

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD JANUARY 21, 2026
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at
www.orangetwp.org

Mrs. Fousso to call the meeting to order at 3:00 p.m.

PRESENT:

Erica Fousso, Chair
Michael Ringle, Trustee
Donna Batten, Fiscal Officer

ABSENT:

Lisa Knapp, Vice Chair

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Sillas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Development and Zoning Director
Sydney Herbert, Communications and Special Events Manager

**RES.26-025 A RESOLUTION OF NECESSITY TO LEVY AN ADDITIONAL TAX IN
EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING
FIRE AND EMS SERVICES (R.C. §§ 5705.03, 5705.19(D), 5705.191, and 5705.25)**

Mrs. Fousso moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Orange Township, Delaware County, Ohio ("Township"); and,

WHEREAS, it is necessary to levy a tax in excess of the ten-mill limitation; and

WHEREAS, the levy would be an additional levy for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs, said purpose being authorized by R.C. § 5705.19(1); and,

WHEREAS, a resolution declaring the necessity of levying such a tax outside the ten-mill limitation must be approved and certified to the Delaware County Auditor ("Auditor") in order to permit the Board to consider the levy of the tax. Pursuant to R.C. § 5705.03(B)(1) and (2), the resolution must request that the Auditor certify to the Board a) the total current tax valuation of the Township, b) the number of mills, for each \$1 of taxable value, required to generate a specified amount of revenue or the dollar amount of revenue that would be generated by a specified number of mills, for each \$1 of taxable value, c) the levy's effective rate or levy's rate, whichever is applicable, in dollars for each \$100,000 of the Auditor's market value, and d), as applicable, an estimate of the levy's annual collections.

RESOLUTION

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NOW THEREFORE, BE IT RESOLVED, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township.
2. It is necessary to levy a tax in excess of the ten-mill limitation.
3. Pursuant to R.C. § 5705.03(B)(1):

- a. The purpose of the tax is as follows:

Providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of fire-fighting companies or permanent, part-time, or volunteer fire-fighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or fire-fighting company, or for the payment of other related costs;

- b. The type of levy is as follows:

 X additional levy

proposed levy rate: 2.0 mill(s) **OR**
 dollars to be generated

 renewal levy: increase decrease

current levy rate: mill(s)

amount of proposed increase/decrease:

 mill(s) **OR**
 dollars to be generated/reduced

total proposed levy rate:

 mill(s) **OR**
 dollars to be generated

- c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. §§ 5705.03, 5705.191, and 5705.25 and the following:

 R.C. § 5705.19(1) ;

- d. The term of the tax is as follows (in years or continuing):

 5 years ;

- e. The territory where the tax is to be levied is as follows:

 X Upon the entire territory of the Township

 If authorized by the Revised Code, the following described portion of the territory of the Township:

 ;

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f. The date of the election at which the question of the tax shall appear on the ballot is as follows;

May 5, 2026 _____;

g. The territory where the ballot measure is to be submitted is as follows:

 X Upon the entire territory of the Township

_____ If authorized by the Revised Code, the following described portion of the territory of the Township:

_____;

h. The tax will be first levied and collected as follows:

The tax year in which the tax will first be levied is 2026 ;

The calendar year in which the tax will first be collected is 2027 ;

i. The Township has territory in Delaware County and each of the following listed counties:

None _____.

4. Pursuant to R.C. § 5705.03(B)(1), the Fiscal Officer is hereby directed to certify a copy of this resolution to the Auditor. The Board hereby requests that the Auditor certify to this Board the following:

a. The total current tax valuation of the Township;

b. The number of mills, for each \$1 of taxable value, required to generate the following amount of revenue; or,

\$ N/A _____

c. The dollar amount of revenue that would be generated by the levy of the following mills, for each \$1 of taxable value:

 2.0 mill(s).

d. The levy's effective rate or levy's rate, whichever is applicable, in dollars for each \$100,000 of the Auditor's market value; and,

e. As applicable, an estimate of the levy's annual collections.

5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

6. This Resolution shall be in full force and effect immediately upon adoption.

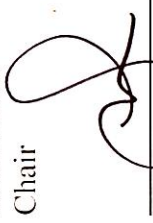
Seconded by Mr. Ringle

VOTE:	Fouss -	Yes	Knapp -	Absent	Ringle -	Yes
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**BOARD OF TRUSTEES
ORANGE TOWNSHIP
DELAWARE COUNTY, OHIO**

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ORANGE TOWNSHIP - DELAWARE COUNTY**


Erica Fouss
Chair


Lisa Knapp
Vice Chair


Michael Ringle
Trustee

State of Ohio :
Delaware County :

The undersigned Fiscal Officer of Orange Township, Delaware County, Ohio, hereby certifies that the foregoing is a true and accurate copy of a Resolution duly passed by the Board of Trustees of Orange Township, Delaware County, Ohio on January 21, 2026, and that a true and accurate copy thereof was certified to the Board of Elections of Delaware County, Ohio.

Date: January 21, 2026


Donna Batten, Fiscal Officer
Orange Township, Delaware County, Ohio

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON JANUARY 21, 2026:**

It was moved by Mrs. Fouss to approve the consent agenda for the Regular Trustee Meeting held on January 21, 2026.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEM A

**A) RES.26-026 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE ORGANIZATIONAL SPECIAL TRUSTEE
MEETING HELD ON JANUARY 7, 2026, AND THE ZONING HEARING
ZON-24-05, ZONING CODE REWRITE HELD ON JANUARY 20, 2026.**

Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in organizational special session on January 7, 2026, and regular session on January 20, 2026.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Organizational Special Meeting held on January 7, 2026, and Zoning Hearing ZON-24-05, Zoning Code Rewrite held on January 20, 2026.

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**B) RES.26-027 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
Buckeye Innovation	Website Hosting & Support, ADA Web Accessibility	Admin.	\$30,000.00
Concord Road Equipment	2026 Plow Truck Build	Roads	\$143,206.08
Blanket	Veterans Memorial	Buildings & Grounds	\$10,000.00
Blanket	Veterans Memorial	Buildings & Grounds	\$10,000.00
ProPower	Autonomous Mowers	Parks	\$32,946.00
Choice One Engineering	Engineering Design for East Orange Road Bridge	Parks	\$40,900.00
Schulz Square Architects LLC	Design/Construction	General	\$8,900.00
Slide Guys Restoration	NOAC Slide Restoration	Parks	\$70,000.00
Concord Road Equipment	Plow Truck Equipment	Roads	\$75,000.00
Verdantas	Williamsburg Intersection	Parks	\$12,745.00

**CON.2026.01.21.01 THE BOARD GAVE CONSENSUS TO ACCEPT THE OHIO
DEPARTMENT OF TRANSPORTATION ("ODOT") 2025 MILEAGE CERTIFICATE**

WAIVE WALNUT CREEK ELEMENTARY FEES

**CON.2026.01.21.02 THE BOARD GAVE CONSENSUS TO ACCEPT WAIVING THE
RENTAL FEE OF \$50.00 FOR WALNUT CREEK ELEMENTARY SCHOOL'S FUN
RUN EVENT**

**RES.26-028 A RESOLUTION RESCINDING ORANGE TOWNSHIP'S (DELAWARE
COUNTY) REQUEST FOR A HEARING REGARDING LIQUOR PERMIT NUMBER
2455462**

Motion by Mrs. Fouss

WHEREAS, on or around January 24, 2025, 8703 Owenfield Inc. submitted liquor permit application number 2455462 for its business located at 8703 Owenfield Drive, Powell, Ohio 43065 (the "Business") to the Ohio Division of Liquor Control; and

WHEREAS, the Business is wholly located in Orange Township, Delaware County, Ohio (the "Township"); and

WHEREAS, on or around March 5, 2025, pursuant to Section 4303.26(A) of the Revised Code, the Township submitted a request for a hearing on the advisability of issuing liquor permit number 2455462 to the applicant 8703 Owenfield Inc.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Orange Township (Delaware County), Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby rescinds the Township's request for a hearing, and authorizes the Township Administrator, Michele Boni, to take any and all actions necessary or desired to notify the Ohio Division of Liquor Control and effectuate said rescission.

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BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mr. Ringle
VOTE: Fouss -

Yes Knapp - Absent Ringle - Yes

ATTEST AND CERTIFY:  _____
Donna Batten, Fiscal Officer

RES.26-029 APPROVING CERTAIN OBLIGATIONS INCURRED ON BEHALF OF THE TOWNSHIP BY AN EMPLOYEE TO AN ORGANIZATION SERVING A COMMUNITY PURPOSE

Mrs. Fouss moved for the adoption of the following Resolution:

WHEREAS, pursuant to Ohio Revised Code Section 507.11, the Board of Trustees for Orange Township, Delaware County, has previously authorized, via resolution, certain township officers and employees to incur obligations on behalf of the Township.

WHEREAS, pursuant to Ohio Revised Code Section 507.707, a board of township trustees is authorized to appropriate funds to an organization that the board determines to serve a community purpose and that is exempt from federal taxation under subsection 501(A) and described in subsection 501(c)(3) of the "Internal Revenue Code of 1986," 100 Stat. 2085, 26 U.S.C. 1, as amended.

NOW THEREFORE, be it resolved by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, pursuant to Ohio Revised Code Sections 507.11 and 507.707, the Board hereby approves the expenditure of \$621.68 incurred on behalf of the Township on or about December 10, 2025 by Sydney Herbert with Township account with Home Depot and Menards to an organization serving a community purpose and meeting the criteria set forth in ORC 507.707.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mr. Ringle
VOTE: Fouss -

Yes Knapp - Absent Ringle - Yes

RES. 26-030 A RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RACE PENGUIN FOR THE "HEROES NOT FORGOTTEN RACE" EVENT TO BE HELD ON OCTOBER 10, 2026

Motion by Mrs. Fouss

WHEREAS, the Orange Township Board of Trustees desires to support and promote community health, fitness, and recognition of military service through public events; and

WHEREAS, the "Heroes Not Forgotten Race" is an annual event designed to honor the service and sacrifice of U.S. military veterans and provide a meaningful community gathering; and

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WHEREAS, Race Penguin is a professional event management company with experience in organizing successful walk/run events and has proposed to partner with Orange Township in the planning and execution of the 2026 event; and

WHEREAS, the Township finds it to be in the best interest of the community to enter into an agreement with Race Penguin for the coordination and management of the "Heroes Not Forgotten Race" scheduled to take place on October 10, 2026;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

1. The Board hereby approves entering into an agreement with Race Penguin for the planning, promotion, and execution of the "Heroes Not Forgotten Race" event on October 10, 2026.
2. The Township Administrator is hereby authorized to review, approve, and execute all necessary agreements and documentation with Race Penguin on behalf of Orange Township, subject to review by legal counsel as to form and content.
3. The Fiscal Officer is authorized to certify the availability of funds and process payment in accordance with the terms of the agreement.
4. This Resolution shall take effect and be in force immediately upon adoption.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-031 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mrs. Fouss to accept a donation of \$500.00 from CME Federal Credit Union for Wreaths in honor of Wreaths Across America.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-032 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mrs. Fouss to accept a donation of \$300.00 from Orange Fellowship.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-033 AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH THE OHIOAN HOTEL AND EVENT CENTER

Motion by Mrs. Fouss to adopt an agreement with The Ohioan Hotel and Event Center on file and authorize Township Administrator Michele Boni to execute said agreement, subject to review and revision as deemed to be necessary or desirable, on behalf of Orange Township.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-034 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. BE DISCARDED OR SALVAGED

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc. be discarded or salvaged;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

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BE IT FURTHER RESOLVED that such property shall be discarded or salvaged and the Director of Operations or his designee shall oversee its disposal.

Exhibit "A"

Amount	Description	Make/Model
1	Camera, Tag Number: OT1680-65	Nikon Coolpix B700
7	Desktop PC's	HP
20	Cellphone	Samsung
9	Cellphone	Apple iPhone
3	Laptop	Dell
4	Laptop	HP

Seconded by Mr. Ringle

VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-035 A RESOLUTION TO WAIVE THE PROVISIONS OF THE NOISE CONTROL RESOLUTION (RES. 13-309) FOR CERTAIN EVENTS IN 2026

Motion by Mrs. Fouss

WHEREAS, various organizers (the “Organizers”) will be holding events within Orange Township, Delaware County, Ohio on the following dates (collectively, the “Events”):

- **May 23, 2026** – Memorial Day Weekend event;
- **June 6, 2026** – Graduation Party featuring a one-person acoustic act;
- **July 4, 2026** – Set-up and related activities in preparation for fireworks; and
- **September 12, 2026** – Oktoberfest event;

WHEREAS, the Events may include live music, amplified sound, and/or other related activities (the “Activities”);

WHEREAS, the Board of Township Trustees of Orange Township, Delaware County, Ohio (the “Township”) adopted Resolution No. 13-309, a Noise Resolution, pursuant to Ohio Revised Code Section 505.172 (the “Noise Resolution”);

WHEREAS, the Organizers have requested a waiver of the Noise Resolution, and representatives for the Events have stated that the Activities for each Event will end no later than **10:00 p.m. on their respective dates**;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The provisions of the Noise Resolution are hereby waived as they relate to the Activities to be held at the Events listed above, with the condition that all Activities shall end no later than 10:00 p.m. on each respective event date.

Section 2. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Section 3. This Resolution shall be in full force and effect at the earliest time allowed by applicable law.

Seconded by Mr. Ringle

VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

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RES.26-036 ENTER INTO EXECUTIVE SESSION

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) Motion to Adjourn Into Executive Session Pursuant to Ohio Revised Code Section 121.22(G)(8) for the Purpose of Considering Confidential Information Related to the Marketing Plans, Specific Business Strategy, Production Techniques, Trade Secrets, or Personal Financial Statements of an Applicant for Economic Development Assistance, that is Directly Related to a Request for Economic Development Assistance that is to be Provided or Administered Under RC 715, 5709.73-5709.75, and/or RC 715.

The Executive Session is Necessary to Protect the Interests of the Applicant or the Possible Investment or Expenditure of Public Funds to be Made in Connection with the Proposed Economic Development Project.

Invited to Attend: Michael Ringle, Erica Fouss, Lisa Knapp, Donna Batten, Michele Boni, County Engineers, and Legal Counsel.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-037 RETURN TO REGULAR SESSION

Mrs. Fouss made a motion to return to regular session.

Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

RES.26-038 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn.

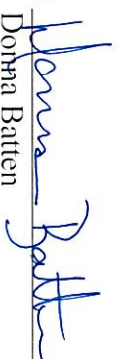
Seconded by Mr. Ringle
VOTE: Fouss - Yes Knapp - Absent Ringle – Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.


Erica Fouss
Chair


Lisa Knapp
Vice Chair


Michael Ringle
Trustee

Attest: 
Donna Batten
Fiscal Officer

