

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD OCTOBER 15, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:00 p.m.

PRESENT:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Sydney Herbert, Communications and Special Events Manager
Eric Gayetsky, Senior Zoning Officer

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON OCTOBER 15, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on October 15, 2025.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

**A) RES.25-266 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
OCTOBER 1, 2025 AND THE ZONING HEARING HELD ON OCTOBER 8, 2025**

Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in Regular Session on October 1, 2025 and October 8, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings of the Regular Session held on October 1, 2025 and the Zoning Hearing held on October 8, 2025.

**B) RES.25-267 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

| Vendor | Description | Account | Amount |
|------------------------|---------------------------------|------------|--------------|
| McDaniels Construction | Williamsville SUP Connection | Parks | \$20,000.00 |
| Voss Bros | Mower | Gas Tax | \$15,720.94 |
| Southeastern Equipment | Case 521 G | Permissive | \$150,858.83 |

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| | | Motor Vehicle Tax | |
|---|-------------------|------------------------------------|--------------|
| Stoops Freightliner | 2026 Freightliner | Permissive Motor Vehicle Tax | \$110,473.00 |
| Michael Nagode | ROW Bale Kenyon | Roads Levy | \$48,690.00 |
| The Village of Bale Kenyon, Condominium Association, Inc. | ROW Bale Kenyon | Roads Levy | \$63,064.00 |

RES.25-268 SCHEDULE HEARING DATE FOR ZON-25-05, 7 BREW & TACO BELL

Motion by Mr. Ringle to set hearing date for ZON-25-05, 7 Brew and Taco Bell, on November 6, 2025 at 4:30 p.m. at Township Hall.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-269 SCHEDULE HEARING DATE FOR ZON-25-06, NOVA LANDS, LLC

Motion by Mr. Ringle to set hearing date for ZON-25-06, Nova Lands, LLC on November 6, 2025 at 4:30 p.m. at Township Hall.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-270 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. BE DISCARDED OR SALVAGED

Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc., be discarded, or salvaged;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be auctioned on GovDeals, Inc., be discarded, or salvaged and the Director of Operations or his designee shall oversee its disposal.

Exhibit "A"

| Quantity | Description | Make/Model |
|----------|--|---------------------|
| 1 | Pavement Cold Planer. Used only a few times works well, fits any standard size skid steer plate. | John Deere CP12C |
| 1 | 12" Auger for skid steer. Works well, used very little. | Land Pride SA35 |
| 1 | Pressure Steamer/ washer, works well. Needs hose wand and tips. | Hydrotek HD25004E2G |
| 1 | AC/DC stick welder. | Lincoln 9221-106 |
| 1 | 18x6 Landscape Trailer good tires 4 pin light plug. | No brand |

Seconded by Ms. Knapp

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VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25- 271 APPROVING AN EASEMENT AGREEMENT WITH GFS
MARKETPLACE LLC**

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, Orange Township (the “Township”) requires an easement (the “Easement”) to construct, repair, replace and operate certain storm water drainage improvements upon property that is generally located at 8258 Orange Centre Drive, Lewis Center, 43035 (Delaware County Parcel No. 318-321-01-006-009) and owned by GFS Marketplace LLC (the “Property Owner”).

WHEREAS, the Township desires to enter into an easement agreement (the “Agreement”) that outlines the business terms associated with the Property Owner granting the easement to the Township;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Silas Bowers (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Representative, or his designee, is authorized to approve and execute any documentation necessary to meet the obligations of the Township under the Agreement, and to effectuate the recording of the Easement.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Certify and Attest: *Donna Batten*
Donna Batten, Township Fiscal Officer

**RES.25-272 REVIEW OF THE SEPTEMBER BANK RECONCILIATION AND
FINANCIAL REPORTS**

Motion by Mr Ringle

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AS OF 09.30.2025

| | <u>Fund Balance</u> | <u>YTD</u> <u>Revenue**</u> | <u>YTD</u> <u>Expenses**</u> | <u>Current Reserve for</u> <u>Encumbrance</u> |
|---------|---------------------|--------------------------------|---------------------------------|--|
| General | \$14,708,856 | \$5,885,285 | \$2,651,000 | \$2,750,586 |
| Roads | \$3,382,482 | \$706,024 | \$489,602 | \$2,539,627 |
| Fire | \$12,718,136 | \$12,958,295 | \$8,250,870 | \$1,776,737 |
| Parks | \$4,151,198 | \$2,014,891 | \$2,199,932 | \$1,518,760 |
| Other | | | | |
| funds | \$3,787,128 | \$1,719,178 | \$1,348,115 | \$977,123 |
| TOTAL | \$38,747,800 | \$23,283,673 | \$14,859,519 | \$9,562,833 |

** does not include transfers and advances

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of September 30, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-273 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.24-340

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2025, as made at the Trustee Meeting on December 4, 2024, in Res.24-340, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Permissive Motor Vehicle License Tax Fund

That the appropriations for the below account codes be decreased in the Permissive Motor Vehicle License Tax Fund:

| <u>Account code</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 2231-760-750-0000 | Motor Vehicles | \$30,000 |
| | Total: | \$30,000 |

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-274 APPROVING PROPOSED NEW NATIONAL OPIOIDS SECONDARY MANUFACTURERS SETTLEMENT

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on October 15, 2025 with the following members present:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee.

Mr. Ringle moved the adoption of the following Resolution:

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PREAMBLE

WHEREAS, the Board is a party to the National Opioid Litigation involving the following Secondary Manufacturers: Alvogen, Inc, Apotex Corp., Amneal Pharmaceuticals LLC, Hikma Pharmaceuticals USA Inc., Indivisor Inc, Viatrix Inc, Sun Pharmaceutical Industries, Inc, and Zydus Pharmaceuticals (USA) Inc. (“Litigation”); and,

WHEREAS, National Opioid Legal Counsel (“Counsel”), who represents the Township in the Litigation, has informed the Board that a proposed settlement of the Litigation has been reached (“Settlement”); and,

WHEREAS, Counsel recommends approval of the Settlement; and,

WHEREAS, the Board now desires to approve the Settlement.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:


- A. The Board hereby approves, as proposed, the Settlement of the Litigation.
- B. Township Fiscal Officer, Donna Batten (“Fiscal Officer”), is hereby appointed the Authorized Signatory to complete and sign the “Secondary Manufacturers’ Combined Subdivision Participation and Release Form (‘Combined Participation Form’)” and any other related documents (collectively “Forms”) required to approve, as proposed, the Settlement of the Litigation and, as such, shall complete and sign the Forms. The Fiscal Officer’s signature on the Forms shall be binding upon the Board as if the Forms had been signed by at least a majority of the Board’s entire membership.
- C. The Fiscal Officer shall return the completed and signed Forms required to approve the Settlement as instructed by Counsel by the extended deadline of November 5, 2025 or any other deadline established by Counsel for the return of such Forms.
- D. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- E. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes


**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**



Michael Ringle
Chair



Erica Fouss
Vice Chair



Lisa Knapp

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Trustee

Attest:


Donna Batten, Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-274 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: October 15, 2025


Donna Batten, Fiscal Officer

RES.25-275 MOTION TO AUTHORIZE TOWNSHIP ADMINISTRATOR TO SEND TAX INCREMENT FINANCING (“TIF”) NOTICES TO SCHOOL DISTRICTS AND DELAWARE COUNTY

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the Board authorizes the Township Administrator to send tax increment financing (“TIF”) notices to school districts and Delaware County.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-276 ACCEPTANCE OF PARTICIPANT ACCIDENT INSURANCE PROPOSAL
Mr. Ringle moved the adoption of the following resolution:

WHEREAS, the Orange Township Board of Trustees has reviewed the Participant Accident Insurance proposal prepared for Orange Township by AXIS Insurance Company, dated October 9, 2025, with a proposed effective date of October 23, 2025; and

WHEREAS, the proposal provides coverage for all registered volunteers of the Township while participating in supervised and sponsored activities, with three coverage options ranging in benefits and premiums; and

WHEREAS, it is the desire of the Board to ensure appropriate accident coverage for volunteers while minimizing financial risk to the Township;

NOW, THEREFORE, BE IT RESOLVED that the Orange Township Board of Trustees hereby accepts the **AXIS Insurance Company Participant Accident Insurance Proposal** as presented, selecting **Option 3 in the amount of \$387.00**, with coverage effective **October 23, 2025**, under the terms and conditions outlined in the proposal; and

BE IT FURTHER RESOLVED that the Township Administrator, or their designee, is authorized to execute any and all documents necessary to effectuate this coverage and to remit payment of the premium in the amount of **\$387.00** within the required 30-day period.

Adopted this 15th day of October, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes


CERTIFICATE

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State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.RES.25-276 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: October 15, 2025


Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.25-277 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mr. Ringle to accept a donation of bottled water for the participants of the Heroes Not Forgotten 4-Miler from Fred and Lezlie Garcia.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-278 TEMPORARY COMPENSATION ADJUSTMENT FOR PHILIP AMBLER
DUE TO INTERGOVERNMENTAL CONTRACT WITH BERLIN TOWNSHIP**

Mr. Ringle moved the adoption of the following resolution:

BE IT RESOLVED that due to additional responsibilities assumed by Philip Ambler in connection with the intergovernmental contract for services with Berlin Township, his compensation was temporarily adjusted to a rate of \$27.23 per hour per Resolution 25-195;

BE IT FURTHER RESOLVED that Berlin Township has requested to extend the intergovernmental contract for services for an additional 90 days;

BE IT FURTHER RESOLVED that this temporary compensation adjustment shall be extended through January 6, 2026, after which his compensation shall return to the previously established rate of \$24.27 per hour.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-279 A RESOLUTION AMENDING RES.24-356 TO TEMPORARILY
INCREASE PARKS, MAINTENANCE, AND FACILITIES ASSISTANT MANAGER
GREG BUTTS'S RATE OF PAY**

Mr. Ringle moved the adoption of the following resolution:

WHEREAS, Greg Butts currently serves as the Assistant Manager for the Orange Township Parks, Maintenance, and Facilities Department; and

WHEREAS, to meet the demand of all the work that needs to be completed until the Parks, Maintenance, and Facilities Manager position is filled, Greg Butts continues to perform the duties of the Parks, Maintenance, and Facilities Manager as an interim; and

WHEREAS, the Board of Trustees for Orange Township previously adopted Resolution No. 24-356 establishing Greg Butts's temporary rate of pay at \$67,845 per annum effective December 25, 2024; and

WHEREAS, the Board of Trustees now desires to amend said resolution to increase Greg Butts's temporary rate of pay to reflect the scope of duties and responsibilities being performed.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees for Orange Township, Delaware County, State of Ohio, that:

SECTION 1:

Effective **October 15, 2025**, Greg Butts’s rate of pay shall be **\$77,250 per annum** while he continues to serve as Interim Parks, Maintenance, and Facilities Manager.

SECTION 2:

This rate shall remain in effect until the hiring of a Parks, Maintenance, and Facilities Manager. Once that position is filled, Greg Butts’s rate will revert to his regular wage as Parks, Maintenance, and Facilities Assistant Manager.

SECTION 3:

Except as amended herein, all other provisions of Resolution No. 24-356 shall remain in full force and effect.

Seconded by Ms. Fouss
VOTE: Ringle -

Yes Fouss - Yes Knapp - Yes

State of Ohio, Delaware County

CERTIFICATE

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES-25-279 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: October 15, 2025


Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.25-280 ENTER INTO EXECUTIVE SESSION

Motion by Mr. Ringle that the Board enter into Executive Session to

- a) Consider the Compensation of a Public Employee or Official.

Invited to Attend: Michael Ringle, Erica Fouss, Lisa Knapp, Donna Batten, Michele Boni, and Mike Kremnitzer.

Seconded by Ms. Knapp
VOTE: Ringle -

Yes Fouss - Yes Knapp - Yes

RES.25-281 RETURN TO REGULAR SESSION

Mr. Ringle made a motion to return to regular session.

Seconded by Mrs. Fouss
VOTE: Ringle -

Yes Fouss - Yes Knapp - Yes

RES.25-282 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Ms. Knapp
VOTE: Ringle -

Fouss - Knapp -

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Notice: Copies of documents referred to in this journal can be obtained by contacting the
Orange Township Administrator.

Michael Ringle
Chair

Erica Fouss
Vice Chair

Lisa Knapp
Trustee

Attest: Donna Batten
Fiscal Officer

