North Orange Aquatic Center and to issue a purchase order totaling \$23,900.00 to American Leak Detection.

Seconded by Ms. Knapp
VOTE: Fous - Yes Knapp - Yes Ringle - Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-233 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.26-234 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS TO ENTER INTO AN AGREEMENT WITH MCDANIEL'S CONSTRUCTION CORP. INC. REGARDING PAINTING OF THE BAY CEILING, LIGHTING, AND FAN PROJECT AND AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TOTALING \$274,849.47

Mrs. Fous moved for the adoption of the following Resolution:

WHEREAS, McDaniel's Construction Corp. Inc. has proposed an agreement for \$274,849.47 (the "Agreement");

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolution be and hereby is adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Director of Operations (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the

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Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County) that the Director of Operations is hereby authorized to enter into and execute an agreement with McDaniel's Construction Corp. Inc. regarding painting of bay ceiling, lighting and fan project, and the issuance of a purchase order totaling \$274,849.47 to McDaniel's Construction Corp. Inc.

Seconded by Mr. Ringle

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-234 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.26-235 RESOLUTION APPROVING AND AUTHORIZING THE FIRE CHIEF TO ENTER INTO AN AGREEMENT WITH US DIGITAL DESIGNS BY HONEYWELL FOR THE STATION ALERTING SYSTEM AT THE NEW STATION 362 AND ISSUE A PURCHASE ORDER FOR THE AMOUNT OF \$135,342.02

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, Orange Township is a member of Sourcewell for the purposes of cooperative purchasing, and

WHEREAS, US Digital Designs has submitted an agreement for a G2 Fire Station Alerting System Project (the "Agreement") and Fire Chief McNeil has recommended the purchase of said equipment that meets the price authorized through Sourcewell; and

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement; and

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

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NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Chief McNeil (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments do not increase any financial obligation of the Township.

RESOLVED, that the Fiscal Officer is directed to issue a purchase order in the amount necessary for the Township to meet its obligations set forth herein.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Ms. Knapp

VOTE: Fous – Yes Knapp – Yes Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-235 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.26-236 ACCEPTANCE OF RETIREMENT OF FULL-TIME ASSISTANT FISCAL OFFICER, TODD THOBE

Motion by Mrs. Fous to regrettfully accept the retirement of Full-Time Assistant Fiscal Officer, Todd Thobe, effective December 1, 2026.

Seconded by Mr. Ringle

VOTE: Fous – Yes Knapp – Yes Ringle – Yes

RES.26-237 APPROVE AND POST EMPLOYMENT POSITION OF ASSISTANT FISCAL OFFICER

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Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED that the exempt, full-time, non-bargaining unit position of Assistant Fiscal Officer is hereby created.

BE IT FURTHER RESOLVED that the Assistant Fiscal Officer shall serve under the direction of the Township Fiscal Officer as well as the Board of Township Trustees.

BE IT FURTHER RESOLVED that the Assistant Fiscal Officer shall have those qualifications, requirements, duties and responsibilities, and serve under those terms and provisions, stated in the position description presented to the Board.

BE IT FURTHER RESOLVED that the aforementioned position description is presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that, unless otherwise provided by the Board, appointment to this position shall be contingent upon the applicant's satisfactory completion of a drug screening and background investigation.

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-238 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.25-305

Mrs. Fouss moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2026, as made at the Trustee Meeting on November 19, 2025, in Res.25-305, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Road Levy Fund

That the appropriations for the below account codes be revised in the Road Levy Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2141-760-730-0000	Improvement of Sites	\$2,183,050	\$2,230,741.78
	Other		
2141-330-590-0930	Expenses Contingency	\$100,000	\$52,308.22
	Total:	\$2,283,050	\$2,283,050

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

CON.26-08.19.01 THE BOARD GAVE CONSENSUS TO NOT HOLD A HEARING FOR L&S KITCHEN AND LOUNGE INC.

RES.26-239 A RESOLUTION ESTABLISHING A CAPITAL PROJECT FUND UNDER OHIO REVISED CODE SECTION 5705.13(C), FOR STATION 361 BUILDING IMPROVEMENTS, TO BE ACCUMULATED IN FISCAL YEARS 2026, 2027, AND 2028, AND AUTHORIZING THE TRANSFER OF \$800,000 FROM THE FIRE LEVY FUND

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, The Board of Township Trustees of Orange Township, Delaware County Ohio finds it necessary and appropriate to accumulate financial resources for the specific purpose

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of the acquisition, construction, renovation or improvement of certain fixed assets to support township operations; and,

WHEREAS, Ohio Revised Code Section 5705.13(C) permits taxing authority of a subdivision to establish a capital projects fund to accumulate resources for the acquisition, construction, or improvement of fixed assets, including motor vehicles and equipment; and,

WHEREAS, to accomplish this objective, the Board desires to formally establish a dedicated Capital Projects Fund, outline its specific restrictions, and authorize a lawful cash transfer to initiate the fund balance,

NOW THEREFORE, BE IT RESOLVED By the Board of Township Trustees of Orange Township, Delaware County, Ohio, that;

1. **Establishment of Fund:** The board hereby establishes a Capital Projects Fund to be designated on the townships books as **Fund 4912 – Station 361 Building Improvements** in accordance with ORC Section 5705.13(C)
2. **Specific Purpose and Fixed Assets:** Monies within this fund shall be strictly restricted and utilized exclusively for the following purposes Station 361 Building Improvements
3. **Source of Revenue & Initial Transfer:** The primary funding source shall be lawful transfers from the Township Fire Levy Fund. The Township Fiscal Officer is hereby authorized and directed to execute an initial transfer of **\$800,000**.
4. **Accumulation Period & Maximum Cap:** The Board intends to accumulate resources in this fund over the next 3 fiscal years. The maximum cap to be accumulated within this fund over its lifespan shall not exceed **\$2,400,000**.
5. **Reversion Provisions:** In compliance with ORC Section 5705.13(C), if the Township has not entered a contract for the designated project before the conclusion of the 10-year statutory window, all accumulated monies shall be transferred back to the parent fund by the Fiscal Officer. The Board also retains the authority to rescind this fund at any time by a subsequent resolution.
6. **Open Meetings Compliance:** All formal actions of the Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including all lawful ordinances, resolutions, and any applicable provisions of R.C. § 121.22.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-239 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.26-240 A RESOLUTION ESTABLISHING A CAPITAL PROJECT FUND UNDER OHIO REVISED CODE SECTION 5705.13(C), FOR STATION 362 RENOVATIONS FOR OPERATIONS, TO BE ACCUMULATED IN FISCAL YEARS 2026 AND 2027, AND AUTHORIZING THE TRANSFER OF \$150,000 FROM THE GENERAL FUND

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Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, The Board of Township Trustees of Orange Township, Delaware County Ohio finds it necessary and appropriate to accumulate financial resources for the specific purpose of the acquisition, construction, renovation or improvement of certain fixed assets to support township operations; and,

WHEREAS, Ohio Revised Code Section 5705.13(C) permits taxing authority of a subdivision to establish a capital projects fund to accumulate resources for the acquisition, construction, or improvement of fixed assets, including motor vehicles and equipment; and,

WHEREAS, to accomplish this objective, the Board desires to formally establish a dedicated Capital Projects Fund, outline its specific restrictions, and authorize a lawful cash transfer to initiate the fund balance,

NOW THEREFORE, BE IT RESOLVED By the Board of Township Trustees of Orange Township, Delaware County, Ohio, that;

1. **Establishment of Fund:** The board hereby establishes a Capital Projects Fund to be designated on the townships books as **Fund 4911 – 362 Reno for Operations** in accordance with ORC Section 5705.13(C)
2. **Specific Purpose and Fixed Assets:** Monies within this fund shall be strictly restricted and utilized exclusively for the following purposes **renovation of current station 362 to be used by Operations**
3. **Source of Revenue & Initial Transfer:** The primary funding source shall be lawful transfers from the Township General Fund. The Township Fiscal Officer is hereby authorized and directed to execute an initial transfer of **\$150,000**.
4. **Accumulation Period & Maximum Cap:** The Board intends to accumulate resources in this fund over the next **2** fiscal years. The maximum cap to be accumulated within this fund over its lifespan shall not exceed **\$300,000**.
5. **Reversion Provisions:** In compliance with ORC Section 5705.13(C), if the Township has not entered a contract for the designated project before the conclusion of the 10-year statutory window, all accumulated monies shall be transferred back to the parent fund by the Fiscal Officer. The Board also retains the authority to rescind this fund at any time by a subsequent resolution.
6. **Open Meetings Compliance:** All formal actions of the Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including all lawful ordinances, resolutions, and any applicable provisions of R.C. § 121.22.

Seconded by Mr. Ringle

VOTE:	Fouss – Yes	Knapp – Yes	Ringle – Yes
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CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-240 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

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ORANGE TOWNSHIP - DELAWARE COUNTY

**RES.26-241 A RESOLUTION ESTABLISHING A CAPITAL PROJECT FUND UNDER
OHIO REVISED CODE SECTION 5705.13(C), FOR BALE KENYON PHASE 3, TO BE
ACCUMULATED IN FISCAL YEARS 2026, 2027, AND 2028, AND AUTHORIZING
THE TRANSFER OF \$750,000 FROM THE GENERAL FUND**

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, The Board of Township Trustees of Orange Township, Delaware County Ohio finds it necessary and appropriate to accumulate financial resources for the specific purpose of the acquisition, construction, renovation or improvement of certain fixed assets to support township operations; and,

WHEREAS, Ohio Revised Code Section 5705.13(C) permits taxing authority of a subdivision to establish a capital projects fund to accumulate resources for the acquisition, construction, or improvement of fixed assets, including motor vehicles and equipment; and,

WHEREAS, to accomplish this objective, the Board desires to formally establish a dedicated Capital Projects Fund, outline its specific restrictions, and authorize a lawful cash transfer to initiate the fund balance,

**NOW THEREFORE, BE IT RESOLVED By the Board of Township Trustees of
Orange Township, Delaware County, Ohio, that;**

1. **Establishment of Fund:** The board hereby establishes a Capital Projects Fund to be designated on the townships books as **Fund 4910 – Bale Kenyon Phase 3** in accordance with ORC Section 5705.13(C)
2. **Specific Purpose and Fixed Assets:** Monies within this fund shall be strictly restricted and utilized exclusively for the following purposes **Acquisition and Construction of Bale Kenyon Phase 3 – Road Improvements.**
3. **Source of Revenue & Initial Transfer:** The primary funding source shall be lawful transfers from the Township General Fund. The Township Fiscal Officer is hereby authorized and directed to execute an initial transfer of **\$750,000.**
4. **Accumulation Period & Maximum Cap:** The Board intends to accumulate resources in this fund over the next **3** fiscal years. The maximum cap to be accumulated within this fund over its lifespan shall not exceed **\$2,250,000.**
5. **Reversion Provisions:** In compliance with ORC Section 5705.13(C), if the Township has not entered a contract for the designated project before the conclusion of the 10-year statutory window, all accumulated monies shall be transferred back to the parent fund by the Fiscal Officer. The Board also retains the authority to rescind this fund at any time by a subsequent resolution.
6. **Open Meetings Compliance:** All formal actions of the Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including all lawful ordinances, resolutions, and any applicable provisions of R.C. § 121.22.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-241 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 19, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.26-242 REVIEW OF THE JULY 2026 BANK RECONCILIATION AND
FINANCIAL REPORTS
Motion by Mrs. Fouss

AS OF 7.31.26

	<u>Fund Balance</u>	<u>YTD Revenue**</u>	<u>YTD Expenses**</u>	<u>Current Reserve for</u> <u>Encumbrance</u>
General	\$13,980,940	\$3,695,213	\$4,172,655	\$2,724,009
Roads	\$2,660,107	\$1,186,005	\$152,431	\$2,247,692
Fire	\$7,821,303	\$6,865,417	\$8,272,991	\$2,371,131
Parks	\$2,841,093	\$1,203,888	\$1,320,559	\$1,137,053
Other funds	<u>\$14,993,590</u>	<u>\$13,797,753</u>	<u>\$2,306,272</u>	<u>\$11,605,245</u>
TOTAL	\$42,297,034	\$26,748,277	\$16,224,908	\$20,085,130
** does not include transfers and advances				

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of July 31, 2026.

Seconded by Mr. Ringle
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-243 2026 MILEAGE RATE

Mrs. Fouss moved to reimburse employees the IRS Standard Mileage Rate, which is \$0.76/mile effective July 1, 2026, for all employees and elected officials for business use of a personal vehicle; must be approved by appropriate Department Head.

Seconded by Ms. Knapp
VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.26-244 APPOINTMENT OF ELIZABETH LOFRESO AS HUMAN RESOURCES
MANAGER AND ESTABLISHMENT OF COMPENSATION

Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED, by the Board of Trustees of Orange Township, Delaware County, Ohio, that Elizabeth Lofreso is hereby appointed to the full-time, non-exempt, non-bargaining position of **Human Resources Manager**, effective **September 16, 2026**.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$73,840 per annum, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED, that Ms. Lofreso shall be eligible to receive the standard employee benefits provided to full-time, non-bargaining Township employees, in accordance with applicable Township policies and benefit plan provisions.

BE IT FURTHER RESOLVED, upon her starting date on September 16, 2026, Ms. Lofreso shall receive three (3) weeks of vacation leave annually at an accrual rate of 4.62 hours per pay period; personal leave time prorated to eight (8) hours; and shall be eligible for the transfer of accrued sick leave upon request, in accordance with applicable Township policies.

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BE IT FURTHER RESOLVED, that this appointment is contingent upon the satisfactory completion of all required pre-employment screenings and testing.

Seconded by Ms. Knapp

VOTE: Fouss – Yes

Knapp – Yes

Ringle – Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-244 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 19, 2026



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.26-245 A RESOLUTION ADOPTING A TUITION REIMBURSEMENT POLICY
FOR NON-UNION EMPLOYEES OF ORANGE TOWNSHIP**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, the Orange Township Board of Trustees recognizes the value of continuing education and professional development for Township employees; and

WHEREAS, the Board desires to establish a consistent policy governing tuition reimbursement for eligible full-time, non-union employees of Orange Township; and

WHEREAS, the proposed Tuition Reimbursement Policy establishes eligibility requirements, approval procedures, reimbursement requirements, repayment obligations, and administrative procedures for participation in the program; and

WHEREAS, under the Policy, eligible employees may receive reimbursement for qualifying tuition costs up to Five Thousand Two Hundred Fifty Dollars (\$5,250.00) per year, subject to the terms, conditions, and approvals set forth in the Policy; and

WHEREAS, the Board of Trustees has reviewed the proposed Orange Township Tuition Reimbursement Policy (Non-Union Employees) and finds that adoption of the Policy is in the best interests of Orange Township and its employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

SECTION 1.

The Orange Township Tuition Reimbursement Policy (Non-Union Employees), attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted.

SECTION 2.

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The Township Administrator and Department Heads are authorized and directed to administer the Policy in accordance with its terms, including review and approval of employee requests for tuition reimbursement.

SECTION 3.

Tuition reimbursement shall be subject to the eligibility requirements, annual reimbursement limits, course and program approval requirements, documentation requirements, repayment provisions, and other conditions contained in the adopted Policy.

SECTION 4.

The Township Administrator, Fiscal Officer, and other appropriate Township officials are authorized to take all actions reasonably necessary to implement and administer this Resolution and the Tuition Reimbursement Policy.

SECTION 5.

This Resolution shall be effective immediately upon its adoption.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

EXHIBIT A

**Orange Township's Tuition Reimbursement Policy
(Non-Union Employees)**

Eligibility

- All full-time, non-union employees are eligible for tuition reimbursement, up to \$5,250.00 per year for tuition costs.
- No employee on unpaid leave of absence or received disciplinary action within the last three (3) years may apply for tuition reimbursement.
- If an employee's tuition is fully covered by another government or private agency, then the employee is not entitled to payment from Orange Township. If an employee receives partial tuition reimbursement from another entity, the employee gets the difference between tuition amount and tuition reimbursement not to exceed \$5,250.00.

Approval

- Degrees and/or courses must be approved by the employee's Department Head and the Township Administrator prior to the first day of class to guarantee reimbursement.
- Courses (or degree program) must be relevant to the employee's current position or deemed beneficial to the Township as determined by the Administrator. Courses may be denied for reimbursement based upon content even if the degree program has been approved. Submission of requests in a timely manner will permit an employee to seek another course which may be approved.
- Courses must be provided by accredited colleges, universities, technical and business institutes. Seminars, specialized trainings, conferences, and workshops are not addressed in this Policy.
- Courses may not be taken on scheduled shifts or workdays. All classes and related coursework must be done during the employee's personal time. If a course is scheduled during the employee's work hours, the employee can request a modified schedule to their Department Head or submit vacation and/or personal leave during such hours.

Reimbursement

- Reimbursement will be made after completion and receipt of grade C or above, S (Satisfactory), P (Pass), or equivalent.
- No reimbursement will be granted for books, papers, and supplies of whatever nature, transportation, meals, or any other expense connected with any course except the cost of instructional fees, as outlined above.
- Any employee participating in the tuition reimbursement program that resigns or retires or is discharged for cause must repay the tuition reimbursement paid by the Township for courses taken less than two (2) years prior to the date of separation from employment. If necessary, this amount shall be deducted from the employee's terminal leave pay or final paycheck.

Procedure

- Employees requesting tuition reimbursement must submit a letter of intent to their Department Head before coursework begins.
- The Department Head and Township Administrator will review the request and share their decision with the employee via approved letter.
- To receive reimbursement, employees must submit a Tuition Reimbursement Request Form to the fiscal office within four (4) weeks of course completion. Employees must attach proof of payment, official transcript, and approved letter by Township Administrator.

**RES.26-246 APPROVAL OF RENTAL AGREEMENT FORMS FOR MOFFETT ROOM
AND COMMUNITY ROOM**

Mrs. Fouss moved the adoption of the following resolution:

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PREAMBLE

WHEREAS, the Orange Township Board of Trustees, Delaware County, Ohio ("Board") desires to designate and approve such rental agreement forms.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board approves the Rental Agreement forms attached hereto as Exhibits A and B as the form agreement to be used by government agencies to apply for use of the Community Room and Moffett Room.
- B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- C. All exhibits referenced in this Resolution are hereby incorporated herein.
- D. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE:	Fouss – Yes	Knapp – Yes	Ringle – Yes
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EXHIBIT A

Orange Township Hall - Moffett Room

Government Rental Agreement

This Agreement is entered into this _____, 20____ by and between the Orange Township, Delaware County, Ohio (hereinafter "Township"/"Lessor"), whose principal place of business is located at 1680 E. Orange Road, Lewis Center, Ohio 43035 and (insert Name) _____ (hereinafter Lessee)

Those who reserve and rent the meeting room and restrooms of the Orange Township Hall ("Premises"), hereinafter called "Lessee", must complete and sign an Orange Township Hall Rental Agreement ("Agreement"). Orange Township hereby rents and leases to Lessee, and Lessee hereby hires and leases from The Township, those premises known as the Moffett Room and restrooms of the Orange Township Hall ("Premises"), all located at 1680 E. Orange Road, Lewis Center, Ohio 43035

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1. Priority in the use of the facilities of the Orange Township Hall is given to Orange Township governmental functions and operations. Orange Township residents will be considered for rentals on Friday, Saturday and Sunday if the facilities are otherwise available. If any dispute or question regarding a rental arises, the Board of Township Trustees of Orange Township ("The Township") will have final approval of facility use.
 2. The premises consist solely of those facilities stated in this agreement. Use of the balance of the building or its grounds is prohibited. Neither the Lessee, nor any person brought or invited to remain upon the premises by Lessee, shall enter other areas of the building, except when using the emergency exit in the event of an emergency. Rental of the premises does not include any usage of other features of the Orange Township Hall or Township Hall Park, such as the basketball court, etc.
 3. Lessee shall ensure that all concessions, games and activities are located in areas designated by The Township, and that a listing of all such items shall be disclosed to, and approved by, The Township at least thirty (30) days prior to the Rental Period.
 4. All doors and windows are to remain closed, except that doors may be temporarily propped open during loading or unloading. All personal property of Lessee, or a person brought or invited to remain upon the premises by Lessee, shall be removed at the termination of the rental period. If such property is not removed at that time, it shall be deemed abandoned and subject to disposal by The Township

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without compensation. No Lessee shall use, or permit the use of, the premises for retail commercial purposes, or for purposes of commercial marketing or promotional activity directed to the public.

5. Lessee shall, at the conclusion of this agreed rental period, leave the premises in clean condition.
6. The Township's representative shall inspect the premises for damage, both prior to and after the rental, and that Lessee shall pay for all damage to the premises, its building, grounds, equipment or other property that occurs during the rental and any costs of cleanup. Lessee shall likewise be responsible and pay for any of The Township's equipment or other property which is removed from the premises or consumed during the rental.
7. Lessee will not make or permit any alterations to the premises, or erect any posters or signs thereon, without The Township's prior written consent.
8. Lessee shall ensure that all motor vehicles related to this rental are parked in the parking lots located adjacent to the premises.
9. Lessee shall remain on the premises until all persons brought or invited to remain upon the premises by Lessee have vacated the grounds and ensure adherence to the hours stated in this agreement. Further, the Lessee shall remain on the premises until the building is properly secured or placed in the control of the next user.
10. Lessee shall ensure that no pets or animals of any kind, excepting animals assisting the disabled, shall be brought or allowed upon the premises during the rental period without The Township's consent.
11. Lessee will not permit any alcohol, alcoholic beverages, or drugs of abuse to be brought or consumed upon the premises, and Lessee will take all action necessary to prevent the occurrence of such consumption.
12. Smoking is prohibited within the premises and all other areas of the building.
All deadly weapons and/or dangerous ordinances are prohibited on the premises. Gambling is prohibited on the premises.
13. The Township and Lessee agree that no action or proceeding may be brought in connection with this Rental Agreement unless commenced within one (1) year of the end of the Rental Period, unless this Rental Agreement is terminated prior to the initiation of the Rent Period, in which case the date of termination of this Rental Agreement will be the date on which such period will commence. Lessee agrees that The Township may, The Township's sole discretion and for any cause or no cause, cancel this Rental Agreement, without liability to Lessee, upon 48 hours' prior notice to the Lessee. Upon such cancellation, all rental money shall be returned to Lessee by The Township.
14. The Agreement and all other documents arising from the rental of the premises are public records subject to disclosure to any member of the public upon request. Submission of the same to the Township constitutes acknowledgement of, consent to and agreement with, such disclosure.
15. This Rental agreement cannot be assigned or sublet by Lessee.
16. Lessee agrees to comply with all federal, state and local laws and regulations while on the premises. Further, Lessee agrees to comply with and be bound by the terms, conditions and provisions of the Orange Township Hall Rental Rules and Regulations stated in this Agreement, the content of which is incorporated herein as if fully repeated.

THE ORANGE TOWNSHIP HALL RENTAL RULES AND REGULATIONS ARE SUBJECT TO
CHANGE BY ORDER OF THE ORANGE TOWNSHIP TRUSTEES.

Signature

Printed Name

Title

Date

WAIVER & RELEASE OF LIABILITY

By signing this Waiver and Release of Liability (Agreement), I waive and release Orange Township, its agents, servants, employees, insurers, successors and assigns from any and all claims, demands, causes of

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action, damages or suits at law and equity of any kind, including but not limited to claims for personal injury, property damage, medical expenses, loss of services, on account of or in any way related to or growing out of my presence or involvement at the facility.

This waiver and release is intended to and does release Orange Township from any and all liability for damages or injuries on account of or in any way related to or growing out of my negligence, the negligence of third parties and Orange Township's negligence. This is not intended to release Orange Township from any liability resulting from their intentional conduct.

I understand that Orange Township is not responsible for any lost, stolen, or damaged valuables or property. I acknowledge that I have received and read a copy of the current rules and regulations governing the use of the facility. I agree that I will fully comply with all rules and regulations and with any amendments. I have read the Agreement and understand that by signing the Agreement I have consented to be bound by its terms, including the waiver/release of any legal right I may have to sue Orange Township for any costs they incur because a claim or legal action is brought in violation of this Agreement. I agree any violation of the Agreement and its terms and conditions, as determined by Orange Township, will void and terminate this Agreement and may result in loss of the ability to use the facility.

I am signing this Agreement freely, voluntarily and competently and am at least eighteen (18) years of age.

EXHIBIT B

**Orange Township Hall – Community Room
Government Rental Agreement**

This Agreement is entered into this _____, 20____ by and between the Orange Township, Delaware County, Ohio (hereinafter "Township"/"Lessor"), whose principal place of business is located at 1680 E. Orange Road, Lewis Center, Ohio 43035 and (Insert Name) _____ (hereinafter Lessee)

Pursuant to R.C. Section 511.03, Lessor hereby rents and leases to Lessee, and Lessee hereby hires and leases from Orange Township, the recreational premises known as the meeting room and restrooms of the Orange Township Community Room ("Premises"), located at 7560 Gooding Blvd, Delaware, Ohio 43015.

1. The premises consist solely of the meeting room and restrooms. Use of the balance of the building or its grounds (Swimming pool or other features of the North Orange Aquatic Center, or any other facilities of North Orange Park such as playground equipment, etc.) is prohibited.
2. The premises are available for rent between the hours of 10:00 a.m. and 8:00 p.m. These hours include setup and cleanup time. All activities are to take place within the confines of the premises. All doors and windows are to remain closed, except that door may be temporarily propped open during loading or unloading.
3. Lessee shall ensure that all concessions, games and activities take place in areas designated by The Township, and that a listing of all such items shall be disclosed to, and approved by, The Township at least ten (10) days prior to the rental.
4. The key card for the premises must be picked up during normal business hours (Monday -Friday 8 a.m. - 4:30 p.m.) no earlier than five days prior to rental at Township Hall East Entrance.
5. Lessee shall, at the conclusion of this Rental Agreement, leave the premises in clean condition. All waste shall be deposited in the dumpster located in the parking lot. New trash bags, which can be found in the bottom of the waste receptacles, must replace the ones removed. Tables and chairs will be available for Lessee to set up for their rental and are to be taken down and returned to the original condition at the end of the rental period. Card key must be placed in deposit box found in community room at the end of the reservation time slot.
6. Lessee agrees that The Township representative shall inspect the premises for damage, both prior to and after the rental, and that Lessee shall pay for all damage to the premises, its building, grounds, equipment or other property that occurs during the rental.
7. Lessee shall likewise be responsible for any of The Township equipment or other property which is removed from the premises or consumed during the rental.
8. Lessee may incur charges if the Lessee leaves the premises in unsatisfactory condition (tables, chairs and room are not cleaned etc.) after rental and/or the Lessee fails to return the building key/card within seven (7) days after rental.
9. Neither Lessee, nor any persons brought, invited or suffered to remain upon the premises by Lessee, shall at any time be considered agents or employees of Orange Township

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10. Lessee shall ensure that all motor vehicles related to this rental are parked in the parking lots located adjacent to the premises.
11. Lessee shall remain on the premises until all persons brought or invited to remain upon the premises by Lessee have vacated the grounds and ensure adherence to the hours stated above. Further, the Lessee will remain on the premises until the building is properly secured or placed under the control of the next user. This Rental Agreement cannot be assigned or sublet by Lessee.
12. Lessee must notify The Township at least five (5) days in advance of any cancellation. Lessee agrees that The Township may, at its sole discretion and for any cause or no cause, cancel this Rental Agreement, without liability to Lessee, upon 48 hours prior notice to the Lessee. Upon such cancellation, a refund will be issued to the Lessee by The Township.
13. Lessee will not make or permit any alterations to the premises, or erect any posters or signs thereon, without Township's prior written consent. Lessee shall ensure that no pets or animals of any kind, excepting animals assisting the disabled, shall be brought or allowed upon the premises during the rental period without The Township's consent.
14. Neither the Lessee, nor a person brought or invited to remain upon the premises by the Lessee, shall enter other areas of the building, except when using the emergency exit in the event of an emergency.
15. Alcoholic beverages and drugs of abuse are prohibited on the premises. Smoking and gambling are prohibited within/on Orange Township property.
16. No Lessee shall use, or permit the use of, the Premises for retail commercial purposes, or for purposes of commercial marketing or promotional activity directed to the public. No retail sales are permitted.
17. All personal property of Lessee, or a person brought or invited to remain upon the Premises by Lessee, shall be removed at the termination of the rental period. If such property is not removed at that time, it shall be deemed abandoned and subject to disposal by Lessor without compensation.
18. The Township and Lessee agree that no action or proceeding may be brought in connection with this Rental Agreement unless commenced within one (1) year of the end of the Rental Period, unless this Rental Agreement is terminated prior to the initiation of the Rental Period, in which case the date of termination of this Rental Agreement will be the date on which such period will commence.
19. The Agreement and all other documents arising from the rental of the premises are public records subject to disclosure to any member of the public upon request. Submission of the same to the Township constitutes acknowledgement of, consent to and agreement with, such disclosure.
20. Lessee agrees to comply with all federal, state and local laws and regulations while on the Premises. Further, Lessee agrees to comply with and be bound by the terms, conditions and provisions of the Orange Township Community Room Agreement which are stated herein.

THE ORANGE TOWNSHIP COMMUNITY ROOM AGREEMENT IS SUBJECT TO CHANGE BY ORDER OF THE ORANGE TOWNSHIP TRUSTEES.

Signature

Printed Name

Title

Date

WAIVER & RELEASE OF LIABILITY

By signing this Waiver and Release of Liability (Agreement), I waive and release Orange Township, its agents, servants, employees, insurers, successors and assigns from any and all claims, demands, causes of action, damages or suits at law and equity of any kind, including but not limited to claims for personal injury, property damage, medical expenses, loss of services, on account of or in any way related to or growing out of my presence or involvement at the facility.

This waiver and release is intended to and does release Orange Township from any and all liability for damages or injuries on account of or in any way related to or growing out of my negligence, the negligence

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of third parties and Orange Township's negligence. This is not intended to release Orange Township from any liability resulting from their intentional conduct.

I understand that Orange Township is not responsible for any lost, stolen, or damaged valuables or property. I acknowledge that I have received and read a copy of the current rules and regulations governing the use of the facility. I agree that I will fully comply with all rules and regulations and with any amendments. I have read the Agreement and understand that by signing the Agreement I have consented to be bound by its terms, including the waiver/release of any legal right I may have to sue Orange Township for any costs they incur because a claim or legal action is brought in violation of this Agreement. I agree any violation of the Agreement and its terms and conditions, as determined by Orange Township, will void and terminate this Agreement and may result in loss of the ability to use the facility. I am signing this Agreement freely, voluntarily and competently and am at least eighteen (18) years of age.

GENERAL GUIDELINES (Orange Township Hall Rental Rules and Regulations)

1. Reservations for use of the meeting room may be made up to six months in advance. All applications must be approved by the Administrator or their designee.
 - a. You must apply online at <https://orangetwp.recdesk.com/Community/home>
 - b. Once an application has been approved, a confirmation email will be returned to the applicant.
2. Meeting space is available to residents of Orange Township. Proof of residency is required.
3. Applicants must be 18 years of age or older to submit the application form.
4. Meeting room may be used for civic groups and non-profit organizations, with a resident completing the application form.
5. Food and beverages are strictly prohibited.
6. Applicants are responsible for cleaning up and restoring the room to its original condition.
7. Applicants are responsible for arranging chairs and tables to meet their needs. The board meeting table (as labeled) may NOT be moved.
8. No decorations may be affixed to walls, ceilings, or floors. All decorations will be removed upon conclusion of the event.
9. Firearms or other dangerous weapons are prohibited on the premises.
10. Animals or pets are prohibited in the building, except for licensed companions such as guide dogs or Police K-9s.
11. Township owned audio-visual equipment is not available for use. Wi-fi is available.
12. Orange Township reserves the right to deny or revoke the use of the meeting room at any time for just cause at their sole discretion.
13. Orange Township does not assume any liability for groups or individuals attending any activity in the meeting room.
14. Rental of the meeting room doesn't include the balance of the building, parking lot or grounds.

RESERVATION FEES/STRUCTURE – COMMUNITY ROOM

- Maximum Capacity
 - 49 People
- Times available
 - Daily from 10AM-8PM
- Costs (See Master Fee Schedule)
 - Government Entities – no charge

*If a reservation is cancelled at least five business days in advance, the rental fee will be fully refunded.

*External agencies are limited to rentals once per month unless a special circumstance is granted by Administrator or their designee.

GENERAL GUIDELINES (Orange Township Hall Rental Rules and Regulations)

1. Reservations for use of the meeting room may be made up to six months in advance. All applications must be approved by the Administrator or their designee.
 - a. You must apply online at <https://orangetwp.recdesk.com/Community/home>
 - b. Once an application has been approved, a confirmation email will be returned to the applicant.
2. Meeting space is available to residents of Orange Township. Proof of residency is required.
3. Applicants must be 18 years of age or older to submit the application form.
4. Meeting room may be used for civic groups and non-profit organizations, with a resident completing the application form.
5. Food and beverages are strictly prohibited.
6. Applicants are responsible for cleaning up and restoring the room to its original condition.

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- 7. Applicants are responsible for arranging chairs and tables to meet their needs. The board meeting table (as labeled) may NOT be moved.
- 8. No decorations may be affixed to walls, ceilings, or floors. All decorations will be removed upon conclusion of the event.
- 9. Firearms or other dangerous weapons are prohibited on the premises.
- 10. Animals or pets are prohibited in the building, except for licensed companions such as guide dogs or Police K-9s.
- 11. Township owned audio-visual equipment is not available for use. Wi-fi is available.
- 12. Orange Township reserves the right to deny or revoke the use of the meeting room at any time for just cause at their sole discretion.
- 13. Orange Township does not assume any liability for groups or individuals attending any activity in the meeting room.
- 14. Rental of the meeting room doesn't include the balance of the building, parking lot or grounds.

RESERVATION FEES/STRUCTURE – MOFFETT ROOM

- Maximum Capacity
 - 40 people with tables and chairs (maximum of 5 (8 ft) tables)
 - 75 people with chairs only
- Times available
 - Monday evenings from 5PM-8PM
 - Friday evenings from 5PM-8PM
 - Saturdays from 10AM-8PM
 - Sundays from 10AM-8PM
- Costs (See Master Fee Schedule)
 - Government Entities – no charge
 - \$100.00 per hour- an hourly fee of \$36 per employee may be assessed for the assignment of township staff for an event, as determined by the township.
 - Fees will be due at time of reservation

*If a reservation is cancelled at least five business days in advance, the rental fee will be fully refunded.

*External agencies are limited to rentals once per month unless a special circumstance is granted by Administrator or their designee.

RES.26-247 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. OR BE DISCARDED OR SALVAGED

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc., be discarded, or salvaged;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be auctioned on GovDeals, Inc., be discarded, or salvaged and the Director of Operations or his designee shall oversee its disposal.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

Exhibit "A"		
Quantity	Description	Make/Model

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 19, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

1	Mini Desktop/OT-2025-02	HP
1	Laptop/OT1680-238	HP
1	Laptop/OT1680-210	HP Probook
4	Docking Station/OT-2025-04	Dell
1	Monitor/OT1680-43	Acer
1	Monitor/OT1680-170	Dell
1	Monitor/Think Vision	Lenovo
1	Monitor	Lenovo
1	Monitor	Samsung
1	Monitor	Planar
1	Inflatable Swiftwater Rescue Boat	Oceanid Rapid Deployment Craft

RES.26-248 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn.

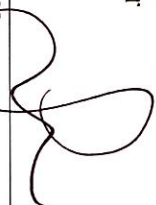
Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.



Erica Fouss
Chair



Lisa Knapp
Vice Chair



Michael Ringle
Trustee

Attest:



Donna Batten
Fiscal Officer