

Orange Township Board of Trustees
Delaware County, Ohio
Regular Trustee Meeting, April 1, 2019

***A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org ***

Mr. Rivers called the meeting to order at 10:02 a.m.

PRESENT: Ryan Rivers, Chair - Present
Lisa Knapp, Vice-Chair - Present
Deborah Taranto, Trustee - Present
Wesley Mayer, Fiscal Officer - Present

ALSO PRESENT:

Matt Noble	Fire Chief
Bill Cowen	Director of Operations
Amanda Sheterom	Human Resources/Communications Manager
Michele Boni	Planning and Zoning Director
Lee Bodnar	Township Administrator
Michael McCarthy	Township General Counsel

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Mr. Rivers asked for comments from the public regarding anything other than what is on the agenda. No one came forward.

10:00 A.M. DELAWARE COUNTY SHERIFF RUSSELL MARTIN FOR SAFETY UPDATE

Delaware County Sheriff Russell Martin came forward. He wanted a dialogue to discuss the possible contracting of sheriff deputies in Orange Township. He reviewed some of the data and felt that 5 contracted deputies would be able to cover Orange Township. He also mentioned the Delaware County Annual Report will be coming out in a couple weeks with the overall data on crime in the county. Sheriff Martin answered the Board's questions and shared in the discussion.

APPROVAL OF MINUTES

Nothing to report.

ZONING REPORT

ORANGE TOWNSHIP ZONING HEARINGS/MEETINGS REPORT

Ms. Boni, Planning and Zoning Director reviewed the zoning hearings/meetings report.

DISCUSSION AND POSSIBLE ACTION ON NUISANCE ABATEMENT AT 8076 SOUTH OLD STATE ROAD

Ms. Boni commented she was asking for the Board to approve an abatement for a old barn that is in apparent dangerous condition. She explained the procedure if the abatement is approved and provided pictures for the Board to view.

**RES.19-102 ABATEMENT OF DANGEROUS PROPERTY CONDITIONS, PURSUANT TO
R.C. § 505.86, ON REAL PROPERTY LOCATED AT
8076 South Old State Road, Lewis Center, OH 43035
(Delaware County Permanent Parcel Number 318-314-01-004-000)**

Motion by Mr. Rivers;

PREAMBLE

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WHEREAS, the Board of Orange Township Trustees of Delaware County, Ohio (“Board”) is familiar with the real property located at 8076 South Old State Road, Lewis Center, Ohio bearing Delaware County Permanent Parcel Number 318-314-01-004-000 (“Property.”) (See Exhibit A– Deed with legal description) (See Exhibit B – Delaware County Auditor’s Summary, Tax Information and Map), and;

WHEREAS, the Property is wholly located in Orange Township, Delaware County, Ohio; and,

WHEREAS, the individuals with an ownership or lien interest in the Property along with their last known and best addresses are as follows:

1. Name: Anastasiia Tiurenkova
Address: 8076 South Old State Road
Lewis Center, OH 43035

And

9127 Tahoma Street
Columbus, OH 43240

WHEREAS, the Property contains a barn structure (hereinafter “Structure”) generally described as insecure, unsafe and/or structurally defective;

WHEREAS, the Board believes the Structure on the Property to be vacant, not properly maintained, and in a dilapidated and dangerous condition, and;

WHEREAS, the Board has regularly observed the Structure on the Property to be unsecured, open, and accessible to any persons, animals and/or vermin, and;

WHEREAS, the Board believes the Structure to be insecure, unsafe, and/or structurally defective and as such is an attractive nuisance to children and will attract animals, vermin, and/or filth and;

WHEREAS, the Board, pursuant to O.R.C. § 505.86, hereby seeks to repair and/or secure the Structure and recover any and all costs incurred by the Board and/or Orange Township (hereinafter the “Township”) in so doing.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED, as follows:

1. The Board, pursuant to O.R.C. § 505.86, intends to repair and/or secure the Structure on the Property. Any and all costs incurred by the Board and/or the Township in so doing shall be recovered.
2. Prior to taking any action to repair and/or secure the Structure, the Board respectfully requests that the Orange Township Fire Department, and/or the county building department, inspect the Structure to determine whether the Structure is insecure, unsafe, and/or structurally defective. Following such inspection, the Orange Township Fire Department and/or the county building department shall make a written report of findings concerning the condition of the Structure and immediately forward such written report of findings to the Board.
3. Upon inspection, if the Orange Township Fire Department and/or county building department determines and reports that the Structure is in an insecure, unsafe, and/or structurally defective condition, notification in accordance with O.R.C. § 505.86, will be sent to all individuals with an ownership and/or lien interest in the Property, including the following:

1. Name: Anastasiia Tiurenkova
Address: 8076 South Old State Road
Lewis Center, OH 43035

And

9127 Tahoma Street
Columbus, OH 43240

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to notify and inform them of the Board's intentions regarding the removal, repair, and/or securance of the Structure.

4. The notification will be sent via certified U.S. Mail, postage prepaid, to all known addresses for these individuals. If any addresses are unknown and/or cannot reasonably be obtained with certainty or if notification by certified mail is returned "unclaimed" or not delivered, notification will also be published once in a newspaper of general circulation in the Township. Whether mailed or published, the notification(s) shall:
 - A. Identify with specificity the Property and Structure and all persons known to have an ownership or lien interest in the Property.
 - B. Order the interested parties to remove, repair, and/or secure the Structure such that the Structure is secure, safe, and structurally sound as determined and approved by the Orange Township Fire Department and/or county building department;
 - C. State that if the Structure is not removed, repaired, or secured, within thirty (30) days, the Board will provide for the repair and/or securance of the Structure. Any expenses incurred by the Board and/or Township in performing that task shall, pursuant to authority provided under R.C. § 505.86, be collected through a civil action and/or entered upon the tax duplicate and become a lien upon the land from the date of entry.
5. If after thirty (30) days of sending notice, the Structure, following re-evaluation by and as re-determined by the Orange Township Fire Department and/or the county building department, is still in an insecure, unsafe, or structurally defective condition, the Structure, pursuant to O.R.C. § 505.86, shall, by any action deemed necessary by the Board, be repaired and/or secured through the use of either Township employees, materials, and equipment, or through any contractor or person whom the Board may employ. All expenses incurred in such repair and/or securance, when approved by the Board, shall be paid out of the Township general fund from moneys not otherwise appropriated.
6. The Board, pursuant to O.R.C. § 505.86, shall collect the total cost of repairing and/or securing the Structure by choosing, at their discretion, either of the following methods:
 - A. The Board may have the Township Fiscal Officer certify the total costs, together with a proper description of the Property to the County Auditor who shall place the costs upon the tax duplicate. The costs are a lien upon the Property from and after the date of entry. The costs shall be collected as other taxes and returned to the Township general fund.
 - B. The Board may commence a civil action to recover the total costs from the owner.
7. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
8. This Resolution shall be in full force and effect immediately upon adoption.

Seconded Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

Voted on and signed this _____ day of _____, 2019 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Orange Township Board of Trustees
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Ryan Rivers, Chairman
Trustee

Lisa Knapp, Vice-Chairman
Trustee

Debbie Taranto
Trustee

DISCUSSION AND POSSIBLE ACTION ON A PARKING AREA RESTRICTIONS

Removed from agenda.

DISCUSSION AND POSSIBLE ACTION ON JUNK VEHICLE

Removed from agenda.

DISCUSSION AND POSSIBLE ACTION ON AMENDING ZONING FEE SCHEDULE

Ms. Boni explained her reasoning for the change in the zoning fee schedule.

RES.19-103 ADOPTING A REVISED ZONING DEPARTMENT FEE SCHEDULE

Mr. Rivers moved the adoption of the following Resolution:

WHEREAS, the Orange Township Board of Trustees (“Board”) has authority to assess zoning fees pursuant to Chapter 519 of the Revised Code; and,

WHEREAS, the Board has previously adopted a fee schedule that is currently applicable to all applications and is enforced by the Orange Township Zoning Department; and,

WHEREAS, after careful study by the Zoning Department, the Zoning Inspector recommends that the zoning fee schedule be amended to impose a maximum fee for commercial building permits; and,

WHEREAS, the Board agrees that the Fee Schedule should be revised.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, that:

Section 1. The Board hereby approves and adopts the attached “Orange Township Zoning Department Fee Schedule” to replace any and all previous zoning fee schedules.

Section 2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 3. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

Attachment can be found below

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Orange Township Zoning Department Fee Schedule

1680 East Orange Road, Lewis Center, Ohio 43035 | (740) 548-5430 |

ZONING FEES EFFECTIVE: APRIL 1 2019

RESIDENTIAL	
New Residence - Single Family	\$300
New Residence - Multi Family	\$200 (Per Unit)
Accessory Building	\$75
Residential Structure Change or Addition to Dwelling	\$100
Garages, Carports, or impervious area (i.e. parking pad, driveway extension)	\$75
Swimming Pools, Decks, Porches, Sunroom, Patio, etc.	\$100
Temporary Certificate of Compliance (valid for 6 months)	\$75
COMMERCIAL (*MAXIMUM FEE OF \$5,000)	
New Construction, Commercial & Industrial	\$250 plus 15 cents per sqft
Change of Use Permit	\$150
Remodeling, Structure Change, Exterior Changes or Addition	\$200 plus 15 cents per sq ft
Temporary Certificate of Compliance (valid for 6 months)	\$200
SIGNS	
Permanent	\$300
Face Change Fee	\$200
Directional	\$25 (Per Sign)
Special Events Permit - Grand Opening Sign	\$50
Temporary (valid for 6 months)	\$150
BOARDS AND HEARINGS	
Rezoning Application - 17 acres and above (Plus \$300 review made payable to DCRPC)	\$600 plus \$175 per acre
Rezoning Application - Less than 17 acres (Plus \$300 review fee made payable to DCRPC)	\$3,500 (covers 3 hearings)
Minor Development Plan Amendment	\$2,500 (covers 3 hearings)
Zoning Commission Table Request	\$850 per hearing requested by applicant
Variance Application (Commercial & Residential)	\$600
Conditional Use Application	\$600
Board of Zoning Appeals Tabel Request	(1/2) of original permit
MISCELLANEOUS	
Administrative Review or Subdivisions, Major	\$600
Administrative Review or Subdivisions/ Lot Splits/ Minor if Five Lots or Less	\$300
Block Party	\$25
Returned Checks	\$35
Revision or Change of Issued Permit	(1/2) of original permit (Max. \$500)
Temporary Construction Trailer (valid for 6 months)	\$150
Zoning Verification Letter	\$75

MAINTENANCE REPORT

PURCHASE ORDER

RES.19-104 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO TRAFFIC LOGIX

Motion by Mr. Rivers to authorize the issuance of a purchase order to Traffic Logix, in the amount of \$5,243.00, for 2 solar flashing speed limit signs with brackets and batteries (McCammon Estates).

Motion seconded by Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

AUTHORIZE THE DIRECTOR OF OPERATIONS TO SIGN TERMS AND CONDITIONS WITH LAKE DOCTORS

RES.19-105 AUTHORIZE THE DIRECTOR OF OPERATIONS TO SIGN THE TERMS AND CONDITIONS WITH THE LAKE DOCTORS

Motion by Mr. Rivers to authorize Bill Cowan, the Director of Operations to sign the terms and conditions with The Lake Doctors on the Board's behalf

Seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

PARK REPORT

Mr. Bill Cowen, Director of Operations, came forward and gave a brief overview of the purchase orders and field use agreements.

PURCHASE ORDERS

RES.19-106 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SURFACE SOLUTIONS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Surface Solutions, in the amount of \$5,900.00, for Painting exterior of North Orange Park Aquatic Center Building.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

There was a discussion among the Board, Mr. Bodnar and Mr. Cowen and it was decided to go ahead and order the furniture.

RES.19-107 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO TEXACRAFT

Motion by Mr. Rivers to authorize the issuance of a purchase order to Texacraft, in the amount of \$49,681.68, for Pool Furniture.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

FIELD USE AGREEMENTS

RES.19-108 ENTER INTO AGREEMENT WITH OLENTANGY BRAVES LITTLE LEAGUE FOR USE OF RECREATIONAL PREMISES LOCATED AT RO PARK

Mr. Rivers moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approve and enter into an agreement with Olentangy Braves Little League. (“OBLL”) for the use of recreational premises located at Ro Park for Olentangy Braves Little League youth baseball program. The agreement shall be in the form presented to the Board as being made with Olentangy Braves Little League, titled *Ro Park Field Use Agreement* and bearing in its footer the identifying version date of 03050818.

BE IT FURTHER RESOLVED that Trustee Knapp of the Board shall execute such Agreement on behalf of the Board.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-109 ENTER INTO AGREEMENT WITH OLENTANGY PIONEERS LITTLE LEAGUE, INC. FOR USE OF RECREATIONAL PREMISES LOCATED AT RO PARK

Mr. Rivers moved the adoption of the following Resolution:

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approve and enter into an agreement with Olentangy Pioneers Little League, Inc. (“OPLL”) for the use of recreational premises located at Ro Park for Olentangy Pioneers Little League’s youth baseball program. The agreement shall be in the form presented to the Board as being made with Olentangy Pioneers Little League, titled *Ro Park Field Use Agreement* and bearing in its footer the identifying version date of 03050818.

BE IT FURTHER RESOLVED that Trustee Knapp of the Board shall execute such Agreement on behalf of the Board.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

PUBLIC SAFETY REPORT

Fire Chief Matt Noble came forward and commented he had sent an email explaining the then and now purchase orders and purchase orders.

THEN AND NOW PURCHASE ORDERS

RES.19-110 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO AMERICAN MECHANICAL GROUP

Motion by Mr. Rivers to authorize the issuance of a purchase order to American Mechanical Group in the amount of \$17,645.00, for building repair & maintenance.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-111 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO BOUND TREE

Motion by Mr. Rivers to authorize the issuance of a purchase order to Bound Tree in the amount of \$7,844.84, for EMS supplies.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-112 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO FIRE & MARINE INC

Motion by Mr. Rivers to authorize the issuance of a purchase order to Fire & Marine Inc in the amount of \$5,457.31, for tools & equipment.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-113 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO ROY TAILOR/ GALLS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Roy Tailor / Galls in the amount of \$2,575.86, for uniforms.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-114 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO ZOLL MEDICAL

Motion by Mr. Rivers to authorize the issuance of a purchase order to Zoll Medical in the amount of \$2,909.10, for EMS supplies.

Second: Ms. Knapp.

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VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

PURCHASE ORDERS

RES.19-115 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO AMERICAN MECHANICAL GROUP

Motion by Mr. Rivers to authorize the issuance of a purchase order to American Mechanical Group in the amount of \$13,500.00, for building repair & maintenance.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-116 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO CERTIFIED LABS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Certified Labs in the amount of \$4,000.00, for building repair & maintenance.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-117 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO FIRE CATT

Motion by Mr. Rivers to authorize the issuance of a purchase order to Fire Catt in the amount of \$6,000.00, for annual fire hose testing.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-118 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO OHIO COMMERCIAL DOOR

Motion by Mr. Rivers to authorize the issuance of a purchase order to Ohio Commercial Door in the amount of \$7,500.00, for fire station garage door.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-119 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SPARTAN TOOL COMPANY

Motion by Mr. Rivers to authorize the issuance of a purchase order to Spartan Tool Company in the amount of \$7,000.00, for air compressor, plasma cutter & cart.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-120 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO WASHINGTON AUTO PARTS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Washington Auto Parts in the amount of \$3,000.00, for air compressor for mechanic vehicle.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

DISCUSSION AND POSSIBLE ACTION REGARDING THE TRANSFERRING OF SICK LEAVE HOURS

RES.19-121 A RESOLUTION APPROVING REQUESTS FOR TRANSFER OF SICK LEAVE TO FIREFIGHTER TREVOR MURPHY

Mr. Rivers moved the adoption of the following resolution:

WHEREAS, Section 18.10 of the current collective bargaining agreement between the Board of Township Trustees of Orange Township (“Board”) and the Orange Township Professional Firefighters, IAFF Local-3816 (“IAFF”) provides for the transfer of sick leave between bargaining unit members under certain conditions, with the approval of the Board; and

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WHEREAS, the Board has received an indication from the IAFF that two bargaining unit members desire to transfer a portion of their accumulated sick leave balances to Firefighter Trever Murphy;

NOW THEREFORE BE IT RESOLVED that, upon receipt by the Fire Chief of a written request from each donating bargaining unit member requesting the transfer of the portion of their accumulated sick leave indicated below to Firefighter Trever Murphy, and verification by the Fire Chief and Human Resources/Communications Manager that all precursors, requirements and limitations of Section 18.10 are met and complied with as to each respective donation, the following transfers of sick leave are approved by this Board:

Firefighter Paul Grutsch	24 hours; and
Firefighter Don Zabarsky	24 hours.

BE IT FURTHER RESOLVED that, as to each proposed transfer and upon receiving confirmation from the Fire Chief and Human Resources/Communications Manager that a proposed transfer is eligible, the Township Fiscal Officer is authorized and directed to adjust the sick leave balances of the respective donor and Firefighter Trever Murphy upon the records of the Township.

Seconded by Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

UPDATE ON FIRE INSPECTOR AND FULL-TIME FIREFIGHTER HIRING

Chief Noble noted they were moving forward with advertizing within the department for a fire inspector. They will follow union contract. With the retirement of a firefighter and the hiring of the fire inspector they will be filling two full time firefighter positions.

FISCAL OFFICE REPORT

LIQUOR PERMIT REVIEW FOR BOARD CONSENSUS

Fiscal Officer Wes Mayer commented TH Midwest Inc DBA Turkey Hill is requesting a liquor license for their new build. There was consensus to not have a hearing.

JANUARY FINANCIALS

Mr. Mayer asked the Board members to sign they have received the January Financials, not necessarily read them; but have received them. Mr. Mayer answered Ms. Knapp's questions.

AMEND RES.19-078

RES.19-122 AMEND RES.19-078

Motion by Mr. Rivers to amend Resolution 19-078 to corrected account code 2231-330-323-0000.

Seconded by: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-078 AUTHORIZE THE PURCHASE ORDER TO TRAFFIC LOGIX

Motion by Mr. Rivers to authorize the issuance of a Purchase Order for \$12,620.00 for (5) Solar Flashing Speed Limit Signs, Brackets and Batteries from Traffic Logix Account Number 2231-330-323-0330 (Repair and Maintenance Highways).

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

AMEND ANNUAL APPROPRIATIONS TO INCLUDE FUNDS 4101, 4302, 4303, 4301, 4302, 4303, 4304, 4305, 4306, 4307, 4308, 4309, 4310, 4311, & 4312

RES.19-123 AMENDING 2019 PERMANENT APPROPRIATIONS ESTABLISHED IN RES. 19-097

Mr. Rivers moved the adoption of the following Resolution:

BE IT RESOLVED that the permanent appropriations for the fiscal year ending December 31, 2019, as approved at the Trustee Meeting March 18, 2019, in Res.19-097, are hereby amended to include the following permanent improvement funds:

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4101-760-700 (Parks & Rec Improvement) \$ 650.18
4302-760-700 (Permanent Improvements - Fire) \$ 1,940.00
4303-760-700 (Future Fire Station) \$ 55,067.15
4304-910-910 (Transfer Out) \$997,690.00
4305-910-910 (Transfer Out) \$995,050.00
4306-910-910 (Transfer Out) \$999,400.00
4307-910-910 (Transfer Out) \$758,800.38
4308-910-910 (Transfer Out) \$999,500.00
4309-910-910 (Transfer Out) \$378,427.06
4310-910-910 (Transfer Out) \$385,023.00
4311-910-910 (Transfer Out) \$250,000.00
4312-910-910 (Transfer Out) \$ 5,000.00

Seconded by Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

TRANSFER \$5,768,890.00 FROM GENERAL FUND TO ROAD LEVY

RES.19-124 APPROVING THE TRANSFER OF MONIES FROM THE TOWNSHIP GENERAL FUND TO THE ROAD LEVY FUND PURSUANT TO R.C. 5705.14(E)

Mr. Rivers moved the adoption of the following Resolution:

WHEREAS, the Orange Township Board of Trustees (“Board”) previously passed Resolution 19-081 wherein certain obsolete funds were closed pursuant to R.C. 5705.13(A) and the monies transferred to the General Fund; and,

WHEREAS, the Board now identifies a need to transfer monies from the Township general fund (1000) to the Road Levy Fund (2141) for upcoming road projects; and,

WHEREAS; the Board now desires to transfer the \$5,768,890.44 that was previously moved into the General Fund to the Road Levy Fund pursuant to R.C. 5705.14(E).

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The Board hereby approves the transfer of \$5,768,890.44 from the Township General Fund (1000) to the Road Levy Fund (2141).

Section 2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 3. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RESOLUTION TO ALLOW REALLOCATION WITHIN OBJECT CODE

RES.19-125 GRANTING THE FISCAL OFFICER AUTHORITY TO REALLOCATE MONIES WITHIN SIMILAR OBJECT CODES AND AMENDING A PREVIOUSLY APPROVED RESOLUTION

Mr. Rivers moved the adoption of the following Resolution:

WHEREAS, the Orange Township Board of Trustees (“Board”) passed the Township’s annual appropriation measure on March 18, 2019 in Resolution 19-097; and,

WHEREAS, the annual appropriation measure specifies township expenditures for the fiscal year and allocates monies within funds, programs, and object codes; and,

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WHEREAS, from time-to-time the Township must reallocate money at the “object code” level of control to move money from one object code to another, all within previously approved and appropriated programs; and,

WHEREAS, the Board desires to authorize the Orange Township Fiscal Officer to reallocate previously appropriated monies within similar object codes, i.e. containing the same first numeric object code number; and,

WHEREAS, the Board previously passed Resolution 19-024 in order to grant this authority, but now desire to amend that resolution by new resolution clarifying that authority.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, that:

The Township Fiscal Officer is granted authority to allocate or reallocate funds within a legally adopted appropriation in the same object code summary, i.e. containing the same first numeric object code number, in order to prepare warrants.

Board Resolution 19-024 is hereby amended by this Resolution.

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

Mr. Mayer explained the reason for the then and now purchase orders and purchase orders. Next year they will have to extend the temporary appropriations to at least four months and have larger dollar amounts on the blanket certificates.

THEN AND NOW PURCHASE ORDERS

RES.19-126 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO MICHAEL J. MCCARTHY

Motion by Mr. Rivers to authorize the issuance of a purchase order to Michael J. McCarthy in the amount of \$8,700.00 for legal services in 2018.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-127 AUTHORIZE THE ISSUANCE OF A THEN AND NOW PURCHASE ORDER TO DELAWARE COUNTY ENGINEER

Motion by Mr. Rivers to authorize the issuance of a purchase order to Delaware County Engineer in the amount of \$24,000.00 for salt.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

PURCHASE ORDERS

RES.19-128 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO UNITED HEALTH CARE

Motion by Mr. Rivers to authorize the issuance of a purchase order to United Health Care in the amount of \$92,275.40, for medical premium.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-129 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO AMERICAN ELECTRIC POWER

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Motion by Mr. Rivers to authorize the issuance of a purchase order to American Electric Power in the amount of \$96,800.00, for electric.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

RES.19-130 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO AMERITAS INSURANCE CORP

Motion by Mr. Rivers to authorize the issuance of a purchase order to Ameritas Insurance Corp in the amount of \$59,100.00, for dental premium.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-131 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO COLUMBIA GAS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Columbia Gas in the amount of \$15,600.00, for natural gas service.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-132 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO MICHAEL J. MCCARTHY

Motion by Mr. Rivers to authorize the issuance of a purchase order to Michael J. McCarthy in the amount of \$55,900.00, for legal services.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-133 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO PITNEY BOWES

Motion by Mr. Rivers to authorize the issuance of a purchase order to Pitney Bowes in the amount of \$2,250.00, for postage/equipment lease.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-134 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO THE STANDARD

Motion by Mr. Rivers to authorize the issuance of a purchase order to The Standard in the amount of \$6,900.00, for life insurance premium.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-135 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SUBURBAN NATURAL GAS

Motion by Mr. Rivers to authorize the issuance of a purchase order to Suburban Natural Gas in the amount of \$11,200.00, for natural gas service.

Second: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-136 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO VISION BENEFITS OF AMERICA

Motion by Mr. Rivers to authorize the issuance of a purchase order to Vision Benefits of America in the amount of \$10,085.00, for vision insurance premium.

Second: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

ANNUAL PURCHASE ORDERS

Removed from agenda. Mr. Mayer explained that he was told by the auditors we do not have to do annual purchase orders; they can be blanket certificates. Blankets can be specific to vendor or non specific.

BLANKET CERTIFICATES

RES.19-137 APPROVAL OF BLANKET CERTIFICATES

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Motion by Mr. Rivers to approve the following list of 2019 blanket certificates. With the exception of blankets covering fringe benefits, individual purchases of ten thousand dollars or more within a blanket certificate require board approval as in Exhibit “A”:

Seconded Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

Exhibit “A”

DEPT.	ACCOUNT #	DISCRIPTION	AMOUNT
Admin	1000-110-311-1101	ACCOUNTING & LEGAL FEES	\$3,500.00
Admin	1000-110-318-0000	TRAINING SERVICES	\$18,000.00
Admin	1000-110-319-8889	OTHER PROF & TECH SPECIAL DUTY DEPUTIES	\$8,000.00
Admin	1000-110-330-0000	TRAVEL AND MEETING	\$3,600.00
Admin	1000-110-341-0000	TELEPHONE	\$3,800.00
Admin	1000-110-342-0000	POSTAGE	\$20,000.00
Admin	1000-110-344-0000	PRINTING	\$20,000.00
Admin	1000-110-345-0000	ADVERTISING	\$8,000.00
Admin	1000-110-360-0000	CONTRACTED SERVICES	\$60,000.00
Admin	1000-110-221-0000	MEDICAL/HOSPITAL	\$400,000.00
Admin	1000-110-370-0000	PAYMENT ANOTHER POLITICAL SUBDIVISON	\$40,000.00
Admin	1000-110-410-0000	OFFICE SUPPLIES	\$7,500.00
Admin	1000-110-420-0000	OPERATING SUPPLIES	\$4,000.00
Admin	1000-110-519-0000	OTHER DUES & FEES	\$30,000.00
Admin	1000-110-599-0000	OTHER EXPENSES	\$9,000.00
Admin	1000-110-740-0000	MACHINERY,EQUIPMENT& FURNITURE	\$10,000.00
B&G	1000-120-221-0000	MEDICAL/HOSPITAL	\$50,000.00
B&G	1000-120-321-2903	RENT & LEASES REFUNDS	\$1,300.00
B&G	1000-120-323-0000	REPAIRS & MAINTENANCE	\$22,000.00
B&G	1000-120-352-0000	WATER AND SEWER	\$2,300.00
B&G	1000-120-341-0000	TELEPHONE	\$5,800.00
B&G	1000-120-360-0000	CONTRACTED SERVICES	\$5,000.00
B&G	1000-120-420-0000	OPERATING SUPPLIES	\$4,000.00
B&G	1000-120-420-8787	OPERATING SUPPLIES FUEL	\$1,900.00
B&G	1000-120-430-0000	SMALL TOOLS & MINOR EQUIPMENT	\$750.00
Zoning	1000-130-221-0000	MEDICAL/HOSPITAL	\$22,000.00
Zoning	1000-130-318-0000	TRAINING SERVICES	\$2,500.00
Zoning	1000-130-319-0000	OTHER PROFESSIONAL/ TECHNICAL SERVICES	\$6,800.00
Zoning	1000-130-323-0000	REPAIRS AND MAINTENANCE	\$900.00
Zoning	1000-130-330-0000	TRAVEL AND MEETING EXPENSE	\$2,500.00
Zoning	1000-130-341-0000	TELEPHONE	\$2,000.00
Zoning	1000-130-342-0000	POSTAGE	\$600.00
Zoning	1000-130-344-0000	PRINTING	\$1,900.00
Zoning	1000-130-345-0000	ADVERTISING	\$6,000.00
Zoning	1000-130-360-0000	CONTRACTED SERVICES	\$55,000.00
Zoning	1000-130-410-0000	OFFICE SUPPLIES	\$4,500.00
Zoning	1000-130-420-0000	OPERATING SUPPLIES	\$900.00
Zoning	1000-130-420-8787	OPERATING SUPPLIES- Fuel	\$600.00
Zoning	1000-130-430-0000	SMALL TOOLS MINOR EQUIPMENT	\$450.00
Zoning	1000-130-519-0000	OTHER DUES & FEES	\$500.00
Zoning	1000-130-740-0000	MACHINERY, EQUIPMENT FURNITURE	\$13,000.00
Maint	1000-330-221-0000	MEDICAL/HOSPITAL	\$90,000.00
Maint	1000-330-311-1905	ACCT & LEGAL FEES UNION ISSUES	\$200.00
Maint	1000-330-319-0000	OTHER PROFESSIONAL & TECHNICAL	\$700.00
Maint	1000-330-323-0000	REPAIRS & MAINTENANCE	\$7,000.00

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Maint	1000-330-341-0000	TELEPHONE	\$3,500.00
Maint	1000-330-352-0000	WATER AND SEWER	\$600.00
Maint	1000-330-410-0000	OFFICE SUPPLIES	\$800.00
Maint	1000-330-420-0000	OPERATING SUPPLIES	\$8,000.00
Maint	1000-330-430-0000	SMALL TOOLS & MINOR EQUIPMENT	\$4,000.00
Roads	2011-330-420-8787	OPERATING SUPPLIES - Fuel	\$24,000.00
Roads	2011-330-430-0000	SMALL TOOLS & MINOR EQUIPMENT	\$14,000.00
Roads	2021-330-420-0000	OPERATING SUPPLIES - Road Salt	\$75,000.00
Roads	2021-760-730-0330	SITE IMPROVEMENT -Highways	\$160,000.00
Cemetery	2041-410-323-0000	REPAIRS & MAINTENANCE	\$3,000.00
Cemetery	2041-410-420-0000	OPERATING SUPPLIES	\$1,500.00
Road Levy	2141-330-323-0330	REPAIR & MAINTENANCE	\$60,000.00
Roads	2231-330-323-0000	REPAIRS & MAINTENANCE	\$9,000.00
Roads	2231-330-420-0000	OPERATING SUPPLIES	\$40,000.00
Fire	2191-220-221-0000	MEDICAL/HOSPITAL	\$888,000.00
Fire	2191-220-318-0000	TRAINING SERVICES	\$50,000.00
Fire	2191-220-319-0000	OTHER - PROFESSIONAL SERVICES-EMS Billing	\$22,000.00
Fire	2191-220-323-1301	REPAIR & MAINTENANCE- Vehicles	\$100,000.00
Fire	2191-220-323-1302	REPAIR & MAINTENANCE- Equipment	\$30,000.00
Fire	2191-220-323-1303	REPAIR & MAINTENANCE- Building	\$70,000.00
Fire	2191-220-330-0000	TRAVEL AND MEETING	\$2,500.00
Fire	2191-220-341-2251	CELL PHONES	\$6,800.00
Fire	2191-220-341-2252	TELEPHONE 361	\$2,200.00
Fire	2191-220-341-3252	TELEPHONE 362	\$1,200.00
Fire	2191-220-352-2101	WATER AND SEWER 361	\$4,000.00
Fire	2191-220-352-3101	WATER AND SEWER 362	\$800.00
Fire	2191-220-360-0000	CONTRACTED SERVICES	\$50,000.00
Fire	2191-220-410-0000	OFFICE SUPPLIES	\$2,700.00
Fire	2191-220-420-0000	OPERATING SUPPLIES	\$18,000.00
Fire	2191-220-420-0100	OPERATING SUPPLIES- Uniforms	\$30,000.00
Fire	2191-220-420-0200	OPERATING SUPPLIES- Turnout Gear	\$50,000.00
Fire	2191-220-420-2401	OPERATING SUPPLIES- Fire Fuel	\$40,000.00
Fire	2191-220-420-2402	OPERATING SUPPLIES- EMS Supplies	\$20,000.00
Fire	2191-220-430-2101	SMALL TOOLS & MINOR EQUIPMENT	\$80,000.00
Fire	2191-220-519-0000	DUES & FEES	\$4,000.00
Fire	2191-220-599-1903	OTHER EXPENSES- Background & Driver	\$4,000.00
Fire	2191-220-599-1907	OTHER EXPENSES- Physicals	\$45,000.00
Fire	2191-760-740-2203	MACHINERY, EQUIPMENT, FURNITURE-361	\$80,000.00
Parks	2901-610-221-0000	MEDICAL/HOSPITAL	\$10,000.00
Parks	2901-610-311-0000	ACCOUNTING & LEGAL FEES	\$8,000.00
Parks	2901-610-330-0000	TRAVEL & MEETING	\$1,000.00
Parks	2901-610-341-0000	TELEPHONE	\$3,500.00
Parks	2901-610-345-0000	ADVERTISING	\$1,500.00
Parks	2901-610-350-7352	WATER AND SEWER	\$35,000.00
Parks	2901-610-370-0000	PAYMENT ANOTHER POLITICAL SUBDIVISION	\$1500.00
Parks	2901-610-410-0000	OFFICE SUPPLIES	\$500.00
Parks	2901-610-420-0000	OPERATING SUPPLIES	\$20,000.00
Parks	2901-610-420-2902	OPERATING SUPPLIES - Concessions	\$49,000.00
Parks	2901-610-420-2908	OPERATING SUPPLIES-Community Events	\$11,000.00
Parks	2901-610-599-2903	OTHER EXPENSES- Refunds	\$8,000.00

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SUPPLEMENTAL APPROPRIATION

Removed from agenda.

ADMINISTRATIVE REPORT

DISCUSSION REGARDING MANDATORY CALL IN TIME

Ms. Sheterom explained this was recently brought up and has not been addressed for the non bargaining members of the maintenance department. She and Township General Counsel have been working on a policy and a resolution for the non bargaining full time members of the township.

OLD BUSINESS

TABLED ITEM: DISCUSSION AND POSSIBLE ACTION REGARDING TELEPHONE MAINTENANCE PROGRAM

RES.19-138 APPROVING AN AGREEMENT WITH PARALLEL TECHNOLOGIES INC. FOR SHORETEL SUPPORT

Motion by Mr. Rivers;

WHEREAS, Orange Township utilizes the ShoreTel telecommunications system for the good governance of the Township; and,

WHEREAS, to effectively utilize the ShoreTel system and maximize its capabilities, the Orange Township Board of Trustees (“Board”) desires to contract for ShoreTel support services; and,

WHEREAS, Parallel Technologies Inc. (“Parallel”) offers support programs for technical support, hardware replacement, software upgrades, and training; and,

WHEREAS; the attached Agreement with Parallel will serve to achieve the Board’s goals.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Orange Township, Delaware County, Ohio, that:

Section 1. The Board hereby approves the attached ShoreTel Support Agreement (“Agreement”) with Parallel, and the Board chooses the 5-year Platinum Plan.

Section 2. The Board hereby authorizes Township Administrator Lee Bodnar to execute the Agreement on the Board’s behalf.

Section 3. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 4. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

FISCAL OFFICER’S CERTIFICATION (RC 5705.41(D)):

The Orange Township Fiscal Officer hereby certifies that the funds required to meet the obligation set forth in this Agreement have been lawfully appropriated for such purpose and are in the township treasury or in the process of collection, free from any other encumbrances. The Orange Township Fiscal Officer also certifies that it has confirmed with the State of Ohio Auditor that Parallel Technologies has no outstanding findings for recovery pending or issued against it by the State of Ohio.

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Wesley Mayer
Orange Township Fiscal Officer

TABLED ITEM: AUTHORIZE THE DIRECTOR OF OPERATIONS TO SIGN TERMS AND CONDITIONS WITH TRUGREEN

Mr. Cowen explained the minor corrections to the terms and conditions. Mr. McCarthy expressed his thoughts.

RES.19-139 AUTHORIZE THE DIRECTOR OF OPERATIONS TO SIGN THE TERMS AND CONDITIONS WITH TRUGREEN

Motion by Mr. Rivers to authorize Bill Cowan, the Director of Operations to sign the terms and conditions with Trugreen on the Board's behalf.

Seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

TABLED ITEM: PURCHASE ORDERS: THE LAKE DOCTORS INC \$11,958.00 POND MAINTENANCE AND TRUGREEN \$22, 087.39 LAWN CARE FOR 2019

RES.19-140 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO TRUGREEN

Motion by Mr. Rivers to authorize the issuance of a purchase order to Trugreen, in the amount of \$22,087.39, for lawn care for 2019.

Seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-141 AMEND AUTHORIZATION THE DIRECTOR OF OPERATIONS TO SIGN THE TERMS AND CONDITIONS WITH TRUGREEN

Motion by Mr. Rivers to authorize Bill Cowan, the Director of Operations to sign the terms and conditions with Trugreen with amendments on the Board's behalf.

Seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

RES.19-142 AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO THE LAKE DOCTORS

Motion by Mr. Rivers to authorize the issuance of a purchase order to The Lake Doctors, in the amount of \$11,958.00, for pond maintenance.

Motion seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

TABLED ITEM: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF AGREEMENT WITH THE LAKE DOCTORS FOR POND MAINTENANCE

After the brief discussion, the Board approved the following.

RES.19-143 IN THE MATTER OF APPROVING AN AGREEMENT WITH THE LAKE DOCTORS, INC.

Motion by Mr. Rivers to move for the adoption of the following Resolution:

PREAMBLE

WHEREAS, Orange Township owns and maintains the lakes and ponds at North Orange, Glen Oak, Township Hall and Loveland Parks; and,

WHEREAS, Sections 505.261 and 511.32 of the Ohio Revised Code authorizes the Orange Township Board of Trustees ("Board") to contract for the care, maintenance, and upkeep of public parks; and,

WHEREAS; the Lake Doctors Inc. (Lake Doctors) specializes in the care and maintenance of lakes and ponds; and,

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WHEREAS; the Board desires to enter into contracts with Lake Doctors to care for and maintain the lakes and ponds at North Orange, Glen Oak, Township Hall and Loveland Parks.

RESOLUTION

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby approves the attached Water Management Agreement with Lake Doctors for the care and maintenance of the lakes and ponds at North Orange, Glen Oak, Township Hall and Loveland Parks.
2. The Board hereby approves entering into four (4) separate, but identical, contracts with Lake Doctors, one for each park. The maximum amount of all contracts shall be \$11,958.00.
3. The Board hereby authorizes the Director of Operations to sign the Agreement(s) with Lake Doctors on the Board's behalf.
4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
5. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

NEW BUSINESS

Nothing to report.

EXECUTIVE SESSION

Motion by Mr. Rivers to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or a regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing.

The following were invited to attend: the Board; Township Administrator, Mr. Lee Bodnar and Planning and Zoning Inspector, Ms. Michele Boni.

Seconded by: Ms. Knapp.

VOTE: Rivers – yes, Knapp – yes, Taranto – yes.

Motion by Mr. Rivers to return to Regular Session.

Seconded by: Ms. Taranto.

VOTE: Rivers – yes, Taranto – yes, Knapp – yes.

There was no further business meeting adjourned at 1:29 p.m.

Notice: Copies of documents referred to in these minutes can be obtained by contacting the Orange Township Administrator, Lee Bodnar.

Ryan Rivers, Chairman

Orange Township Board of Trustees
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Lisa Knapp, Vice-Chairman

Deborah Taranto, Trustee

Attest: _____
Wesley Mayer, Fiscal Officer