

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD NOVEMBER 5, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes. A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:00 p.m.

PRESENT:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager
Eric Gayetsky, Senior Zoning Officer

D) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON NOVEMBER 5, 2025:

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on November 5, 2025.

Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Yes
			Knapp -	Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

A) RES.25-283 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON OCTOBER 15, 2025
Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the "Board") met in Regular Session on October 15, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings of the Regular Session held on October 15, 2025.

RES.25-284 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. BE DISCARDED OR SALVAGED

Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc. be discarded or salvaged;

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NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be discarded or salvaged and the Fire Chief or his designee shall oversee its disposal.

Exhibit "A"

Amount	Description	Make/Model
1	Extinguisher Trainer Kit	BullEx

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-285 ACKNOWLEDGE AND ACCEPT DONATION

Motion by Mr. Ringle to accept a donation of a Kroger gift card for \$100.00 from residents of Slate Run.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-286 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.24-340

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2025, as made at the Trustee Meeting on December 4, 2024, in Res.24-340, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

General Fund

That the appropriations for the below account codes be revised in the General Fund:

Account code	Description	Previous	Revised
1000-110-221-0000	Medical/Hospitalization	\$210,000	\$177,500
1000-330-221-0000	Medical/Hospitalization	\$112,500	\$145,000
	Total:	\$322,500	\$322,500

Parks Levy Fund

That the appropriations for the below account codes be revised in the Parks Levy Fund:

Account code	Description	Previous	Revised
2901-610-314-0000	Tax Collection Fees	\$35,000	\$23,000
2901-610-221-0000	Medical/Hospitalization	\$85,000	\$97,000
	Total:	\$120,000	\$120,000

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Fire Levy Fund

That the appropriations for the below account codes be revised in the Fire Levy Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2191-610-314-0000	Tax Collection Fees	\$275,000	\$215,000
2191-610-215-0000	Ohio Police and Fire Pension Fund	\$1,499,200	\$1,559,200
	Total:	\$1,774,200	\$1,774,200

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-287 RESCINDING RESOLUTION NO. 25-273 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RESOLUTION 24-340

Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, Resolution No. 25-273, titled “Revising and/or Increasing Permanent Appropriations Established in Resolution 24-340, ” was adopted by the Board of Township Trustees; and

WHEREAS, it has been determined that Resolution No. 25-273 was adopted in error and must be rescinded to ensure the accuracy of township appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio, that Resolution No. 25-273 is hereby rescinded in its entirety and shall be of no further force or effect.

BE IT FURTHER RESOLVED that the Fiscal Officer is directed to make all necessary corrections to the official record to reflect this action.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-288 AUTHORIZING THE FISCAL OFFICER TO PETITION DELAWARE COUNTY COMMON PLEAS COURT TO TRANSFER MONEYS FROM THE CEMETERY BEQUEST FUND (4951) TO THE GENERAL CEMETERY FUND (2041)

Motion by Mr. Ringle

A RESOLUTION AUTHORIZING that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), authorize the Fiscal Officer to have the Delaware County Prosecuting Attorney submit a petition for the Orange Township Board of Trustees to transfer moneys in the cemetery bequest fund (4951) to the general cemetery fund (2041).

NOW THEREFORE, BE IT RESOLVED the Board hereby recognizes and approves the Fiscal Officer to have the Delaware County Prosecuting Attorney to submit a petition for the Orange Township Board of Trustees to transfer moneys in the cemetery bequest fund (4951) to the general cemetery fund (2041).

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

CON.25-11.05.01 THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR A LIQUOR LICENSE FOR TEN STAR ENTERPRISES INC SCRAMBLERS

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RES.25-289 TO APPOINT MICHELE BONI AS A MEMBER OF THE DELAWARE COUNTY LAND BANK BOARD

Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, Orange Township hereby appoints Michele Boni to serve a one (1) year term of the Delaware County Land Bank Board, effective January 1, 2026 with the term expiring December 31, 2026.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-290 RESOLUTION ESTABLISHING THE 2026 ORANGE TOWNSHIP COMMUNITY EVENT DATES

Motion by Mr. Ringle

WHEREAS, Orange Township is committed to fostering community engagement, celebrating local tradition, and supporting recreational and cultural opportunities for residents; and

WHEREAS, the Township annually hosts a series of signature events that promote civic pride, community wellness, and family-friendly entertainment; and

WHEREAS, it is in the best interest of the Township and its residents to publicly establish the dates of the 2026 community events to allow for planning, participation, and promotion;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Orange Township, Delaware County, Ohio, that the following dates are hereby designated as the official 2026 Orange Township community events calendar:

Business Appreciation Breakfast – Tuesday, February 10, 2026
Independence Day Parade – Saturday, July 4, 2026
Founders Festival – Sunday, September 27, 2026
Fire Department Open House – Sunday, October 4, 2026
Heroes Not Forgotten Race – Saturday, October 10, 2026
Trick or Treat – Thursday, October 31, 2026
Fright Fight – October 16, 2026 - October 31, 2026
Holiday Event – Sunday, December 6, 2026
Wreaths Across America – Saturday, December 12, 2026
Light Fight – December 17, 2026 – December 31, 2026

BE IT FURTHER RESOLVED that Township staff are authorized and directed to take all necessary actions to coordinate, promote, and execute the events listed herein, and to continue partnerships with community organizations, residents, and sponsors that support their success.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-291 RESOLUTION APPROVING AN AGREEMENT REGARDING THE USE OF FREQUENCIES FOR ACTIVATING TORNADO SIRENS BETWEEN ORANGE TOWNSHIP, THE DELAWARE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, AND DELAWARE COUNTY, OHIO

Motion by Mr. Ringle

WHEREAS, Orange Township operates an Outdoor Warning Siren System as part of its Early Warning and public safety efforts; and

WHEREAS, the Delaware County Office of Homeland Security and Emergency Management (“EMA”) and Delaware County, Ohio maintain and operate the Delaware County Early Warning System which utilizes the frequency 154.355 MHz (or any successor frequency); and

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WHEREAS, the Parties desire to enter into an agreement allowing Orange Township to utilize the Delaware County Early Warning System's radio frequency for activation of its tornado sirens; and

WHEREAS, the Board of Township Trustees finds that entering into such an agreement is in the best interest of the Township and promotes the health, safety, and welfare of its residents;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, State of Ohio, that:

1. The Board hereby approves the Agreement Regarding the Use of Frequencies for Activating Tornado Sirens by and between Orange Township, the Delaware County Office of Homeland Security and Emergency Management, and Delaware County, Ohio.
2. The Township Administrator, Michele Boni, is authorized to execute said Agreement on behalf of the Township.
3. The Board further authorizes any related administrative actions necessary to carry out the

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-292 ENTER INTO EXECUTIVE SESSION

Motion by Mr. Ringle that the Board enter into Executive Session to

- a) Consider the Compensation of a Public Employee or Official.
- b) Adjourn Into Executive Session Pursuant to Ohio Revised Code Section 121.22(G)(8) for the Purpose of Considering Confidential Information Related to the Marketing Plans, Specific Business Strategy, Production Techniques, Trade Secrets, or Personal Financial Statements of an Applicant for Economic Development Assistance, that is Directly Related to a Request for Economic Development Assistance that is to be Provided or Administered Under RC 715, 5709.73-5709.75, and/or RC 715.

The Executive Session is Necessary to Protect the Interests of the Applicant or the Possible Investment or Expenditure of Public Funds to be Made in Connection with the Proposed Economic Development Project.

Invited to Attend: Michael Ringle, Erica Fouss, Lisa Knapp, Donna Batten, and Mike Kremitzer.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-293 RETURN TO REGULAR SESSION

Mr. Ringle made a motion to return to regular session.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-294 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.


_____ *Michelle Ringle*


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Michael Ringle
Chair


Erica Fouss

Vice Chair


Lisa Knapp
Trustee

Attest: 
Donna Batten
Fiscal Officer