

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD DECEMBER 17, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:03 p.m.

PRESENT:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Milke Kremnitzer, Senior Human Resources Manager
Robin Duffée, Director of Development and Zoning

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON DECEMBER 17, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on December 17, 2025.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

**A) RES.25-326 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
DECEMBER 3, 2025, AND ZONING HEARING, ZON-25-08, TRILOGY
HELD ON DECEMBER 10, 2025**
Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the "Board") met in Regular Session on December 3, 2025 and
December 10, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby
approves the electronic record of proceedings of the Regular Session held on
December 3, 2025 and Zoning Hearing held on December 10, 2025.

**B) RES.25-327 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
State Security & Fire	Intercom Upgrade	Admin.	\$14,850.00
Aqua Doc	2026 Ponds	Parks	\$14,935.00
TruGreen	Parks Fertilization	Parks	\$29,991.80
Columbus Pool Management	2026 Pool Contract	Parks	\$405,953.00
Boren's Grass Groomers	2026 Mowing Contract	Parks	\$104,768.00
James Selch	Bale Kenyon ROW Acquisition	Roads Levy	\$87,000.00

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Phoenix Safety Outfitters	Fire Gear	Fire	\$14,880.00
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**RES.25-328 APPOINT PUNITHA SUNDAR AS A REGULAR MEMBER TO THE
ORANGE TOWNSHIP ZONING COMMISSION**

Motion by Mr. Ringle to appoint Punitha Sundar as a Regular Member to the Orange Township Zoning Commission to a new five-year term effective January 1, 2026, and expiring on December 31, 2030.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-329 APPOINT GERRY PUCKETT AS AN ALTERNATE MEMBER TO THE
ORANGE TOWNSHIP ZONING COMMISSION**

Motion by Mr. Ringle to appoint Gerry Puckett as an Alternate Member to the Orange Township Zoning Commission to a new two-year term effective January 1, 2026, and expiring on December 31, 2027.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-330 APPOINT TOM GARSKE AS AN ALTERNATE MEMBER TO THE
ORANGE TOWNSHIP ZONING COMMISSION**

Motion by Mr. Ringle to appoint Tom Garske as an Alternate Member to the Orange Township Zoning Commission to a new two-year term effective January 1, 2026, and expiring on December 31, 2027.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-331 RE-APPOINT KELVIN TREFZ AS A REGULAR MEMBER TO THE
ORANGE TOWNSHIP BOARD OF ZONING APPEALS**

Motion by Mr. Ringle to re-appoint Kelvin Trefz as a Regular Member to the Orange Township Board of Zoning Appeals to fill a new term effective on January 1, 2026, and expiring on December 31, 2030.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-332 RE-APPOINT STEVE TOTZKE AS AN ALTERNATE MEMBER TO THE
ORANGE TOWNSHIP BOARD OF ZONING APPEALS**

Motion by Mr. Ringle to re-appoint Steve Totzke as an Alternate Member to the Orange Township Board of Zoning Appeals to fill a new term effective on January 1, 2026, and expiring on December 31, 2027.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-333 REGRETFULLY ACCEPT RESIGNATION OF FULL-TIME ZONING
COMPLIANCE OFFICER, PHILIP AMBLER**

Motion by Mr. Ringle to regretfully accept the resignation of full-time Zoning Compliance Officer, Philip Ambler effective December 22, 2025.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-334 AUTHORIZING THE POSTING OF THE JOB ANNOUNCEMENT FOR
ZONING COMPLIANCE OFFICER POSITION VACANCY**

Mr. Ringle moved the adoption of the following resolution:

BE IT RESOLVED that the non-exempt, full-time, non-bargaining unit position of the Zoning Compliance Officer is hereby created.

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BE IT FURTHER RESOLVED that the Zoning Compliance Officer shall serve under the direction of the Director of Development and Zoning as well as the Board of Township Trustees.

BE IT FURTHER RESOLVED that the Zoning Compliance Officer shall have those qualifications, requirements, duties and responsibilities, and serve under those terms and provisions, stated in the position description presented to the Board.

BE IT FURTHER RESOLVED that the aforementioned position description is presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that, unless otherwise provided by the Board, appointment to this position shall be contingent upon the applicant's satisfactory completion of a drug screening and background investigation.

Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Yes
		Yes	Knapp -	Yes

**RES.25-335 TERMINATE INTERGOVERNMENTAL COOPERATIVE AGREEMENT
FOR SHARED SERVICES WITH BERLIN TOWNSHIP FOR ZONING SUPPORT
SERVICES**

Motion by Mr. Ringle to terminate the Intergovernmental Cooperative Agreement for shared services with Berlin Township for zoning support services, having provided at least seven (7) days advance notice per the terms of the Agreement.

Seconded by Mrs. Fouss				
VOTE:	Ringle -	Yes	Fouss -	Yes
		Yes	Knapp -	Yes

**RES.25-336 AUTHORIZING THE DIRECTOR OF OPERATIONS TO APPROVE THE
ESTIMATE FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR
IMPROVEMENT OF ROADS WITHIN ORANGE TOWNSHIP**

RESOLUTION

WHEREAS, the Board of Trustees (the "Board") of Orange Township, Delaware County, Ohio (the "Township") is charged with maintaining and improving public roads within the township to ensure safe and efficient travel for residents and the general public; and

WHEREAS, Ohio Revised Code (ORC) 5573.06 provides for the authority to construct, reconstruct, resurface, or improve township roads upon the adoption of a resolution by the Board; and

WHEREAS, the Board has determined the necessity for such road improvements to enhance safety, facilitate traffic flow, and ensure the longevity of township infrastructure; and

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

BE IT RESOLVED, that the Board hereby recognizes Ohio Revised Code 5573.06 which states the public convenience and welfare require that such improvement be made, and that the costs of such improvement will not be excessive, such shall order by resolution, that such improvements be proceeded with, and shall adopt the surveys, plans, profiles, cross sections, estimates, and specifications therefore, as reported by the Delaware County Engineer, or such modifications as the Board and Engineer agree upon. If in view of the amount of compensation and damages allowed, the Board is of the opinion that such improvement should not be made, it shall so order.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an

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open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect on this day December 17, 2025.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

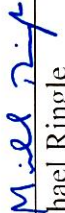
Adopted: December 17, 2025

**BOARD OF TRUSTEES
ORANGE TOWNSHIP
DELAWARE COUNTY, OHIO**

ATTEST:



Donna Batten, Fiscal Officer



Michael Ringle
Chair



Lisa Knapp
Trustee



Erica Fouss
Trustee

RES.25-337 APPROVING AND AUTHORIZING THE FIRE CHIEF TO ENTER INTO AN AGREEMENT WITH STRYKER FOR EMS EQUIPMENT MAINTENANCE AND REPAIR FOR 2026 IN THE AMOUNT OF \$10,779.70

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, Stryker, has proposed an Agreement for the EMS Equipment Maintenance and Repair (“the Agreement”)

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and accept the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

BE IT RESOLVED, that the Board hereby adopts and approves the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Fire Chief (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

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BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mrs. Fouss				
VOTE:	Ringle -	Yes	Fouss -	Yes
			Knapp -	Yes

RES.25-338 APPROVING AND AUTHORIZING THE FIRE CHIEF TO ENTER INTO AN AGREEMENT WITH MCDANIEL'S CONSTRUCTION CORP INC, FOR THE STATION 361 HVAC & ROOF REPLACEMENT AND AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS TOTALING IN THE AMOUNT OF \$487,994.94

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, McDaniel's Construction Corp. Inc. has proposed an Agreement for the Station 361 HVAC & Roof Replacement.

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and accept the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, the Fire Chief (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County): hereby authorized the Fire Chief to enter into and execute an Agreement with McDaniel's Construction Corp. Inc., regarding the Station 361 HVAC & Roof Replacements and issuance of purchase orders totaling in the amount of \$487,994.94 to McDaniel's Construction.

Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Yes
			Knapp -	Yes

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CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.RES.25-338 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: December 17, 2025



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.25-339 APPOINTMENTS TO THE VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND ("VFD") BOARD

Motion by Mr. Ringle to appoint the following to the Volunteer Fire Fighter Dependents Fund Board for 2026:

Michele Boni, Chair
Mike Kremnitzer, Secretary
Adam Miller
Stephen Baker
Lia Lofreso

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

CON.25-12.17.1: THE BOARD GAVE CONSENSUS TO NOT HOLD A HEARING FOR A LIQUOR LICENSE FOR EDINA NAILS SPA LLC

RES.25-340 APPROVAL OF 2026 BLANKET CERTIFICATES AND PURCHASE ORDERS

Motion by Mr. Ringle to approve the following list (Exhibit "A") of 2026 blanket certificates and Purchase Orders. With the exception of blankets covering fringe benefits, individual purchases of \$10,000.00 or more within a blanket certificate require board approval:

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

EXHIBIT A

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Account	Description	Amount
Admin		
1000-110-221-0000	Medical/Hospitalization	210,000.00 Blanket
1000-110-311-1101	Accounting & Legal Fees	75,000.00 Blanket
1000-110-318-0000	Training Services	25,000.00 Blanket
1000-110-319-0000	Other-Prof. & Tech.	70,000.00 Blanket
1000-110-330-0000	Travel & Meeting Expense	15,000.00 Blanket
1000-110-341-0000	Telephone	30,000.00 Blanket
1000-110-342-0000	Postage	20,000.00 Blanket
1000-110-344-0000	Printing	15,000.00 Blanket
1000-110-345-0000	Advertising	3,000.00 Blanket
1000-110-360-0000	Contracted Services	117,300.00 Blanket
1000-110-360-2908	Contracted Services Community Events	25,000.00 Blanket
1000-110-370-0000	Pynt to Another Polical Subdivision	45,000.00 Blanket
1000-110-383-0000	Bonds	2,000.00 Blanket
1000-110-410-0000	Office Supplies	10,000.00 Blanket
1000-110-420-0000	Operating Supplies	12,000.00 Blanket
1000-110-420-2908	Operating Supplies Community Events	20,000.00 Blanket
1000-110-420-2407	Small Tools & Minor Equipment - Computer/IT Equipment	25,000.00 Blanket
1000-110-519-0000	Other-Dues & Fees	40,000.00 Blanket
1000-110-599-0000	Other - Other Expenses	5,000.00 Blanket
Building		
1000-120-221-0000	Medical/Hospitalization	45,000.00 Blanket
1000-120-323-0000	Repairs & Maintenance	15,000.00 Blanket
1000-120-360-0000	Contracted Services	25,000.00 Blanket
1000-120-420-0000	Operating Supplies	7,000.00 Blanket
1000-120-420-8787	Fuel	2,000.00 Blanket
1000-120-430-0000	Small Tools & Minor Equip.	2,500.00 Blanket
Zoning		
1000-130-221-0000	Medical Hospitalization	70,000.00 Blanket
1000-130-311-0000	Accounting & Legal Fees	40,000.00 Blanket
1000-130-319-0000	Other-Prof. & Tech.	10,500.00 Blanket
1000-130-345-0000	Advertising	7,500.00 Blanket
1000-130-599-0000	Other Expenses	5,000.00 Blanket
Roads		
1000-330-221-0000	Medical// Hospitalization	170,000.00 Blanket
1000-330-311-1905	Accounting & Legal Fees	1,500.00 Blanket
1000-330-323-0000	Repairs & Maintenance	100,000.00 Blanket
1000-330-360-0000	Contracted Services	28,000.00 Blanket
1000-330-420-0000	Operating Supplies	75,000.00 Blanket
1000-330-420-8787	Operating Supplies FUEL	25,000.00 Blanket
1000-330-430-0000	Small Tools & Minor Equip.	40,000.00 Blanket
Cemetery		
2041-410-360-0000	Contracted Services	2,100.00 Blanket
2041-410-420-0000	Operating Supplies	4,000.00 Blanket
2041-410-430-2407	Small Tools & Minor Equipment - Computer/IT Equipment	2,000.00 Blanket
File		
2191-220-221-0000	Medical/Hospitalization	1,500,000.00 Blanket

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POs			
1000-110-223-0000	Dental Insurance	11,000.00	Delta Dental
1000-120-223-0000	Dental Insurance	4,000.00	Delta Dental
1000-130-223-0000	Dental Insurance	3,500.00	Delta Dental
1000-330-223-0000	Dental Insurance	7,000.00	Delta Dental
2191-220-223-0000	Dental Insurance	70,000.00	Delta Dental
2901-610-223-0000	Dental Insurance	6,000.00	Delta Dental
		101,500.00	
1000-110-222-0000	Life Insurance	2,600.00	Standard
1000-120-222-0000	Life Insurance	700.00	Standard
1000-130-222-0000	Life Insurance	800.00	Standard
1000-330-222-0000	Life Insurance	1,200.00	Standard
2191-220-222-0000	Life Insurance	19,000.00	Standard
2901-610-222-0000	Life Insurance	1,300.00	Standard
		25,600.00	
1000-110-380-0000	Insurance and Bonding		220,000.00 OTARMA
2191-220-380-0000	Insurance and Bonding		70,000.00 OTARMA
		290,000.00	
1000-110-313-0000	UAN Fees		6,000.00 Treasurer State of Ohio
1000-110-230-0000	Workers' Compensation		75,000.00 Bureau of Workers Compensation
2191-220-230-0000	Workers' Compensation		175,000.00 Bureau of Workers Compensation
2901-610-230-0000	Workers' Compensation		9,000.00 Bureau of Workers Compensation
		259,000.00	
1000-110-343-0000	Postage Machine Rental		1,250.00 Pitney Bowes
1000-110-342-0000	Postage		4,000.00 Pitney Bowes Reserve Account
2231-330-420-0000	Operating Supplies	75,000.00	Delaware County
1000-110-224-0000	Vision Insurance	1,800.00	Standard
1000-120-224-0000	Vision Insurance	500.00	Standard
1000-130-224-0000	Vision Insurance	600.00	Standard
1000-330-224-0000	Vision Insurance	1,200.00	Standard
2191-220-224-0000	Vision Insurance	12,000.00	Standard
2901-610-224-0000	Vision Insurance	900.00	Standard
		17,000.00	
1000-120-351-0000	Electricity		95,000.00 AEP
2191-220-351-0000	Electricity		100,000.00 AEP
		195,000.00	
1000-120-353-0000	Natural Gas		15,000.00 Suburban Natural Gas
1000-120-353-0000	Natural Gas		18,000.00 Columbia Gas
2191-220-353-0000	Natural Gas		15,000.00 Columbia Gas
		33,000.00	
1000-120-352-0000	Water and Sewage		41,000.00 Delco Water

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2191-220-352-0000	Water and Sewage	41,000.00	8,000.00	
1000-120-352-0000	Water and Sewage		13,000.00	Delaware Co Region Sewer District
2191-220-352-0000	Water and Sewage	15,000.00	2,000.00	Delaware Co Region Sewer District
1000-110-360-0000	County IT		13,200.00	Delaware County Data Collection
2191-220-360-0000	County IT	40,000.00	26,800.00	Delaware County Data Collection
1000-110-360-0000	EAP Monthly		6,500.00	Ohio Health Corp
1000-110-360-0000	Printer Leases		10,000.00	Great American Leasing
1000-110-360-0000	TIF Services		20000	Bradley Payne
1000-130-319-0000	Zoning Permit Software		10,500.00	IWORQ
1000-130-319-0000	stenographer		8,500.00	US Court Support
2191-220-360-0000	Contracted Services		14040	3F Fitness
2191-220-360-0000	Contracted Services		10400	Wonder Within
2191-760-740-0000	Machinery, Equipment and Furniture		28,000.00	On Duty Equipment Company
2191-760-740-0000	Machinery, Equipment and Furniture		56,000.00	Heritage Fire Equipment
2191-760-740-0000	Machinery, Equipment and Furniture		122,000.00	Phoenix Safety Outfitters

**RES.25-341 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.24-340 RETROACTIVE TO DECEMBER 10,2025**

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2025, as made at the Trustee Meeting on December 4, 2024, in Res.24-340, are changing as follows:

Increase appropriations by \$120,000 and reallocate appropriations retroactive to December 10, 2025 to allow the payment of Fire's final payroll and year end payouts.

Fire Levy Fund

That the appropriations for the below account codes be reallocated in the Fire Levy Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
<u>2191-220-190-0000</u>	Salaries	\$6,246,500	\$6,818,287
<u>2191-220-215-0000</u>	Ohio Police and Fire Pension	\$1,559,200	\$1,524,976
<u>2191-220-314-0000</u>	Tax Collection Fees	\$215,000	\$151,422
<u>2191-220-590-0930</u>	Other Expense (Contingencies)	\$100,000	\$0
<u>2191-220-221-0000</u>	Medical/Hospitalization	\$1,300,000	\$1,250,000
<u>2191-220-311-0000</u>	Accounting and Legal Fees	\$50,000	\$20,000
<u>2191-760-720-3101</u>	Buildings (Building 362)	\$500,000	\$421,718
<u>2191-760-730-2101</u>	Improvement of Sites (Building-361)	\$150,000	54,297
	Total:	\$10,120,700	\$10,240,700

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

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**RES.25-342 REVIEW OF THE NOVEMBER BANK RECONCILIATION AND
FINANCIAL REPORTS**

Motion by Mr. Ringle

AS OF 11.30.25

	<u>Fund Balance</u>	<u>YTD Revenue**</u>	<u>YTD Expenses**</u>	<u>Current Reserve for Encumbrance</u>
General	\$13,935,110	\$6,246,703	\$3,786,164	\$2,071,086
Roads	\$1,626,532	\$706,024	\$2,245,551	\$781,673
Fire	\$10,631,499	\$12,975,956	\$10,355,168	\$1,251,676
Parks	\$3,170,106	\$2,017,154	\$3,103,288	\$856,533
Other				
funds	<u>\$3,381,991</u>	<u>\$2,353,704</u>	<u>\$2,387,780</u>	<u>\$705,212</u>
TOTAL	\$32,745,238	\$24,299,542	\$21,877,950	\$5,666,180

** does not include transfers and advances

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of November 30, 2025

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-343 A RESOLUTION AUTHORIZING THE ADOPTION OF THE ORANGE
TOWNSHIP AMENDED HANDBOOK**

Mr. Ringle moved the adoption of the following Resolution:

PREAMBLE

1. Whereas, the Board of Trustees (the “Board”) of Orange Township, Delaware County, Ohio (the “Township”) has identified a need and desire to review Township policies and procedures to ensure effective, efficient, and up to date employee handbook; and
2. Whereas, the Board believes it is in the best interest of the Township and its residents to adopt the Orange Township Amended Handbook, currently on file with the Board.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves of the Orange Township Amended Handbook (the “Handbook”) and hereby directs all employees of the Township to comply with the policies, procedures, and directives contained therein.

BE IT FURTHER RESOLVED, that any changes to benefits set forth within the Handbook shall take effect on January 1, 2026.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect on the 1st day of January, 2026.

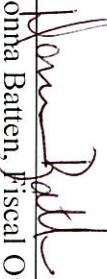
Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD DECEMBER 17, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

Adopted: December 17, 2025

ATTEST:


Donna Batten, Fiscal Officer

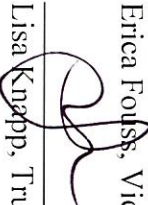
**BOARD OF TRUSTEES
ORANGE TOWNSHIP
DELAWARE COUNTY, OHIO**

M. J. Ringle

Michael Ringle, Chair



Erica Fouss, Vice Chair


Lisa Knapp, Trustee

**RES.25-344 APPROVING THE EXTENSION OF INJURY LEAVE FOR UP TO AN
ADDITIONAL SIX (6) MONTHS FOR FIREFIGHTER DONALD ZABARSKY,
PURSUANT TO SECTION 31.3 OF THE COLLECTIVE BARGAINING AGREEMENT**
Motion by Mr. Ringle to authorize up to an additional six (6) months of injury leave to
Firefighter Donald Zabarsky effective December 25, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

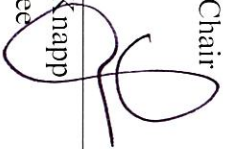
RES.25-345 MEETING ADJOURNMENT
Motion by Mr. Ringle to adjourn.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the
Orange Township Administrator.

M. J. Ringle
Michael Ringle
Chair


Erica Fouss
Vice Chair


Lisa Knapp
Trustee

Attest: 
Donna Batten
Fiscal Officer

