

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD NOVEMBER 19, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at
www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:00 p.m.

PRESENT:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager
Eric Gayetsky, Senior Zoning Officer

MOTION BY MR. RINGLE TO OPEN THE PUBLIC HEARING CONCERNING THE JOINT
ECONOMIC DEVELOPMENT DISTRICT AND AMENDMENT

MOTION BY MR. RINGLE TO CLOSE THE PUBLIC HEARING CONCERNING THE
JOINT ECONOMIC DEVELOPMENT DISTRICT AND AMENDMENT

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

MOTION BY MR. RINGLE TO OPEN THE PUBLIC HEARING CONCERNING THE
EVANS FARM INCENTIVE DISTRICT TAX INCREMENT FINANCING

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

MOTION BY MR. RINGLE TO CLOSE THE PUBLIC HEARING CONCERNING THE
EVANS FARM INCENTIVE DISTRICT TAX INCREMENT FINANCING

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON NOVEMBER 19, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on
November 19, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

- A) RES.25-297 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
NOVEMBER 5, 2025, AND ZONING HEARINGS ZON-25-05 – 7 BREW &

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**TACO BELL AND ZONING HEARING ZON-25-06 – NOVA LANDS, LLC
HELD ON NOVEMBER 6, 2025**

Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in Regular Session on November 5, 2025 and November 6, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings of the Regular Session held on November 5, 2025, and Zoning Hearings ZON-25-05 – 7 Brew & Taco Bell and Zoning Hearing ZON-25-06 – Nova Lands, LLC held on November 6, 2025.

**B) RES.25-298 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
Blanket	Medical/Hospitalization for General/Roads/Parks	Admin.	\$45,000.00

**RES.25-299 SCHEDULE HEARING DATE FOR ZON-24-05, ZONING CODE
REWRITE**

Motion by Mr. Ringle to set hearing date for ZON-24-05, Zoning Code Rewrite, on January 20, 2026 at 6:00 p.m. at Township Hall.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-300 SCHEDULE HEARING DATE FOR ZON-25-08, TRILOGY

Motion by Mr. Ringle to set hearing date for ZON-25-08, TRILOGY, on December 10, 2025 at 5:00 p.m. at Township Hall.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-301 AMENDMENT NO. 1 RECREATIONAL TRAIL GRANT AGREEMENT
BETWEEN THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND THE
ORANGE TOWNSHIP BOARD OF TRUSTEES EAST POWELL ROAD TRAIL,
PHASE 2**

Motion by Mr. Ringle

**AMENDMENT NO. 2
RECREATIONAL TRAIL GRANT AGREEMENT BETWEEN
THE DELAWARE COUNTY BOARD OF COMMISSIONERS AND**

**THE ORANGE TOWNSHIP BOARD OF TRUSTEES
EAST POWELL ROAD TRAIL, PHASE 2**

On or about November 17, 2022, the Delaware County Board of Commissioners (the “Board”) and the Orange Township Board of Trustees (“Grantee”) (collectively referred to herein as the “Parties”) entered into a Recreational Trail Grant Agreement (the “Agreement”). Amendment No. 1 to the Agreement was executed on or about December 4, 2024. This Amendment No. 2 to the Agreement is entered into by and between the Parties on the 19th day of November, 2025.

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ARTICLE 1 – AMENDMENT

Pursuant to Article I of the Agreement, the completion date for all work under the Agreement may be extended upon written agreement of the Parties. The Grantee has requested a second extension from December 31, 2025 to December 31, 2026, and the Board considers the request to be reasonable. The Parties hereby agree to extend the completion date to December 31, 2026.

ARTICLE 2 – REMAINING PROVISIONS

All other terms and conditions of the Agreement not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 2 to the Agreement.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

ORANGE TOWNSHIP TRUSTEES

Date: 11/19/2025 M. J. Ringle
Trustee


Trustee Fouss
Trustee

DELAWARE COUNTY BOARD OF COMMISSIONERS

Date: _____
Tracie Davies, County Administrator

Approved as to form:

General Counsel, Board of Commissioners
Delaware County, Ohio

RES.25-302 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mr. Ringle to accept a donation of \$2,500.00 from Slate Creek HOA.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-303 AUTHORIZE THE FISCAL OFFICE TO CANCEL CREDIT CARDS FOR
NANCY FAY AND KIM MAHANEY AS WELL AS ADD A NEW CREDIT CARD FOR
ABIGAYLE BINZ**

Motion by Mr. Ringle to authorize the fiscal office to cancel credit cards for Nancy Fay and Kim Mahaney as well as add a new credit card for Abigayle Binz, see Exhibit D.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

EXHIBIT D

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Issuer of Purchasing Card	Type of Purchasing Card	Brand of Purchasing Card	Purchasing Card Account (<u>ONLY</u> Last 4 Digits of Account No.)	Account Maximum Credit Limit
Michele Boni	Individual	First Commonwealth Bank	4537	\$5,000.00
Nancy Fay	Individual	First Commonwealth Bank	0308	\$2,500.00
Aaron James	Individual	First Commonwealth Bank	4552	\$2,500.00
Adam Miller	Individual	First Commonwealth Bank	4560	\$5,000.00
Patti Lewis	Individual	First Commonwealth Bank	4578	\$2,500.00
Nathan McNeil	Individual	First Commonwealth Bank	6374	\$5,000.00
Valerie Bunting	Individual	First Commonwealth Bank	6473	\$5,000.00
Silas Bowers	Individual	First Commonwealth Bank	0280	\$5,000.00
Mike Kelly	Individual	First Commonwealth Bank	7059	\$2,500.00
Mike Kremnitzer	Individual	First Commonwealth Bank	8677	\$2,500.00
Kim Mahaney	Individual	First Commonwealth	2823	\$5,000.00
Robin Duffee	Individual	First Commonwealth Bank	9287	\$2,500.00
William Wohrle	Individual	First Commonwealth Bank	9295	\$2,500.00
David Gilson	Individual	First Commonwealth Bank	6741	\$2,500.00
Greg Butts	Individual	First Commonwealth Bank	8664	\$2,500.00
Sydney Herbert	Individual	First Commonwealth Bank	8028	\$2,500.00
Abigayle Binz	Individual	First Commonwealth Bank	New	\$5,000.00

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CON.25-11.19.01 THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR ALIQUOR LICENSE FOR IN & OUT SPIRITS, LLC

CON.25-11.19.02 THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR ALIQUOR LICENSE FOR THE EASY AT EVANS FARMS

CON.25-11.19.03 THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR ALIQUOR LICENSE FOR LUCASAMY LLC AVIDA NAILS

RES.25-304 APPROVING TRANSFER PURSUANT TO COURT ORDER OF MONEYS IN THE CEMETERY BEQUEST FUND (TOWNSHIP FUND 4951) TO THE GENERAL CEMETERY FUND (TOWNSHIP FUND 2041)

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on November 19, 2025 with the following members present:

Michael Ringle, Chair

Erica Fouss, Vice Chair

Lisa Knapp, Trustee.

Mr. Ringle moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, on November 6, 2025 the Board, by and through counsel, petitioned the Delaware County Common Pleas Court, Probate Division ("Court"), to transfer previously bequeathed cemetery bequests for the care and maintenance of Africa Cemetery and Williamsville Cemetery from the Cemetery Bequest Fund (Township Fund 4951) into the Board's General Cemetery Fund (Township Fund 2041) to use for the maintenance, improvement, and beautification of cemeteries owned and operated by the Board; and,

WHEREAS, the petition also requested that after said transfer, it be permitted to close the Cemetery Bequest Fund (Township Fund 4951) and the two (2) bank certificates of deposit ("CD") that currently hold the monies in that fund (collectively "Accounts"); and,

WHEREAS, the Court granted the Board's petition and the Judgement Entry is attached as Exhibit A; and,

WHEREAS, the Court has approved the requested transfer and closure of the Accounts.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board, as authorized by the Court, hereby orders the transfer of the previously bequeathed cemetery bequest funds for the care and maintenance of Africa Cemetery and Williamsville Cemetery from the Cemetery Bequest Fund (Township Fund 4951) into the Board's General Cemetery Fund (Township Fund 2041) to use such funds for the maintenance, improvement, and beautification of cemeteries owned and operated by the Board.
- B. Once the transfer ordered in Section 1 above has occurred, the Orange Township Fiscal Officer shall close the Cemetery Bequest Fund (Township Fund 4951) and the two (2) bank certificates of deposit ("CD") that currently hold the monies in that fund, as all future

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cemetery bequests and donations will be held in the Board's General Cemetery Fund (Township Fund 2041).

C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

D. This Resolution shall be in full force and effect immediately upon adoption.

EXHIBIT A

EXHIBIT A

IN THE DELAWARE COUNTY COMMON PLEAS COURT
PROBATE DIVISION

IN RE: ORANGE TOWNSHIP CEMETERY REQUEST FUND	Case No. 2511 188 P 0
	JUDGE DATED A. HERNANDEZ

JUDGMENT ENTER AUTHORIZING THE ORANGE TOWNSHIP BOARD OF TRUSTEES TO TRANSFER MONIES IN ITS CEMETERY REQUEST FUND

The matter is currently before the Court on the Petition of Orange Township Board of Trustees ("Board") to Transfer Monies in its Cemetery Request Fund. The Board seeks to transfer previously liquidated cemetery bequests from the Cemetery Request Fund (Township Fund 494) into the Board's general Cemetery Fund (Fund 2041). A later transfer, discussed requests to close the Cemetery Request Fund and the two (2) best candidates of August (CCTF) that currently hold the monies in that fund.

The Court finds the Board's Petition well taken and hereby GRANTS the Petition. The Board is hereby permitted to transfer the monies for the care and maintenance of African Cemetery and Williamsburg Cemetery currently in the Cemetery Request Fund (Fund 494) from that fund into the Board's general Cemetery Fund (Fund 2041) to use for the maintenance, improvement, and beautification of cemeteries owned and operated by the Board. Once the transfer has occurred, the Board may close the Cemetery Request Fund and the two (2) best CTFs that currently hold the monies in that fund.

SO ORDERED

Judge David A. Hernandez

Proposed by

Orange Township Board of Trustees

Michael Ringle, Chair

Erica Fouss, Vice Chair

Lisa Knapp, Trustee

Seconded by Ms. Knapp
VOTE: Ringle -

Yes Fouss - Yes Knapp - Yes

BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO

Michael Ringle
Chair

Erica Fouss
Vice Chair

Lisa Knapp
Trustee

Attest:

Donna Batten
Orange Township Fiscal Officer

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CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-304 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: November 19, 2025


Donna Batten
Orange Township Fiscal Officer

RES.25-305 APPROVAL OF 2026 PERMANENT APPROPRIATIONS

Mr. Ringle moved to approve the 2026 Orange Township Permanent Appropriations, in the amount of \$33,937,315.00.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Orange Township 2026 Permanent Appropriations			
General Fund			
Administrative			
Salaries	\$ 745,000.00		
Other	\$ 1,589,850.00		
Total		\$ 2,334,850.00	
Town Halls, Memorial Bldgs and Grounds			
Salaries	\$ 150,000.00		
Other	\$ 421,800.00		
Total		\$ 571,800.00	
Zoning			
Salaries	\$ 295,000.00		
Other	\$ 292,300.00		
Total		\$ 587,300.00	
Highways			
Salaries	\$ 460,000.00		
Other	\$ 670,900.00		
Total		\$ 1,130,900.00	
Capital Outlay			
Capital Outlay	\$ 1,805,000.00	\$ 1,805,000.00	
Total		\$ 1,805,000.00	
Debt Service			
Debt Service	\$1,560,000		
Total		\$1,560,000	
Other Financing Uses			
Other Financing Uses	\$1,400,000		
Total		\$1,400,000	
General Fund Total			
			\$ 9,389,850.00
Motor Vehicle License Tax Fund			
Highways			
Other	\$ 75,000.00		
Motor Vehicle License Tax Fund Total		\$ 75,000.00	
Gasoline Tax Fund			
Capital Outlay			\$ 75,000.00
Total	\$ 425,000.00	\$ 425,000.00	
Gasoline Tax Fund Total		\$ 425,000.00	\$ 425,000.00
Permissive Motor Vehicle Tax Fund			
Highways			
Other	\$ 275,000.00		
Total	\$ 275,000.00	\$ 275,000.00	
Debt Service	\$ 150,000.00		
Total	\$ 150,000.00	\$ 150,000.00	
Permissive Motor Vehicle Tax Fund Total		\$ 425,000.00	\$ 425,000.00
Cemetery Fund			
Cemeteries			
Other	\$ 8,100.00		
Total	\$ 8,100.00	\$ 8,100.00	
Cemetery Fund Total		\$ 8,100.00	\$ 8,100.00
Road Levy Fund			
Highways			
Other	\$ 115,000.00		
Total	\$ 115,000.00	\$ 115,000.00	
Capital Outlay	\$ 2,250,000.00		
Total	\$ 2,250,000.00	\$ 2,250,000.00	
Road Levy Fund Total		\$ 2,250,000.00	\$ 2,250,000.00
Park Levy Fund			
Parks and Recreation Department			
Salaries	\$ 360,000.00		
Other	\$ 1,460,700.00		

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WHEREAS, the Board of Trustees now desires to amend Resolution RES.25-289 to reflect that the appointment shall be for a **two (2) year term**;

NOW, THEREFORE, BE IT RESOLVED, that Orange Township hereby appoints **Michele Boni** to serve a **two (2) year term** on the **Delaware County Land Bank Board**, effective **January 1, 2026**, with the term expiring **December 31, 2027**.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-308 ENTER INTO EXECUTIVE SESSION

Motion by Mr. Ringle that the Board enter into Executive Session to

- a) To Consider the Employment or Dismissal of Public Employee

Invited to Attend: Michael Ringle, Erica Fouss, Lisa Knapp, Donna Batten, Michele Boni, Robin Duffee, and Mike Kremnitzer.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-309 RETURN TO REGULAR SESSION

Mr. Ringle made a motion to return to regular session.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-310 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Michael Ringle
Chair

Erica Fouss
Vice Chair

Lisa Knapp
Trustee

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Attest:



Donna Batten
Fiscal Officer