

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD SEPTEMBER 3, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at
www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:00 p.m.

PRESENT:

Michael Ringle, Chair
Lisa Knapp, Trustee
Erica Fouss, Vice Chair
Donna Batten, Fiscal Officer

ALSO PRESENT:

Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager
Julie Donnan, Legal Counsel

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON SEPTEMBER 3, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on
September 3, 2025.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

**A) RES.25-226 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
AUGUST 20, 2025 AND THE ZONING HEARING -ZON-24-05 ZONING
CODE REWRITE HELD ON AUGUST 27, 2025**

Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the "Board") met in Regular Session on August 20, 2025 and
August 27, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby
approves the electronic record of proceedings of the Regular Trustee Meeting
held on August 20, 2025 and the Zoning Hearing ZON-24-05 Zoning Code
Rewrite held on August 27, 2025.

**RES.25-227 A RESOLUTION AMENDING RES. 24-228 RELATED TO MEDICAL
MARIJUANA AND ADULT USE CANNABIS OPERATORS, CULTIVATION,
DISPENSING, AND PROCESSING PURSUANT TO SECTIONS 3796.29 AND 3780.25
OF THE OHIO REVISED CODE**

Mr. Ringle moved for the adoption of the following Resolution:

PREAMBLE

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WHEREAS, Section 3796.29 of the Ohio Revised Code empowers a board of trustees to adopt a resolution to “prohibit, or limit the number of cultivators, processors, or retail dispensaries licensed under . . . [Ohio Revised Code Chapter 3796] within the unincorporated territory of the township”; and

WHEREAS, the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”) previously passed Resolution No. 17-382, a resolution prohibiting cultivators, processors, and retail dispensaries of medical marijuana, licensed under Ohio Revised Code Chapter 3796, within the unincorporated territory of Orange Township; and

WHEREAS, Issue 2 was approved on November 7, 2023 to allow the adult use of cannabis and became effective thirty days after the election; and

WHEREAS, Section 3780.25(A) of the Ohio Revised Code empowers a board of trustees to “prohibit, or limit the number of adult use cannabis operators [cultivators, processors, and/or dispensaries]...within the unincorporated areas”; and

WHEREAS, the Board adopted Res. 24-058 for the purpose of limiting medical marijuana and adult use cannabis operators, cultivation, dispensing, and processing, pursuant to Sections 3796.29 and 3780.25 of the Ohio Revised Code; and

WHEREAS, the Board later adopted Res. 24-228, amending and restating Res. 24-058; and

WHEREAS, the Board desires to amend and restate Res. 24-228 as set forth herein.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that Res. 24-228 is amended and restated in its entirety as follows:

RESOLVED, pursuant to R.C. Sections 519.21(D), 3796.29, and 3780.25(A), the Board hereby limits the total number of retail dispensaries of medical marijuana licensed under R.C. Chapter 3796 and adult use cannabis dispensaries as described under R.C. Chapter 3780 (the “Dispensaries”) to a total of 1 within the unincorporated area of the Township. For purposes of the Orange Township Zoning Resolution, a Dispensary shall be considered a “retail” use.

BE IT FURTHER RESOLVED THAT, in addition to the foregoing, no medical cultivators or processors licensed under Ohio Revised Code Chapter 3796, and no adult use cannabis operators, cultivators, or processors (collectively, a “Marijuana Facility”) under Ohio Revised Code Chapter 3780 shall be permitted within the unincorporated territory of the Township, unless it is:

1. located within a zoning district that specifically identifies a Marijuana Facility as a permitted use; or
2. located within a zoning district that specifically identifies a Marijuana Facility as a conditional use, and obtains a conditional use certificate for said use; or
3. located within a planned district that specifically identifies a Marijuana Facility as a permitted use within a final approved development plan.

BE IT FURTHER RESOLVED THAT, in addition to the foregoing, unless otherwise excluded by a resolution approved by the Board of Trustees, prior to the commencement of business to the public, any real property where Dispensary or Marijuana Facility is located shall join and be added to a joint economic development district created pursuant to R.C. 715.72.

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its

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committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Michael Ringle
Chair

Erica Fouss
Vice Chair

Lisa Knapp
Trustee

Attest:
Donna Batten
Orange Township Fiscal Officer

**RES.25-228 APPROVING A COOPERATIVE PROJECT AGREEMENT BETWEEN
DELAWARE COUNTY AND ORANGE TOWNSHIP FOR IMPROVEMENTS TO EAST
POWELL ROAD**

Mr. Ringle moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board desires to approve a Cooperative Project Agreement Between Delaware County and Orange Township for Improvements to East Powell Road ("Agreement"); and,

WHEREAS, the improvements contemplated by the Agreement include constructing paths and sidewalks along East Powell Road, commencing at or near South Old State Road and ending at or near Lyra Drive, consisting of a 10-foot-wide sidewalk or path on the north side and a 5-foot-wide sidewalk along the south side.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves the Agreement.
- B. Valerie Bunting, Acting Township Administrator ("Administrator"), is hereby appointed and given full authority to negotiate any additional terms and conditions of the Agreement not inconsistent with those already in the Agreement and hereby approved by the Board and to sign the Agreement and any other necessary and required documents related to the Agreement on behalf of the Board. The Acting Administrator's signature on the Agreement and any other necessary and required documents related to the Agreement shall be binding upon the Board as if the Agreement had been signed by at least a majority of the Board's entire membership:

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C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

D. This Resolution shall be in full force and effect immediately upon adoption.

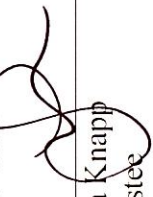
Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**


Michael Ringle
Chair


Erica Fouss
Vice Chair


Lisa Knapp
Trustee

Attest:


Donna Batten
Orange Township Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-228 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: September 3, 2025


Donna Batten
Orange Township Fiscal Officer

**RES.25-229 APPOINTMENT OF WILLIAM JONES TO POSITION OF PART-TIME
PUBLIC WORKS LABORER AND ESTABLISHMENT OF COMPENSATION**
Mr. Ringle moved the adoption of the following resolution:

BE IT RESOLVED that William Jones is appointed to the at-will, non-exempt, part-time, non-bargaining unit position of Public Works Laborer, effective September 9, 2025.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$20.00 per hour, with paychecks to be issued based on a 14-day pay period.

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BE IT FURTHER RESOLVED that the compensation for this position shall also include the employee benefits for part-time non-bargaining unit personnel stated in the Employee Handbook.

BE IT FURTHER RESOLVED that this appointment shall be contingent upon the applicant's successful completion of all required employment testing and background screening.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-230 APPROVING AN AMENDMENT AND RENEWAL OF THE 2023-2025 CONTRACT FOR SWIMMING POOL AND CONCESSION STAND OPERATION AND MANAGEMENT

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, the Township entered into a 2023-2025 CONTRACT FOR SWIMMING POOL AND CONCESSION STAND OPERATION AND MANAGEMENT with Columbus Pool Management; and

WHEREAS, the Township desires to exercise the first one-year extension of said agreement and amend certain provisions associated therewith; and

WHEREAS, the Board desires to authorize the adoption and execution of the amendment and renewal to the 2023-2025 CONTRACT FOR SWIMMING POOL AND CONCESSION STAND OPERATION AND MANAGEMENT (the "Renewal Agreement");

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Renewal Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Silas Bowers (the "Representative") to execute the Renewal Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Renewal Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Renewal Agreement, and enter into any amendments to the Renewal Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
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Attest:


Donna Batten
Orange Township Fiscal Officer

RES.25-231 A RESOLUTION AUTHORIZING THE DIRECTOR OF OPERATIONS TO ENTER INTO AN AGREEMENT WITH CHOICE ONE ENGINEERING CORPORATION FOR PROFESSIONAL SERVICES RELATED TO THE E. ORANGE ROAD PEDESTRIAN BRIDGE CONCEPTS PROJECT

Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, Orange Township recognizes the need to replace and improve a deteriorating pedestrian bridge along the E. Orange Road multiuse path between Walker Wood Blvd. and Bale Kenyon Road; and

WHEREAS, the Township has received a proposal and agreement from Choice One Engineering Corporation to provide professional services including conceptual design, estimating, and recommendations for potential replacement options; and

WHEREAS, the scope of services includes investigating three potential replacement options (a new prefab pedestrian bridge, a retaining wall, or revised embankment and grading), preparing conceptual exhibits, providing preliminary cost estimates, and attending meetings with the Township; and

WHEREAS, the total compensation for these services shall be a lump sum of **\$8,400.00**, with work to be completed within 75 days following the execution of the agreement; and

WHEREAS, the Board of Township Trustees finds it in the best interest of the Township to proceed with this agreement to ensure safe and functional pedestrian infrastructure.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Orange Township, Delaware County, Ohio, that:

1. The Director of Operations is hereby authorized to enter into the Agreement for Professional Services with **Choice One Engineering Corporation** for the E. Orange Road Pedestrian Bridge Concepts Project (Choice One Project No. DEL-ORA-2502) as presented.
2. The expenditure of **\$8,400.00** for said services is hereby approved.
3. The Director of Operations, Fiscal Officer, and any other necessary officials are authorized and directed to take all actions necessary to carry this Resolution into effect.

Seconded by Ms. Knapp

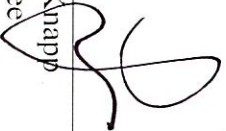
VOTE:	Ringle -	Yes
	Fouss -	Yes
	Knapp -	Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**


Michael Ringle
Chair


Erica Fouss
Vice Chair

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Lisa Knapp
Trustee

Attest:



Donna Batten
Orange Township Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-231 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: September 3, 2025



Donna Batten
Orange Township Fiscal Officer

RES.25-232 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. BE DISCARDED OR SALVAGED
Mr. Ringle moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc. be discarded or salvaged;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be discarded or salvaged and the Fire Chief or his designee shall oversee its disposal.

Exhibit "A"

Amount	Description	Make/Model
40 sets	Expired Fire Gear	Lion

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-233 APPROVING PROPOSED NEW NATIONAL OPIOID LITIGATION SETTLEMENT WITH PURDUE PHARMA L.P. AND SACKLER FAMILY

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on September 3, 2025 with the following members present:

Michael Ringle, Chair

Erica Fouss, Vice Chair

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Lisa Knapp, Trustee.

Mr. Ringle moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board is a party to the National Opioid Litigation involving Purdue Pharma L.P. and the Sackler Family (“Litigation”); and,

WHEREAS, National Opioid Legal Counsel (“Counsel”), who represents the Township in the Litigation, has informed the Board that a proposed settlement of the Litigation has been reached (“Settlement”); and,

WHEREAS, Counsel recommends approval of the Settlement; and,

WHEREAS, the Board now desires approve the Settlement.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- E. The Board hereby approves, as proposed, the Settlement of the Litigation with Purdue Pharma L.P. and the Sackler Family.
- F. Township Fiscal Officer, Donna Batten (“Fiscal Officer”), is hereby appointed the Authorized Signatory to complete and sign the “Subdivision Participation and Release Form” and any other related documents (collectively “Forms”) required to approve, as proposed, the Settlement of the Litigation with Purdue Pharma L.P. and the Sackler Family and, as such, shall complete and sign the Forms. The Fiscal Officer’s signature on the Forms shall be binding upon the Board as if the Forms had been signed by at least a majority of the Board’s entire membership.
- G. The Fiscal Officer shall return to the completed and signed Forms required to approve the Settlement as instructed by Counsel by September 30, 2025 or any other deadline established by Counsel for the return of such Forms.
- H. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- I. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp
VOTE: Ringle -

Yes Fouss - Yes Knapp - Yes

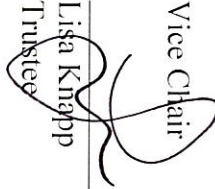
**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Michael Ringle
Chair

Erica Fouss
Erica Fouss

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
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ORANGE TOWNSHIP - DELAWARE COUNTY**

Vice Chair



Lisa Knapp
Trustee

Attest:



Donna Batten, Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-233 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: September 3, 2025



Donna Batten, Fiscal Officer

**RES.25-234 ACCEPTING AND APPROVING THE 2026 CERTIFICATE OF
ESTIMATED RESOURCES AND SCHEDULE A**

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on September 3, 2025 with the following members present:

Mr. Michael Ringle
Mrs. Erica Fouss
Ms. Lisa Knapp

Mr. Ringle moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, a 2026 Certificate of Estimated Resources and Schedule A was presented to the Board; and,

WHEREAS, the Board has reviewed and desires to accept and approve the 2026 Certificate of Estimated Resources and Schedule A.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby accepts and approves the 2026 Certificate of Estimated Resources and Schedule A.
- B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- C. This Resolution shall be in full force and effect immediately upon adoption.

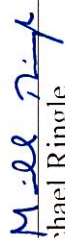
Seconded by Mrs. Fouss

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VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Voted on and signed this 3rd day of September, 2025 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**



Michael Ringle
Chair



Erica Fouss
Vice Chair



Lisa Knapp
Trustee

Attest:



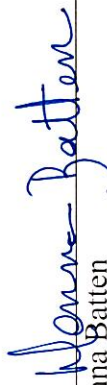
Donna Batten
Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 25-234 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: September 3, 2025



Donna Batten
Township Fiscal Officer
Orange Township, Delaware County, Ohio

CON.25-09.03.1: THE BOARD GAVE CONSENSUS NOT TO HOLD A HEARING FOR A LIQUOR LICENSE FOR EDINA NAILS SPA LLC

CON.25-09.03.2 THE BOARD GAVE CONSENSUS FOR THE TOWNSHIP ADMINISTRATOR TO MOVE FORWARD WITH SIGNMASTER AS THE VENDOR FOR THE CREATION OF AN OLENTANGY LOCAL SCHOOL DISTRICT STATE CHAMPIONSHIP SIGN

CON.25-09.03.3 THE BOARD GAVE CONSENSUS TO AUTHORIZE TOWNSHIP STAFF TO WAIVE THE FOUNDERS FESTIVAL VENDOR FEE IN LIEU OF SCAVENGER HUNT PRIZE

RES.25-235 ADOPT AND APPROVE EVANS FARM EVENT PERMIT APPLICATION

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Mr. Ringle moved to adopt and approve the draft “Evans Farm Event Permit Application” in the form that is currently on file with the Township to establish a process and procedure for requesting public road closures for certain events located within the commercial area of the Evans Farm development.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-236 APPROVING THE SICK LEAVE DONATION POLICY

Mr. Ringle moved the adoption of the following resolution:

WHEREAS, the Township recognizes the importance of supporting employees who are facing extended illnesses or medical conditions that prevent them from working; and

WHEREAS, providing a means for employees to voluntarily share accrued sick leave promotes compassion, cooperation, and solidarity among the workforce; and

WHEREAS, the Township is committed to fostering an equitable and supportive workplace culture by ensuring that employees facing hardship have an additional resource to help maintain income stability; and

WHEREAS, the Board of Township Trustees finds it in the best interest of employees and the Township to establish clear guidelines for administering a Sick Leave Donation Policy;

BE IT RESOLVED that the Sick Leave Donation Policy, as presented to the Board of Township Trustees, is hereby approved and adopted as official Township policy.

BE IT FURTHER RESOLVED that the Sick Leave Donation Policy shall provide eligible full-time employees the opportunity to voluntarily donate accrued sick leave directly to another eligible employee who has exhausted their own paid leave due to a qualifying medical condition.

BE IT FURTHER RESOLVED that the Township Human Resources shall be responsible for administering the Sick Leave Donation Policy, including the verification of eligibility, processing of donations and requests, maintaining appropriate records, and ensuring compliance with applicable laws.

BE IT FURTHER RESOLVED that the Board of Township Trustees reserves the right to amend, suspend, or terminate the Sick Leave Donation Policy at any time, as may be deemed necessary.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-237 RESOLUTION REQUESTING A SPECIAL MEETING

Motion by Mr. Ringle

WHEREAS, pursuant to the laws of the State of Ohio and the Rules of Procedure of the Orange Township Board of Trustees, a special meeting of the Board may be called upon the request of two or more Trustees; and

WHEREAS, the undersigned Trustees believe it is in the best interest of Orange Township to hold such a meeting for the purpose of addressing matters requiring timely consideration;

NOW, THEREFORE, BE IT RESOLVED, that the Orange Township Board of Trustees hereby requests the Fiscal Officer to call a Special Meeting of the Board of Trustees to be held as follows:

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ORANGE TOWNSHIP - DELAWARE COUNTY**

Date: September 16, 2025

Time: 6:30 p.m.

Location: Moffett Room, 1680 E. Orange Road, Lewis Center, Ohio 43035

BE IT FURTHER RESOLVED, that the agenda for said special meeting shall include:

1. Discussion with Bryn Mawr Homeowners Associations. Topics may include Roads and Zoning, and any other topics included in the meeting notice.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-238 A RESOLUTION TO WAIVE THE PROVISIONS OF THE NOISE CONTROL RESOLUTION (RES. 13-309) FOR 5TH ANNUAL JAZZ NIGHT IN THE BACKYARD ON SEPTEMBER 20, 2025

Motion by Mr. Ringle

WHEREAS, Duane Donaldson (the “Organizer”) will be holding Jazz Night and will be held at 2708 Big Sur Drive, Lewis Center, OH 43035. The event is scheduled for September 20, 2025 from 6:30 p.m. to 10:00 p.m. (collectively, the “Event”);

WHEREAS, the Event will have live music (the “Activities”);

WHEREAS, the Board of Township Trustees of Orange Township, Delaware County, Ohio (the “Township”) adopted Resolution No. 13-309, a Noise Resolution, pursuant to Ohio Revised Code Section 505.172 (the “Noise Resolution”);

WHEREAS, the Organizer has requested a waiver of the Noise resolution, and representatives for the Event have stated that the Activities for the Event will end no later than 10:00 p.m. on September 20, 2025.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that

Section 1. The provisions of the Noise Resolution are hereby waived as they relate to the Activities to be held at the Event, with the condition that the Activities shall end no later than 10:00 p.m. on September 20, 2025.

Section 2. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Section 3. This Resolution shall be in full force and effect at the earliest time allowed by applicable law.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Yes Knapp - Abstain

RES.25-239 A RESOLUTION TO WAIVE THE PROVISIONS OF THE NOISE CONTROL RESOLUTION (RES. 13-309) FOR OKTOBERFEST AT STANDARDIZED BREWING ON SEPTEMBER 6, 2025

Motion by Mrs. Fouss

WHEREAS, Standardized Brewing (the “Organizer”) will be holding an “Oktoberfest” event and will be held at 5920 Evans Farm Drive, Suite A, Lewis Center, Ohio 43035. The event is scheduled for September 6, 2025 from 9:00 a.m.to 9:00 p.m. (collectively, the “Event”);

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WHEREAS, the Event will have family activities, entertainment and live music (the "Activities");

WHEREAS, the Board of Township Trustees of Orange Township, Delaware County, Ohio (the "Township") adopted Resolution No. 13-309, a Noise Resolution, pursuant to Ohio Revised Code Section 505.172 (the "Noise Resolution");

WHEREAS, the Organizer has requested a waiver of the Noise resolution, and representatives for the Event have stated that the Activities for the Event will end no later than (Time) 9:00 p.m. on (Date(s)) September 6, 2025.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that

Section 1. The provisions of the Noise Resolution are hereby waived as they relate to the Activities to be held at the Event, subject to the following conditions:

- 1) the Activities shall end no later than 9:00 p.m. on September 6, 2025; and
- 2) no Activities occurring on the stage located at Evans Farm shall be exempt for the provisions of the Noise Resolution.

Section 2. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Section 3. This Resolution shall be in full force and effect at the earliest time allowed by applicable law.

Seconded by Mr. Ringle
VOTE: Ringle - Yes Fouss - Yes Knapp - No

RES.25-240 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Michael Ringle
Chair

Erica Fouss
Vice Chair

Lisa Knapp
Trustee

Attest: Hannah Batten

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD SEPTEMBER 3, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

Donna Batten
Fiscal Officer

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:00 p.m.

PRESENT:

Michael Ringle, Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ABSENT:

Erica Fouss, Vice Chair

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON AUGUST 20, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on August 20, 2025.

Seconded by Ms. Knapp

VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

**A) RES.25-212 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
AUGUST 6, 2025 AND THE ZOING HEARING, ZON-25-03, AURORA FARMS
AMENDMENT HELD ON AUGUST 6, 2025.**

Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the "Board") met in Regular Session on August 6, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby
approves the electronic record of proceedings of the Regular Trustee Meeting and
the Zoning Hearing, ZON-25-03, Aurora Farms Amendment held on August 6,
2025.

**B) RES.25-213 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
McDaniel's Construction, Corp. Inc.	North Road Park Trail	Parks	\$111,774.08
McDaniel's Construction, Corp. Inc.	Tornado Siren	General	\$49,566.70
J&A Construction	Road Maintenance	Roads	\$100,000.00
McDaniel's Construction, Corp. Inc.	Contingency	Parks	\$10,000.00
McDaniel's Construction, Corp. Inc.	Contingency	General	\$5,000.00

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

**RES.25-214 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ACCEPT AN AGREEMENT WITH MCDANIEL’S CONSTRUCTION CORP INC.,
FOR THE OUTDOOR NOTIFICATION SIREN AND AUTHORIZING THE ISSUANCE
OF PURCHASE ORDERS TOTALING IN THE AMOUNT OF \$49,566.70**

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, McDaniel’s Construction Corp. Inc. has proposed an Agreement for the Construction of the Outdoor Notification Siren.

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and accept the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Director of Operations (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County): hereby authorized the Director of Operations to enter into and execute an Agreement with McDaniel’s Construction Corp. Inc., regarding the Orange Township Outdoor Notification Siren and issuance of a purchase orders totaling in the amount of \$49,566.70 to McDaniel’s Construction.

Seconded by Ms. Knapp
VOTE: Ringle -

Yes Fous -

Absent

Knapp -

Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-214 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 20, 2025


Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.25-215 APPROVING AND ENTERING INTO AN AGREEMENT WITH
OLENTANGY LOCAL SCHOOL DISTRICT, FOR THE INSTALLATION OF AN
OUTDOOR NOTIFICATION SIREN**

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, Orange Township Board of Trustees and the Olentangy Local School District, has proposed an Agreement for the Installation of an Outdoor Notification Siren.

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and accept the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Director of Operations (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County): hereby authorizes an Agreement with the Olentangy Local School District

Seconded by M.

VOTE: Ringle -

Fouss-

Knapp -

CERTIFICATE

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-215 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 20, 2025



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.25-216 APPROVING AND AUTHORIZING THE DIRECTOR OF OPERATIONS
TO ACCEPT A PROPOSAL WITH MCDANIEL'S CONSTRUCTION CORP INC, FOR
NORTH PARK TRAIL EXTENSION AND AUTHORIZING THE ISSUANCE OF
PURCHASE ORDERS TOTALING IN THE AMOUNT OF \$111,774.08**

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, McDaniel's Construction Corp. Inc. has proposed an Agreement for the Construction of the North Park Trail Extension.

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and accept the Agreement.

RESOLUTION

BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the "Board"), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Director of Operations (the "Representative") to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement, and enter into any amendments to the Agreement as may be necessary or desirable, provided that such amendments to not increase any financial obligation of the Township.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County): hereby authorized the Director of Operations to enter into and execute an Agreement with McDaniel's Construction Corp. Inc., regarding the Orange Township

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

North Park Trail Extension and issuance of a purchase orders totaling in the amount of \$111,774.08 to McDaniel's Construction.

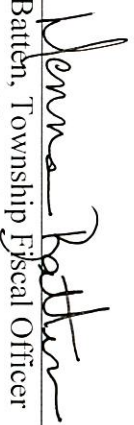
Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Absent
				Knapp -
				Yes

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-216 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 20, 2025



Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.25-217 A RESOLUTION AUTHORIZING THE CONTINUATION OF SALARY
AND BENEFITS FOR NICOLAS BRIAS DURING THE BWC CLAIM APPLICATION
PROCESS, SUBJECT TO POLICY LIMITATIONS**

Mr. Ringle moved the adoption of the following resolution:

WHEREAS, the Board of Township Trustees of Orange Township recognizes the importance of supporting employees who sustain an injury or occupational disease in the course and scope of their employment; and

WHEREAS, the Township's Injury Leave Policy (Section 7.12) provides for the continuation of an employee's usual and normal salary and benefits during periods of temporary total disability, subject to certain eligibility requirements and limitations; and

WHEREAS, under said policy, employees are required to file for temporary total disability benefits through the Ohio Bureau of Workers' Compensation (BWC), and salary continuation shall be provided in lieu of BWC compensation payments during the period of injury leave; and

WHEREAS, the policy further provides that, should the employee not have sufficient sick or vacation leave to cover the BWC application period, the Board of Township Trustees may approve the continuation of salary and benefits for up to sixty (60) days, pending the outcome of the claim; and

WHEREAS, in the event a Workers' Compensation claim is ultimately disallowed, all injury leave monies paid during this period shall be repaid to the employer;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Orange Township that:

The Board hereby approves the continuation of salary and benefits, in accordance with the Township's Injury Leave Policy (Section 7.12), for Nicolas Brias who has exhausted available sick and vacation leave during the BWC claim application process, for a period not to exceed sixty (60) days, pending final determination of the claim.

Should the Workers' Compensation claim ultimately be disallowed, Nicolas Brias shall be required to repay all injury leave monies received during this period, as provided in the policy.

This Resolution shall take effect and be in force immediately upon adoption.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

ADOPTED at a regular meeting of the Board of Township Trustees of Orange Township, this 20th day of August 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

RES.25-218 MODIFYING THE EMPLOYMENT POSITION OF SEASONAL PUBLIC WORKS LABORER TO PART-TIME PUBLIC WORKS LABORER

Mr. Ringle moved the adoption of the following resolution:

WHEREAS, the Township has had the at-will, non-exempt, seasonal, non-bargaining unit employment position known as Seasonal Public Works Laborer and are requesting the transition to part-time Public Works Laborer and

WHEREAS, the Board has been presented a proposal to re-name this employment position and adjust its position description, all to be effective August 20, 2025;

NOW THEREFORE BE IT RESOLVED that the part-time Public Works Laborer shall serve under the supervision of the Public Works Manager and under the terms and provisions stated in the position description for the position presented to the Board.

BE IT FURTHER RESOLVED that the position description is presented for informational purposes only and can be changed at any time by the Board, with or without notice.

BE IT FURTHER RESOLVED that neither the position description nor this Resolution are an employment contract, express or implied, and an employee in such position is an employee at will and either the employee or the Board can terminate the employment relationship at any time (for any reason or no reason).

BE IT FURTHER RESOLVED that, unless otherwise provided by the Board, all future appointments to this position shall be contingent upon the applicant's satisfactory completion of all pre-employment screenings.

BE IT FURTHER RESOLVED that this resolution shall be effective on and after August 20, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

RES.25-219 REVIEW OF THE JULY BANK RECONCILIATION AND FINANCIAL REPORTS

Motion by Mr. Ringle

AS OF 07/31/2025

	Fund Balance	YTD Revenue**	YTD Expenses**	Current Reserve for Encumbrance
General	\$12,858,723	\$3,377,346	\$1,993,194	\$3,016,016
Roads	\$3,296,536	\$368,675	\$238,199	\$1,960,050
Fire	\$8,322,274	\$6,789,381	\$6,477,818	\$2,226,508
Parks	\$4,019,719	\$1,274,160	\$1,510,680	\$1,943,600
Other funds	<u>\$3,868,185</u>	<u>\$1,255,175</u>	<u>\$803,054</u>	<u>\$2,082,989</u>
TOTAL	\$32,365,437	\$13,064,737	\$11,022,945	\$11,229,163

** does not include transfers and advances

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of July 31, 2025.

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

**RES.25-220 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.24-340**

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2025, as made at the Trustee Meeting on December 4, 2024, in Res.24-340, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Road Levy Fund

That the appropriations for the below account codes be increased in the Road Levy Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2141-760-710-1117	Land (Bale Kenyon - Phase3)	\$230,285	\$730,285
2141-760-730-0000	Improvement of Sites	\$500,000	\$832,004
2141-330-360-0000	Contracted Services	\$0	\$312,000
2141-760-750-0000	Motor Vehicles	\$0	\$233,374
	Total:	\$730,285	\$2,107,663

Gasoline Tax Fund

That the appropriations for the below account codes be decreased in the Gasoline Tax Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2021-760-730-0330	Improvement of Sites (Highways)	\$500,000	\$167,996
	Total:	\$500,000	\$167,996

Permissive Motor Vehicle License Tax Fund

That the appropriations for the below account codes be decreased in the Permissive Motor Vehicle License Tax Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
<u>2231-330-360-0000</u>	Contracted Services	\$162,352	\$0
2231-760-750-0000	Motor Vehicles	\$233,374	\$0
	Total:	\$395,726	\$0

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

**RES.25-221 APPOINTMENT OF VALERIE BUNTING TO ACTING TOWNSHIP
ADMINISTRATOR FROM AUGUST 28, 2025 TO SEPTEMBER 13, 2025 AND
ESTABLISHMENT OF COMPENSATION**

Mr. Ringle moved the adoption of the following resolution:

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

BE IT RESOLVED that Valerie Bunting is appointed as Acting Township Administrator effective August 28, 2025 to September 13, 2025.

BE IT FURTHER RESOLVED that the compensation for this acting position shall be sixteen (16) hours of additional personal time.

Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Absent
				Knapp -
				Yes

RES.25-222 A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN ENGAGEMENT LETTER WITH THE INCENTIVE REVIEW GROUP, LLC FOR SERVICES RELATED TO THE ORANGE TOWNSHIP TAX INCREMENT FINANCING (TIF) DISTRICTS

Mr. Ringle moved the adoption of the following resolution:

WHEREAS, Orange Township (“Township”) has established certain Tax Increment Financing (TIF) Districts to promote economic development and public infrastructure improvements; and

WHEREAS, the Township desires to engage The Incentive Review Group, LLC (“IRG”) to provide certain non-municipal advisory services relating to the administration, analysis, and projection of revenues for the TIF Districts; and

WHEREAS, IRG has provided an Engagement Letter dated August 8, 2025, outlining the scope of services, term, and compensation for such services; and

WHEREAS, the Board of Township Trustees finds it necessary and in the best interest of the Township to authorize execution of the Engagement Letter and to proceed with such services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

1. The Township Administrator, Michele Boni, is hereby authorized to execute the August 8, 2025 Engagement Letter with The Incentive Review Group, LLC for services related to the TIF Districts, in substantially the same form as presented to this Board.
2. The annual fee for services shall be **\$10,000.00 per active TIF District**, as stated in the Engagement Letter, with payment to be made in accordance with the terms therein.
3. The Township Fiscal Officer is authorized to process payment for such services from Service Payments collected from the TIF Districts or other legally available funds.
4. This resolution shall take effect and be in force immediately upon adoption.

Seconded by Ms. Knapp				
VOTE:	Ringle -	Yes	Fouss -	Absent
				Knapp -
				Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

<u>M. Ringle</u> Michael Ringle Chair	<u>[Signature]</u> Eric Fouss Vice Chair	<u>[Signature]</u> Lisa Knapp Trustee
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**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

Attest:


Donna Batten
Orange Township Fiscal Officer

RES.25-223 APPROVING THE FOUNDERS FESTIVAL USE AGREEMENT WITH BZ EVANS, LLC

Mr. Ringle moved for the adoption of the following Resolution:

WHEREAS, Orange Township (the “Township”) intends to host a community event called the Founders Festival on or around September 27, 2025, within the development generally known as Evans Farm; and

WHEREAS, BZ EVANS, LLC is the owner of certain property within Evans Farm and desires to permit the Township to use certain portions of its property for Founders Festival; and

WHEREAS, the Township and BZ EVANS, LLC desire to memorialize this agreement by entering into a Founders Festival Use Agreement (the “Agreement”); and

WHEREAS, the Board desires to authorize the adoption and execution of the Agreement;

WHEREAS, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Michele Boni (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, the Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

CERTIFICATE

State of Ohio, Delaware County

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD AUGUST 20, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. RES.25-223 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 20, 2025



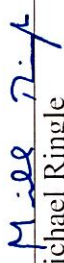
Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

RES.25-224 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Absent Knapp - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.



Michael Ringle
Chair



Erica Fouss
Vice Chair



Lisa Knapp
Trustee

Attest: 

Donna Batten
Fiscal Officer