

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR MEETING HELD JULY 16, 2025
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.
A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Ringle to call the meeting to order at 3:04 p.m.

PRESENT:

Michael Ringle, Chair
Erica Fouss, Vice Chair
Lisa Knapp, Trustee
Donna Batten, Fiscal Officer

ALSO PRESENT:

Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Director of Development and Zoning
Sydney Herbert, Communications and Special Events Manager

APPROVAL OF CONSENT AGENDA

**ID) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON JULY 16, 2025:**

It was moved by Mr. Ringle to approve the consent agenda for the Regular Meeting held on July 16, 2025.

Seconded by Mrs. Fouss

VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES
THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE-ITEM A)

**A) RES.25-191 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING HELD ON
JULY 2, 2025 AND THE SPECIAL MEETING HELD ON JULY 7, 2025**

Motion by Mr. Ringle

WHEREAS, the Board of Trustees for Orange Township, Delaware
County, Ohio (the "Board") met in Regular Session on July 2, 2025 and Special
Session on July 7, 2025.

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of
the Ohio Revised Code, that the entire record of the proceedings at that meeting is
completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby
approves the electronic record of proceedings of the Regular Trustee Meeting
held on July 2, 2025 and the Special Meeting held on July 7, 2025.

**B) RES.25-192 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
J & A Hines	Annual Road Improvement	Roads	\$72,000.00

**RES.25-193 SCHEDULE HEARING DATE FOR ZON-25-03, AURORA FARMS
AMENDMENT**

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Motion by Mr. Ringle to set hearing date for ZON-25-03, Aurora Farms Amendment, on August 6, 2025, 2025 at 5:00 p.m. at Township Hall.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-194 APPROVE INTERGOVERNMENTAL COOPERATIVE AGREEMENT FOR SHARED SERVICES WITH BERLIN TOWNSHIP FOR ZONING SUPPORT SERVICES

Motion by Mr. Ringle to approve Intergovernmental Cooperative Agreement for shared services with Berlin Township for zoning support services.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-195 TEMPORARY COMPENSATION ADJUSTMENT FOR PHILIP AMBLER DUE TO INTERGOVERNMENTAL CONTRACT WITH BERLIN TOWNSHIP

Mr. Ringle moved the adoption of the following resolution:

BE IT RESOLVED that due to additional responsibilities assumed by Philip Ambler in connection with the intergovernmental contract for services with Berlin Township, his compensation shall be temporarily adjusted to a rate of \$27.23 per hour.

BE IT FURTHER RESOLVED that this temporary compensation adjustment shall be effective from July 23, 2025 through October 28, 2025, after which his compensation shall return to the previously established rate of \$24.27 per hour.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-196 REVIEW OF THE JUNE BANK RECONCILIATION AND FINANCIAL REPORTS

Motion by Mr. Ringle

AS OF 06/30/2025

	<u>Fund Balance</u>	<u>YTD</u>		<u>YTD</u>		<u>Current Reserve for</u>	
		<u>Revenue**</u>	<u>Expenses**</u>	<u>Expenses**</u>	<u>Encumbrance</u>	<u>Encumbrance</u>	
General	\$12,997,208	\$3,233,716	\$1,711,082	\$1,711,082	\$3,162,314		
Roads	\$3,296,536	\$368,675	\$238,199	\$238,199	\$1,960,050		
Fire	\$9,107,548	\$6,783,670	\$5,686,834	\$5,686,834	\$2,399,040		
Parks	\$4,756,978	\$1,163,627	\$662,887	\$662,887	\$2,637,012		
Other							
funds	\$4,229,416	\$1,093,598	\$280,244	\$280,244	\$2,312,037		
TOTAL	\$34,387,685	\$12,643,285	\$8,579,246	\$8,579,246	\$12,470,453		

** does not include transfers and advances

Copies of reports provided for each Trustee: Fund Summary & Status, Appropriation Status, and Revenue Summary as of June 30, 2025.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-197 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS ESTABLISHED IN RES.24-340

Mr. Ringle moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2025, as made at the Trustee Meeting on December 4, 2024, in Res.24-340, are changing as follows:

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Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Permissive Motor Vehicle Tax

**That the appropriations for the below account codes be revised in the Permissive
Motor Vehicle Tax Fund:**

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2231-760-750-0000	Motor Vehicles	\$245,726	\$233,374
2231-330-360-0000	Contracted Services	\$150,000	\$162,352
Total:		\$395,726	\$395,726

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

**RES.25-198 A RESOLUTION ADOPTING AND APPROVING THE FIRST TEXTUAL
AMENDMENT TO THE JOINT ECONOMIC DEVELOPMENT DISTRICT
CONTRACT BY AND BETWEEN ORANGE TOWNSHIP AND THE CITY OF
WORTHINGTON**

Mr. Ringle moved for the adoption of the following Resolution:

PREAMBLE

WHEREAS, Orange Township (Delaware County), Ohio (“Orange”) and the City of Worthington (Franklin County) (the “City) have entered into the Joint Economic Development District Contract (the “JEDD Contract”) creating the “Orange Township Joint Economic District” (the “JEDD”); and

WHEREAS, pursuant to Section 13 of the JEDD Contract, the JEDD Contract may be amended by written agreement by and between the Contracting Parties, and only in writing approved by the legislative authorities of each Party by appropriate legislation of the Parties authorizing that amendment; and

WHEREAS, the first textual Amendment to the Joint Economic Development District Contract (the “Amendment”), on file with the Township is for the purpose of amending Section 8 of the JEDD Contract regarding the “Maintenance Fee”; and

WHEREAS, it is in the best interest of the Township and its residents for the Board of Trustees to adopt and execute the Amendment.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board that the following Resolutions be and hereby are adopted:

RESOLVED, that the Board hereby adopts and approves the Amendment on file with the Township, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, Michele Boni, Township Administrator (the “Representative”) to execute the Amendment, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Amendment.

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RESOLVED, the Board hereby authorizes the Representative to execute any future amendments that may be necessary and desirable to the JEDD Contract provided that those changes and amendments (1) do not change or impact the percentage of JEDD income received by the Township or allocated to other parties as outlined within the JEDD Contract or (2) add or remove property within the JEDD District, so long as the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative's execution of the amendment.

BE IT FURTHER RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Certify and Attest: 
Donna Batten, Township Fiscal Officer
Orange Township, Delaware County, Ohio

REVISION - EVANS FARM FARMERS MARKET

**RES.25-199 AMEND RES.25-186 RESOLUTION TO APPROVE THE NEIGHBORHOOD
EVENT APPLICATION FOR THE EVANS FARM FARMERS MARKET SEASON**

Motion by Mr. Ringle to approve the neighborhood event application for the Evans Farm Farmers Market Season as detailed in Exhibit A (exhibit being the revised application form, event map and event dates to confirm Market Street is the only road permitted for closures) at the total cost of \$1,125.00 payable to Orange Township.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

Exhibit A

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Neighborhood Event Permit Application

Application

Permitting reserves the right to deny this application at its sole discretion. Please be advised, closing a road without permission of the Delaware County Sheriff's Office for hourly fee of \$35 per employee may be assessed for the closing of & parking or roadwork or assignment of township staff for an event. This fee will be due prior to event.

Full Name (Required): Dan Griffin

Email Address (Required): dangriffin.evansfarm@gmail.com

Address (Required):

Street: 5915 EVANS FARM DRIVE

Address Line 2:

Cty./ State, Zip: LEWIS CENTER, OH 43035

Event Information

Name/Type of Event (Required): THE MARKET at EVANS FARM

Purpose of Event (Required): FORMER'S MARKET

Estimated Total Attendance (Required):

Enter a number between 0 and 200

Previous Dates: 6/21, 6/28, 7/5

Requested Date (Required): 7/5, 7/12, 7/19, 7/26, 8/2, 8/9, 8/23, 8/30, 9/6, 9/16, 9/20 + 9/27

Event Start Time (Required): 7:30 AM

Event End Time (Required): 12:00 PM

Road to be Closed: ~~8126 S. 100th St~~ + Market Street

Starting Address: ~~5415 Evans Farm Drive Site A~~

Ending Address: ~~5075 Evans Farm Drive Site A~~

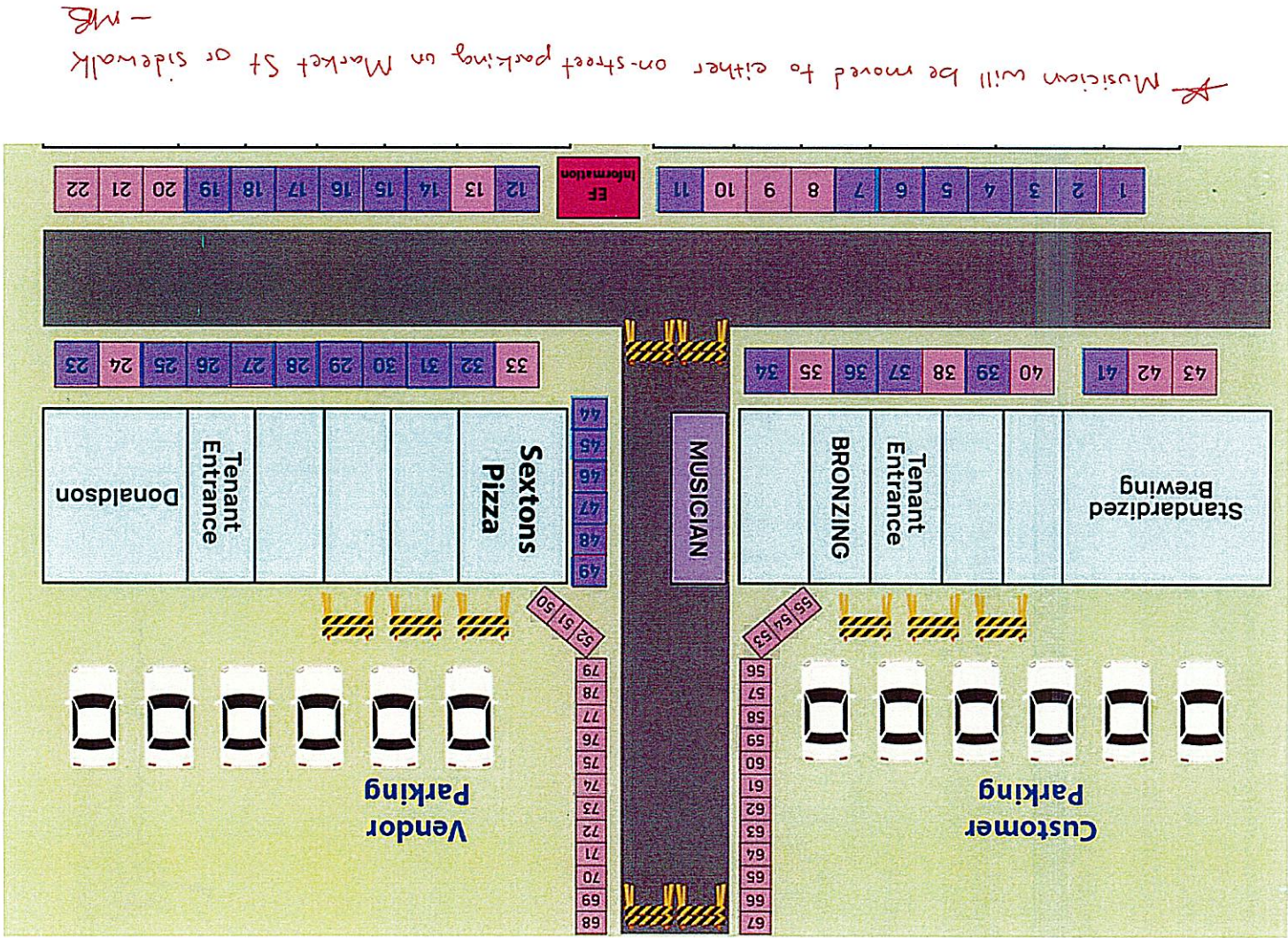
Materials/Equipment/Supplies that will be in the Roadway (Required): TYPE 3 GARAGES VENDOR TRUCKS +
Anything you plan to be in the roadway during the event pedestrian's

Revised Form 101

Printed on June 27, 2025

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RES.25-200 RESOLUTION TO SCHEDULE A SPECIAL MEETING OF THE BOARD OF TRUSTEES FOR APPROVING AND UPDATING A SPONSORSHIP AND COMMERCIAL ADVERTISING POLICY FOR ORANGE TOWNSHIP

Motion by Mr. Ringle

WHEREAS, the Orange Township Board of Trustees deems it necessary to hold a Special Meeting to discuss and take action on matters requiring attention outside of the regularly scheduled meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

1. A Special Meeting of the Board of Trustees shall be held on **Wednesday, July 23, 2025 at 5:45 p.m.** at the Orange Township Hall, located at 1680 East Orange Road, Lewis Center, Ohio 43035.

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2. The purpose of the meeting shall be to discuss **Approving and Updating a Sponsorship and Commercial Advertising Policy for Orange Township**, and to take any necessary actions as deemed appropriate by the Board. Additional topics may be discussed and acted upon prior to publication of the meeting notice.
3. Proper notice of this Special Meeting shall be given in accordance with the Ohio Revised Code and the Township's public meeting notification procedures.

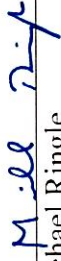
Seconded by Ms. Knapp
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

RES.25-201 MEETING ADJOURNMENT

Motion by Mr. Ringle to adjourn.

Seconded by Mrs. Fouss
VOTE: Ringle - Yes Fouss - Yes Knapp - Yes

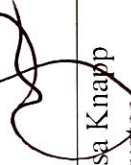
Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.



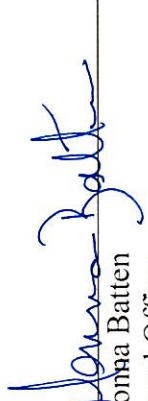
Michael Ringle
Chair



Erica Fouss
Vice Chair



Lisa Knapp
Trustee

Attest: 

Donna Batten
Fiscal Officer