

**BOARD OF TRUSTEES JOURNAL OF ACTIONS  
FROM ZONING HEARING HELD FEBRUARY 3, 2026  
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.

A full and accurate account of this meeting's audio and video can be found at  
[www.orangetwp.org](http://www.orangetwp.org)

Mrs. Fouss to call the meeting to order at 5:00 p.m.

**PRESENT:** Michael Ringle, Chair

Erica Fouss, Vice Chair

Lisa Knapp, Trustee

**ALSO PRESENT:** Michele Boni, Township Administrator

Robin Duffee, Development and Zoning Director

**RES.26-050 TO APPROVE AN AMENDMENT TO REZONING APPLICATION  
#RCOD-23-03 (79 PARKWAY PLAZA) WITH CONDITIONS**

Mrs. Fouss moved to adopt the following Resolution:

**WHEREAS**, on or around April 2, 2025, the Orange Township (the "Township") Board of Trustees (the "Board") approved Resolution 25-113, approving Zoning Application #RCOD-23-03 (79 Parkway Plaza) with conditions (the "Original Application and Development Plan"); and

**WHEREAS**, the Orange Township Zoning Department received an application seeking to amend the Original Application and Development Plan, seeking to, among other things, increase the footprint of one of the buildings and obtain a divergence from the 100-foot setback standard (the "Amended Application and Development Plan"); and

**WHEREAS**, on February 3, 2026, the Board held a public hearing on the Amended Application and Development Plan, pursuant to the requirements of the Orange Township Zoning Resolution (the "Zoning Resolution"). Public notice of the hearing was given in accordance with the Zoning Resolution; and

**WHEREAS**, pursuant to Section 20.04(i) of the Zoning Resolution, in determining whether or not to approve an RCOD application and development plan, the Board shall consider the following:

- i. If the proposed development plan is consistent with the purpose, criteria, intent, and standards of this Article and Zoning Code, and/or that proposed divergences provide the benefits, improved arrangement and design of the proposed development and justify the deviation from the development standards or requirements of the Zoning Resolution.
- ii. If the proposed development plan meets the design features and development standards required Article 20 or the Zoning Resolution or otherwise are listed and approved as divergences.
- iii. If the proposed development will be adequately served by essential public facilities and services including, without limitation, roads, sidewalks, and multiuse paths, police and fire protection, drainage structures, potable water and centralized sanitary sewers or other approved sewage disposal systems.
- iv. If the proposed development can be made accessible through existing Township roadways or roadways and lane improvements actually being constructed and opened prior to the opening of the uses in the development plan without creating unreasonable traffic congestion in the immediate vicinity of the proposed development or elsewhere in the Township; and/or
- v. Such other considerations which promote public health, safety, and welfare may be deemed relevant by the Board of Trustees; and

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**WHEREAS**, the Board, following the required public hearing, determines that the Amended Application and Development Plan, including the requested divergency, should be adopted and approved.

**NOW THEREFORE BE IT RESOLVED**, in consideration of Section 20.04(i) of the Zoning Resolution, the Board hereby **APPROVES** the Amended Application and Development Plan, including the requested divergence, **with the following conditions**:

1. The Original Application as approved by Resolution 25-113 shall remain in full force and effect and shall continue to apply to the property in question, to the extent that it is not amended or modified by the adoption of this Resolution approving the Amended Application and Development Plan.
2. Applicant shall submit updated application materials to the Zoning Department showing compliance with Resolution 25-113 and this Resolution.


Seconded by Ms. Knapp

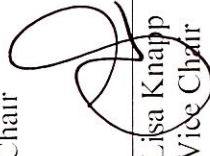
VOTE: Fouss - Yes      Knapp -      Yes      Ringle – Yes


**MEETING ADJOURNMENT**


Motion by Mrs. Fouss to adjourn.

**Notice:** Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

  
\_\_\_\_\_  
Erica Fouss  
Chair

  
\_\_\_\_\_  
Lisa Knapp  
Vice Chair

  
\_\_\_\_\_  
Michael Ringle  
Trustee

Attest:   
\_\_\_\_\_  
Donna Batten, Fiscal Officer

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Mrs. Fouss to call the meeting to order at 3:00 p.m.

**PRESENT:**

Erica Fouss, Chair  
Lisa Knapp, Vice Chair  
Michael Ringle, Trustee  
Donna Batten, Fiscal Officer

**ALSO PRESENT:**

Michele Boni, Township Administrator  
Valerie Bunting, Administrative Manager  
Nathan McNeil, Fire Chief  
Silas Bowers, Director of Operations  
Mike Kremnitzer, Senior Human Resources Manager  
Robin Duffee, Development and Zoning Director

**RES.26-039 TO ADOPT THE RECOMMENDATION OF APPROVAL WITH MODIFICATIONS OF THE ZONING COMMISSION, WITH ADDITIONAL MODIFICATIONS, AS TO ZONING CODE AMENDMENT #ZON-24-05 (THE ZONING CODE REWRITE)**

Mrs. Fouss moved the adoption of the following Resolution:

**WHEREAS**, on or around September 10, 2024, the Orange Township Zoning Commission (the "Zoning Commission") moved to initiate Zoning Code Amendment **#ZON-24-05**, which consists of an essential rewrite of the Zoning Code and Zoning Map (the "Zoning Amendment"); and

**WHEREAS**, on or around June 17, 2025, the Zoning Commission, recommended the approval, with modifications, of the Zoning Amendment; and

**WHEREAS**, after receipt of the recommendation of the Zoning Commission and public notice was given in accordance with Ohio Revised Code Section 519.12(F), the Board of Trustees held a public hearing regarding the Zoning Amendment on July 23, 2025, and continued the hearing to several dates thereafter;

**WHEREAS**, the Board, following the required public hearing, desires to adopt the recommendation of the Zoning Commission, with additional modifications;

**NOW THEREFORE BE IT RESOLVED** that the recommendation of the Zoning Commission of approval with modifications of the Zoning Amendment, which consists of an essential rewrite of the Zoning Code and Zoning Map, is adopted with additional modifications listed below:

1. Various changes to the Zoning Amendment, and all attachments thereto, as reflected in the version dated February 3, 2026, and generally described as in Exhibit A, attached hereto and incorporated herein by this reference, and
2. Any formatting or typographical modifications to the Zoning Amendment as Township zoning staff may be necessary or desirable for administrative convenience (including, but not limited to, modifications to the table of contents, section numbers, page numbers, etc.), so long as the modifications do not alter the substance of the Zoning Amendment.

**BE IT FURTHER RESOLVED**, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

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**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect at the earliest time permitted by law.

Seconded by Mr. Ringle

VOTE: Fouss - Yes Knapp - No Ringle – Yes

Certify and Attest:

Donna Batten, Township Fiscal Officer

**EXHIBIT A**

Definitions to be modified

- Amend community garden to remove anything related to sales
- Amend government administration to exclude schools and libraries
- Amend private garage definition (no need to distinguish ownership)
  - o Change name of “public parking garage” to “parking garage”

Table 5.02A – Uses to be removed entirely

- Private parking lot
- Public parking lot
- Permanent supportive housing
- Public parking garage
- Public safety building
- Public utility building
- Essential Communications Facility
- Agriculture

Table 5.02 – Uses to be removed or modified that fall under Community Living Zoning

- Remove: Art Studio
- Remove: Clinic
- Remove: Commercial recreation, indoor
- Remove: Commercial recreation, outdoor
- Remove: Community Center
- Remove: Daycare Center
- Remove: Drugstore
- Remove: Fitness Facility/Gym
- Remove: Food Sales, Small Grocery
- Remove: Food Service, Commissary/Bakery
- Remove: Food Service, Deli
- Remove: Massage and physical therapy
- Remove: Offices, Business and Professional
- Remove: Personal Services

Table 5.02 – Uses to be removed or modified that fall under Farm Residential District

- Remove: Antique Shop
- Remove: Art Studio
- Remove: Collection and Recycling Facility
- Remove: Community Center
- Remove: Event Center
- Remove: Fitness Facility/Gym
- Remove: Garden Center

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- Remove: Offices, Business and Professional
- Remove: Personal Services
- Remove: Residential (2-5 units)
- Remove: Retail Store, Small
- Remove: Small solar facility
- Remove: Transitional Dwelling
- Remove: Utility Generation Facility

Table 5.02 – Uses to be removed or modified in Neighborhood Zone

- Remove: Accessory Dwelling Unit
- Remove: Art Studio
- Remove: Clinic
- Remove: Community Center
- Remove: Day Care Center
- Remove: Food sales, small grocery
- Remove: Food service, commissary/ bakery
- Remove: Food service, Deli
- Remove: Library
- Remove: Massage and physical therapy
- Remove: Offices, business and professional
- Remove: Overnight lodging , bed and breakfast
- Remove: Personal Services
- Remove: Residential (2-5 units)
- Remove: Restaurant, limited service
- Remove: Restaurant, quick service
- Remove: Retail store, small
- Remove: Transitional Dwelling

Table 5.02 – Misc Requests within table

- Permit cemeteries only in FR-1
- Change the name of “public parking garage” to multi-level garage, above or below ground garage

Table 7.01A – Farm Residential Standards

- Amend front setback to have be variable based on road classification by county
- Increase side yard setback to 25 feet
- Increase rear yard setback to 60 feet
- Increase lot width to 150 feet
- Remove table note #3

Modify density in PUD to 2.0 dwelling units per acre

Modify the Neighborhood Zone Standards

- Increase minimum lot size to 9, 450 square feet
- Increase minimum lot depth to 135 feet
- Increase minimum lot width to 70 feet.
- Increase side yard setback to 12.5 feet

Modify and simplify Section 21.25- Floodplain Regulation

- Emphasize “FEMA regulated floodplains”
- Do not call out specific areas like Oletangy river or alum creek
- Keep no structure shall be permitted within a floodplain

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- Emphasize regulatory authority is either at county, state or fed

Section 27.01 – Increase notification area to 400 feet

**RES.26-040 TO PROCEED WITH SUBMISSION OF THE QUESTION OF LEVYING AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING FIRE AND EMS SERVICES (R.C. §§ 5705.03, 5705.19(D), 5705.191, AND 5705.25)**

Mrs. Fouss moved the adoption of the following Resolution:

**PREAMBLE**

**WHEREAS**, the Board, approved the following resolution declaring the necessity to levy a tax in excess of the ten-mill limitation:

Resolution No: 26-025

Date Approved: January 21, 2026

; and,

**WHEREAS**, the Delaware County Auditor (“Auditor”) has certified the following information to the Board:

1. The total current tax valuation of the Township is as follows:  
\$2,279,351,270
2. The number of mills, for each \$1 of taxable value, required to generate a specified amount of revenue is:
  - Specified amount of revenue: \$ N/A
  - Required number of mills: N/A.
3. The dollar amount of revenue that would be generated by a specified number of mills, for each \$1 of taxable value, is:
  - Specified number of mills: 2.0
  - Dollar amount of revenue generated (annual collection amount on Auditor’s Certificate multiplied by number of years of levy):  
\$22,793,515

4. The levy’s effective rate or levy’s rate, whichever is applicable, in dollars for each \$100,000 of the Auditor’s market value, is:

\$70.00

5. As applicable, an estimate of the levy’s annual collections is (annual collection amount on Auditor’s Certificate):

\$4,558,703

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED**, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

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1. The Board shall proceed with the submission of the question of the tax to the electors.
2. The rate of the tax levy, expressed in mills for each one dollar of taxable value is:  
\_\_\_\_\_ 2.0 \_\_\_\_\_ mill(s).

3. The levy's effective rate or levy's rate, as applicable, in dollars for each \$100,000 of the Auditor's market value, as estimated by the Auditor, is:  
\$70.00.

4. If the levy is a renewal levy, the rate listed in #2 above:  
\_\_\_\_\_ N/A \_\_\_\_\_ **is** the same rate as the existing tax levy.

\_\_\_\_\_ N/A \_\_\_\_\_ **is not** the same rate as the existing tax levy and is either:

\_\_\_\_\_ N/A \_\_\_\_\_ a reduction, the extent of the reduction being:

\_\_\_\_\_ N/A \_\_\_\_\_ mill(s)

\$ \_\_\_\_\_ N/A \_\_\_\_\_ for each \$100,000 of the county auditor's  
market value

\_\_\_\_\_ N/A \_\_\_\_\_ an increase, the extent of the increase being:

\_\_\_\_\_ N/A \_\_\_\_\_ mill(s)

\$ \_\_\_\_\_ N/A \_\_\_\_\_ for each \$100,000 of the county auditor's  
market value

5. Pursuant to R.C. § 5705.03(B)(1):

a. The purpose of the tax is as follows:

Providing and maintaining fire apparatus, mechanical rescuers, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor; or sources of water supply and materials therefor; for the establishment and maintenance of lines of fire-alarm communications; for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same; including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs;

b. The type of levy is as follows:

\_\_\_\_\_ X \_\_\_\_\_ additional levy

\_\_\_\_\_ N/A \_\_\_\_\_ renewal levy; \_\_\_\_\_ increase \_\_\_\_\_ decrease

c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. §§ 5705.03, 5705.191, and 5705.25 and the following:

\_\_\_\_\_ R.C. § 5705.19(D) \_\_\_\_\_ ;

d. The term of the tax is as follows (in years or continuing):

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5 years \_\_\_\_\_;

e. The territory where the tax is to be levied is as follows:

X \_\_\_\_\_ Upon the entire territory of the Township

\_\_\_\_\_ If authorized by the Revised Code, the following described portion of the territory of the Township:

\_\_\_\_\_;

f. The date of the election at which the question of the tax shall appear on the ballot is as follows ("Election"):

May 5, 2026 \_\_\_\_\_;

g. The territory where the ballot measure is to be submitted is as follows:

X \_\_\_\_\_ Upon the entire territory of the Township

\_\_\_\_\_ If authorized by the Revised Code, the following described portion of the territory of the Township:

\_\_\_\_\_;

h. The tax will be first levied and collected as follows:

The tax year in which the tax will first be levied is 2026 \_\_\_\_\_;

The calendar year in which the tax will first be collected is 2027 \_\_\_\_\_;

i. The Township has territory in Delaware County and each of the following listed counties:

None \_\_\_\_\_.

6. The Fiscal Officer is hereby directed to **certify the levy to the Board of Elections, Delaware County, Ohio ("BOE")**. Certification shall include copies of ALL of the following documents:

- a. **Resolution of Necessity** (Resolution No. 26-025 adopted on January 21, 2026; and,
- b. **Certification of the Auditor**; and,
- c. **Resolution to Proceed** (This Resolution).

Certification shall occur by **no later than 4:00 PM on February 4, 2026** (90 days prior to the Election)

The Fiscal Officer shall also notify the BOE to cause notice of the Election on the question of levying the tax to be given as required by law.

7. The BOE is hereby directed to submit substantially the following question to the electors at the Election:

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OFFICIAL QUESTIONS AND ISSUES  
BALLOT  
PRIMARY ELECTION  
MAY 5, 2026

PROPOSED TAX LEVY (ADDITIONAL)  
ORANGE TOWNSHIP  
DELAWARE COUNTY, OHIO

An additional tax for the benefit of Orange Township, Delaware County, Ohio for the purpose of providing and maintaining fire apparatus, mechanical rescuers, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs that the county auditor estimates will collect \$4,558,703 annually, at a rate not exceeding 2.0 mills for each \$1 of taxable value, which amounts to \$70.00 for each \$100,000 of the county auditor's market value, for 5 years, commencing in 2026, first due in calendar year 2027.

FOR THE TAX LEVY
AGAINST THE TAX LEVY


8. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

9. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mrs. Knapp  
VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

**BOARD OF TRUSTEES  
ORANGE TOWNSHIP  
DELAWARE COUNTY, OHIO**

  
Erica Fouss  
Chair

  
Lisa Knapp  
Vice Chair

  
Michael Ringle  
Trustee

State of Ohio :  
Delaware County :

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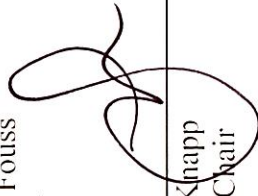
The undersigned Fiscal Officer of Orange Township, Delaware County, Ohio, hereby certifies that the foregoing is a true and accurate copy of a Resolution duly passed by the Board of Trustees of Orange Township, Delaware County, Ohio on February 3, 2026, and that a true and accurate copy thereof was certified to the Board of Elections of Delaware County, Ohio.

Date: February 3, 2026

  
\_\_\_\_\_  
Donna Batten, Fiscal Officer  
Orange Township, Delaware County, Ohio

**BOARD OF TRUSTEES  
ORANGE TOWNSHIP  
DELAWARE COUNTY, OHIO**

  
\_\_\_\_\_  
Erica Fouss  
Chair

  
\_\_\_\_\_  
Lisa Kinapp  
Vice Chair

  
\_\_\_\_\_  
Michael Ringle  
Trustee

State of Ohio :  
Delaware County :

The undersigned Fiscal Officer of Orange Township, Delaware County, Ohio, hereby certifies that the foregoing is a true and accurate copy of a Resolution duly passed by the Board of Trustees of Orange Township, Delaware County, Ohio on February 3, 2026, and that a true and accurate copy thereof was certified to the Board of Elections of Delaware County, Ohio.

Date: February 3, 2026

  
\_\_\_\_\_  
Donna Batten, Fiscal Officer  
Orange Township, Delaware County, Ohio

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE  
REGULAR MEETING HELD ON FEBRUARY 3, 2026:**

It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held on February 3 2026.

Seconded by Mr. Ringle  
VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES  
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEM A

**A) RES.26-041 APPROVING THE ELECTRONIC RECORD OF THE  
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD  
ON JANUARY 21, 2026.**

Motion by Mrs. Fouss

**WHEREAS**, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in regular session on January 21, 2026.

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**WHEREAS**, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the electronic record of proceedings of the Regular Trustee Meeting held on January 21, 2026.

**B) RES.26-042 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:**

<b>Vendor</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Advantage Equipment	Fire Gear Dryer (BWC Grant)	Fire	\$13,774.00
Carpenter Marty Transportation, Inc.	Summersweet Trail Replacement Engineering	Parks	\$44,174.00

**RES.26-043 RESOLUTION TO PROCEED WITH THE SAFE ROUTES TO SCHOOL GRANT FOR THE WALKER WOODS MULTI-USE TRAIL**

Motion by Mrs. Fouss moved the adoption of the following resolution:

**WHEREAS**, pursuant to ORC 9.33-9.334 and OAC 153:1-6-03, the Board of Trustees (the "Board") for Orange Township, Delaware County, Ohio (the "Township"), may apply for and receive funding from the Ohio Department of Transportation; and

**WHEREAS**, the Board believes that it is in the best interest of the Township to, pursuant to OAC 153:1-6-03, proceed with the Safe Routes to School grant associated with the construction of a new Multi-Use Trail at Walker Woods (the "Project").

**WHEREAS**, the United States Congress has set aside monies for Safe Routes to School Projects, hereinafter STRS funds through the State of Ohio, Department of Transportation; and

**WHEREAS**, the Township may apply for STRS funds and be selected for funding by the State of Ohio, Department of Transportation; and

**WHEREAS**, the Walker Woods Trail, hereinafter referred to as the Project, is a transportation activity eligible to receive federal funding; and

**NOW THEREFORE, BE IT RESOLVED** by the Orange Township Board of Trustees that the following Resolutions be and hereby are adopted:

**SECTION ONE:** Orange Township hereby authorizes Verdantas LLC to prepare and execute on behalf of the Township an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

**SECTION TWO:** The total cost of the project is estimated to be \$700,000.00, of which the Township, if awarded the STRS funds, the Township agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation.

**SECTION THREE:** Upon completion of the described Project, and unless otherwise agreed, the Township shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

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**SECTION FOUR:** If the application is approved for the STRS funds the Township Administrator of said Township is hereby empowered on behalf of the Township to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

**RESOLVED**, that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. Section 121.22.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon adoption.

Seconded by Mrs. Knapp

VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

**RES.26-044 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS TO ENTER INTO AN AGREEMENT WITH CARPENTER MARTY TRANSPORTAION INC. FOR SUMMERSWET BOARDWALK REPLACEMENT AND AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS TOTALING IN THE AMOUNT OF \$44,174.00**

Mrs. Fouss moved for the adoption of the following Resolution:

**WHEREAS**, Carpenter Marty Transportation Inc. has proposed an agreement for the Replacement of the Summersweet boardwalk (the "Agreement").

**WHEREAS**, the Board desires to authorize the adoption and execution of the Agreement;

**WHEREAS**, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

**RESOLUTION**

**BE IT RESOLVED** by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

**RESOLVED**, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Director of Operations (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

**BE IT FURTHER RESOLVED**, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Orange

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Township (Delaware County): hereby authorized the Director of Operations to enter into and execute an agreement with Carpenter Marty Transportation Inc. regarding the Summersweet Boardwalk replacement and issuance of a purchase orders totaling in the amount of \$44,174.00 to Carpenter Marty Transportation Inc.

Seconded by Mr. Ringle  
VOTE:           Fouss -           Yes    Knapp -           Yes           Ringle –           Yes

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.26-044 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: February 3, 2026

  
Donna Batten, Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**RES.26-045 AUTHORIZING A CHANGE TO THE DATE OF THE WREATHS ACROSS AMERICA CEREMONY**

Motion by Ms. Fouss

**WHEREAS**, Orange Township is a participating location in the national Wreaths Across America program, which honors and remembers the service and sacrifice of our nation's veterans; and

**WHEREAS**, Orange Township has previously established a date for its annual Wreaths Across America ceremony for December 12, 2026; and

**WHEREAS**, it is necessary and desirable to change the date of the Wreaths Across America ceremony.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Orange Township, Delaware County, Ohio, that the date of the Orange Township Wreaths Across America ceremony is hereby changed to December 19, 2026 and

**BE IT FURTHER RESOLVED** that Township staff are authorized and directed to take all actions necessary to implement this change, including public notice and coordination related to the event; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.

Seconded by Mrs. Knapp  
VOTE:           Fouss -           Yes    Knapp -           Yes           Ringle –           Yes

**RES.26-046 APPROVE THE EVANS FARM EVENT PERMIT APPLICATION FOR THE EVANS FARM FARMERS' MARKET**

Mrs. Fouss moved to adopt the following Resolution:

**WHEREAS**, Orange Township, Delaware County, Ohio (the "Township") established the Evans Farm Event Permit Application as a mechanism to request the closure of certain public

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roadways in and around the Evans Farm commercial town center area (the "Town Center") for non-recurring events; and

**WHEREAS**, the Evans Farm master developer (the "Applicant"), has submitted an Evans Farm Event Permit Application requesting certain public road closures for a total of nineteen (19) dates from 7:00 AM to 12:30 PM (individually an "Event") within the Town Center for the purpose of hosting a seasonal farmers' market (the "Permit Application"). The Permit Application is attached hereto as Exhibit A and incorporated herein by this reference.

**NOW THEREFORE**, be it resolved by the Board of Trustees of Orange Township, Delaware County, Ohio, that the following Resolutions be and hereby are adopted:

**RESOLVED**, the Permit Application is conditionally approved, subject to the following:

1. At least one sheriff's deputy must be present for the duration of each Event.
2. The cost of the sheriff's presence during each Event shall be borne by the Applicant at its sole and absolute expense.
3. The roadways identified in the Permit Application shall not be closed to traffic without the sheriff's department being present.
4. Failure to adhere to the conditions set forth herein:
  - a. may result in the revocation and termination of the Permit Application. Michele Boni, the Township Administrator, is hereby authorized and empowered to take any such action as may be necessary or desired to effectuate and document the revocation and termination; and
  - b. may result in the denial of future permit applications.

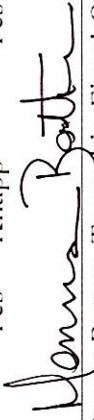
**BE IT FURTHER RESOLVED**, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mr. Ringle

VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

Certify and Attest:

  
Donna Batten, Township Fiscal Officer

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Adopted September 3, 2025



**Evans Farm Event Permit Application**

Application must be filed for a minimum of two weeks prior to event

Note: This Permit is for events in and around the Evans Farm commercial town center area and is not intended to be used by the residential communities located within the Evans Farm development. For events that are intended to occur outside of the commercial town center area, and within the residential areas of Evans Farm, please see the Orange Township Neighborhood Event Permit Application.

**Applicant Information**

Full Name (Required): Jennifer Billeter  
Organization (If Applicable): Evans Farm  
Email Address (Required): jbillleter@evansfarmoh.com  
Phone Number: 614-361-2174  
Address (Required): 5915 Evans Farm Dr. Suite C Lewis Center Ohio 43035

**Event Information**

Name/Type of Event (Required): Farmers Market  
Estimated Attendance (Required): 200  
Requested Event Date (Required): see dates attached  
Events Hours: From 7AM AM/PM to 12:30PM AM/PM

Road to be Closed (include map)  
Evans Farm Dr between Standardized/Johnsons to Roosevelt, includes  
Market-Stubby-Sexton's-to-the-entrance-of-the-parking-lot



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1680 East Orange Rd Lewis Center, OH 43035

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(740) 548-7537

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Starting Address: 5915/5920 Evans Farm Dr.

Ending Address: 5833/5832 Evans Farm Dr.

Barricade Placement by:  Applicant  Township  Other: \_\_\_\_\_

\*If applicant is closing a public roadway, they must use OMUTCD required materials. (include link) - Initial **JB**

**Materials/Equipment/Supplies that will be in the Roadway (Required)**

Barricades at entrance of the market, at the end of the market, and at the parking lot behind Sexton's (shown on map)

Have you coordinated road closures with the sheriff's office?  Yes  No

Are you planning to have a tent/s larger than 400 square feet (20'x20') -  Yes  No

Do you plan to have sheriff office present at this event? --  Yes  No

**Applicant shall provide event layout, detour plan and contact information of event organizer as outlined in Section 3 of Acknowledgement.**

**Per each event, \$75 application fee and a \$500 security deposit is required upon approval. As determined by the Township, staffing may be required for the event at a rate of \$36 per staff per hour.**

**Acknowledgement (Required)**

*Section 1: Access to Public Right-of-Way*

1. Permission to use the street for this event does not grant exclusive rights to access the street or right-of-way. 2. Event organizers must maintain normal pedestrian access to any and all public property during the event. 3. Vehicular traffic through event site may be discouraged by the use of cones and/or signage which are obtainable, as available, from the Township Roads and Maintenance Division. 4. No resident, guest of a resident, or delivery or service vehicle may be prohibited from accessing a property. No temporary structures, tents, vehicles, or other obstructions which cannot readily be moved aside by hand are permitted on the paved street area. No recreational structures such as skateboard ramps, basketball poles, volleyball poles, bouncy houses, etc. may be erected on the street or within the right-of-way without permission



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from the Road and Maintenance Department. 6. Under no circumstances may holes be made in the street. 7. So that emergency vehicles can have passage, be sure all tables, chairs and other items are easily removable from the roadway. A good guideline is to keep within the area next to the curb that is used for parking.

*Section 2: Safety*

1. Access shall be maintained for emergency police, fire and ambulance vehicles for the duration of the event. 2. No permission is given or implied by the Township to extend electricity to the event site. 3. No permission is given or implied to attach ropes, wires, signs, or other materials to utility poles. Organizers are hereby warned that doing so poses a risk of electrocution. 4. Do not stretch wires, ropes, nets, lights, banners and other items across the street. These could prevent access by emergency vehicles. 5. If grills are used for cooking, please think ahead. Position grills safely away from combustibles and have a compatible fire extinguisher. The Orange Township Fire Department is available to advise you free of charge in this regard (740-548-7104). If traffic control or security is a concern, please call the Sheriff's Department (740-833-2810). We do not recommend the use of non-police personnel to direct traffic. Non-police personnel are prohibited from directing traffic on streets adjacent to or not included in the event. 7. Use only removable barricades provided by the Township to block the street. Do not use a parked car, rope or other object as a barricade. Alleys may not be barricaded or used for parties. Orange Township Fire Department issues separate permits for Commercial – Grade Fireworks and Tents in excess of 400 square feet. Food truck inspections are the responsibility of the owner to assure Ohio Fire Code compliance. A current yearly food truck compliance sticker shall be visible to the general public.

*Section 3: Private Property / Individual Conduct*

1. An "organizer" must be named as the person responsible for the event. A means of contacting the "organizer" during the event must be provided. 2. The application does not include the use of another person's private property in any form without their permission. 3. Provisions must be made by the organizers to clean up litter and debris and to remove signs or decorations from both public and private property. 4. Loud music or excessive noise which impedes the ability of another to enjoy the use of their property is not permitted. All participants are expected to follow the noise resolution and will be subject to the resolution, unless an organizer obtains a exemption from the Board of Trustees. **Participants must submit a request for an exemption in writing to staff.** See the Orange Township Noise Resolution online for more details: [Orange Township Noise Policy](#).

*Section 4: Liability*

1. Event organizers are advised to consult with their insurance provider regarding any endorsements required for protection in the event of a mishap. 2. At the Township Administrator's discretion, an event insurance binder may be required by the event organizer naming the Township, Township Trustees, and/or any Township staff or representatives as "additional insured". \* Applicant agrees to indemnify and hold harmless Orange Township from any and all losses or liabilities which may arise out of the Event.

*Section 5: Breach / Denial of Future Permits*



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1. Approval of an Evans Farm Event Permit is a privilege and not a right. Failure to abide by the terms and conditions of the Permit may result in the denial of future Evans Farm Event Permit(s), or the revocation of an approved Permit and forfeiture of the security deposit.

**Applicant Acknowledgement (Required)**

*Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of the event permit.*

*Applicant acknowledges and agrees to abide by the terms and conditions set forth herein.*

*Applicant has read and agrees to all the information, rules, and guidelines.*

Signature: J. Billeter Date: 01/27/26

Printed Name: Jennifer Billeter

**Staff Use Only**

Date Filed: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Received by: \_\_\_\_\_

Noise Resolution Exemption Received: [Y] / [N]

Authorized Official: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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The Market at Evans Farm Dates 2026 for Orange Township Permit 01/29/26

June 20, 2026	October 3, 2026
June 27, 2026	October 10, 2026
July 11, 2026	October 17, 2026
July 18, 2026	October 24, 2026
July 25, 2026	October 31, 2026
August 1, 2026	
August 8, 2026	
August 15, 2026	
August 22, 2026	
August 29, 2026	
September 5, 2026	
September 12, 2026	
September 19, 2026	
September 26, 2026	

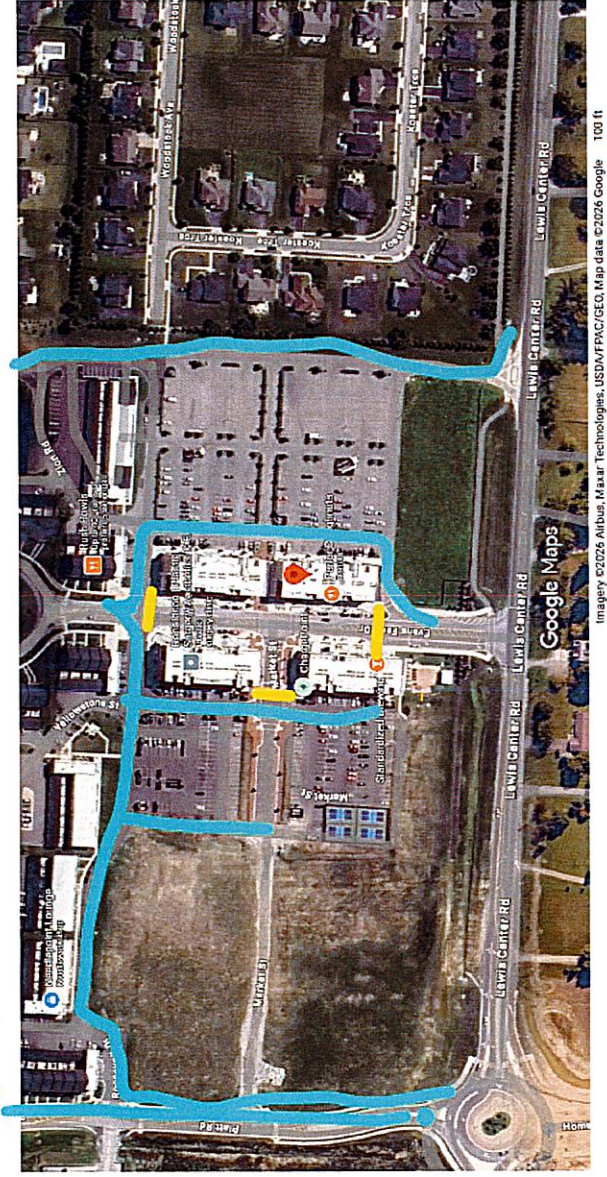
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1/27/26, 2:18 PM

5915 Evans Farm Dr - Google Maps

Google Maps

5915 Evans Farm Dr



Barricade areas marked in yellow, traffic redirection in blue

**RES.26-047 ENTER INTO EXECUTIVE SESSION**

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) Motion to Adjourn Into Executive Session Pursuant to Ohio Revised Code Section 121.22(G)(8) for the Purpose of Considering Confidential Information Related to the Marketing Plans, Specific Business Strategy, Production Techniques, Trade Secrets, or Personal Financial Statements of an Applicant for Economic Development Assistance, that is Directly Related to a Request for Economic Development Assistance that is to be Provided or Administered Under RC 715, 5709.73-5709.75, and/or RC 715.

The Executive Session is Necessary to Protect the Interests of the Applicant or the Possible Investment or Expenditure of Public Funds to be Made in Connection with the Proposed Economic Development Project.

Invited to Attend: Michael Ringle, Erica Fouss, Lisa Knapp, and Michele Boni.

Seconded by Mrs. Knapp

VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

**RES.26-048 RETURN TO REGULAR SESSION**

Mrs. Fouss made a motion to return to regular session.

Seconded by Mr. Ringle

VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

**RES.26-049 MEETING ADJOURNMENT**


Motion by Mrs. Fouss to adjourn.

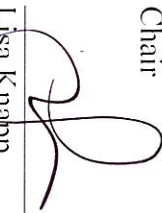
Seconded by Mr. Ringle


VOTE: Fouss - Yes Knapp - Yes Ringle - Yes

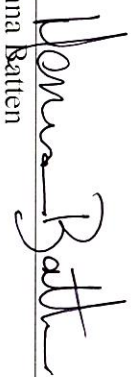
**Notice:** Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

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Erica Fouss  
Chair

  
Lisa Knapp  
Vice Chair

  
Michael Ringle  
Trustee

Attest:   
Donna Batten  
Fiscal Officer

